

Berkeley **PUBLIC SCHOOLS**

Berkeley Unified School District
BSEP & Educational Services Departments

Berkeley High School **Consolidated School Plan**

2018 - 19

BSEP SCHOOL DISCRETIONARY FUND PLAN

SCHOOL NAME: Berkeley High School	2018-19	
SUMMARY OF SCHOOL GOALS:		
As presented in the BHS WASC Plan, the following school goals were used to guide the development of this Plan:		
<ul style="list-style-type: none"> ➤ To increase proficiency and performance of all students in ACADEMIC LANGUAGE, while accelerating the proficiency and performance gains of African American, English Learner, and Latino students in academic language. ➤ To increase proficiency and performance of all students in MATHEMATICS, while accelerating the proficiency and performance gains of African American, English Learner, and Latino students in mathematics. ➤ To create a CULTURE OF HIGH EXPECTATIONS for academic achievement. ➤ To improve student ENGAGEMENT AND ACHIEVEMENT through INNOVATIVE, STANDARDS BASED curriculum that addresses the RANGE OF STUDENTS' NEEDS. ➤ To increase access and utilization of SOCIAL AND EMOTIONAL SUPPORT for all students, with an emphasis on struggling students. 		
SITE COMMITTEE REPRESENTATIVES:		
Parents/Community*	Students*	Staff*
BSEP Site Committee		
Alicia Abramson	Guarav Ghosal	(Principal) Erin Schweng
Juliet Bashore (Alt)	Mateo Jeanneau	(Teacher) Aaron Glimme (Chair)
Wil Burns (Alt)	Junwei Li	(Teacher) Kate Haber
Claire Kremen	Cole McCann-Philips	(Teacher) Karen Wells
Shannon McCune	Tegan Wekwerth	(Teacher) Vacancy
Michael McDonnell		(Classified) Rhonda Jefferson
*A quorum of 8 voting members includes at least 2 parents, 2 students, and 2 staff (including the principal or designee).		
BSEP Planning & Oversight Committee Representatives: Aaron Glimme Josh Irwin Shauna Rabinowitz Bruce Simon		

II. RECOMMENDATIONS & ASSURANCES

The BSEP Committee and the School Site Council recommend this BSEP School Discretionary Fund Plan and its related expenditures to the District governing Board for approval, and assure the Board of the following:

1. The Berkeley High School BSEP Committee is correctly constituted, and was formed in accordance with District governing board policy and local statute.
2. The BHS BSEP Committee reviewed its responsibilities under the *Berkeley Public Schools Educational Excellence Act of 2016*, District governing board policies, and the State of California Brown Act.
3. The BHS BSEP Committee members do not have a conflict of interest in making budget decisions regarding these school funds. No one sitting on the BSEP Committee stands to benefit financially from any decision of the Committee.
4. In developing this Plan, the BHS BSEP Committee visited current and proposed BSEP-funded programs, looking for efforts and measurable results in the areas emphasized in the WASC Plan, including: increasing academic achievement and reducing the Achievement Gap, ensuring a successful transition into the 9th grade, fostering a positive and safe school environment, improving communication among all members of the Berkeley High School community, creating a college-going culture for all students, supporting multicultural activities and the arts, and fostering high academic and behavioral standards for all students.
5. The BHS BSEP School Discretionary Fund Plan reflects the goals of the Berkeley High School WASC School-wide Action Plan, which was presented to the Board of Education on April 25, 2012. This BSEP School Enrichment Fund Plan for the 2017-2018 school year was approved by the BHS BSEP Committee on April 24, 2017 and by the BHS School Site Council on May 16, 2017.

Erin Schweng

Principal



Signature

5/10/18

Date

Aaron Glimme

BHS BSEP Committee Chair



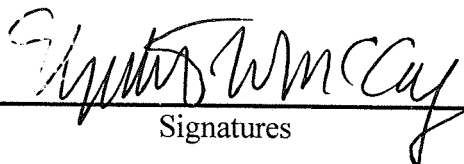
Signature

10-May-2018

Date

Beth McCoy

BHS School Site Council Chair



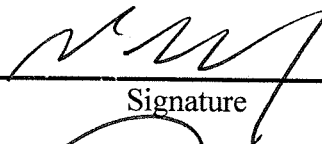
Signatures

5/16/18

Date

Natasha Beery

Director, Berkeley Schools Excellence Program



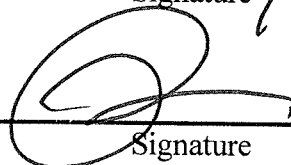
Signature

5/16/18

Date

Pasquale Scuderi

Associate Superintendent, Educational Services



Signature

MAY 18 2018

Date

Table of Contents

Berkeley High BSEP Site Discretionary Fund Programs FY 2018-19

Title	Department/ Program	Page	Proposal Number	Allocation
Instructional Materials	School-wide (000)	1	n/a	\$30,000
Communications, Outreach & Volunteers	School-wide (000)	1	9	\$55,186
Drum and Dance - the Inseparable Union	African-American Studies (306)	1	12	\$50,464
Academic Support for Student Athletes	Physical Education (307)	2	8	\$51,899
College and Career Center Advisors	College/Career Advising (310)	2	4	\$199,908
BIHS Academic Support Class	International High School (312)	2	15	\$15,537
Parent Resource Center	Parent Resource Center (317)	3	7	\$46,597
Band & Orchestra Coaches	Music (318)	3	11	\$15,000
Leveling the Musical Playing Field	Music (318)	3	14	\$30,040
EL Home-School Liaison & EL Tutors	ELL Education (319)	4	1	\$50,956
College Preparation Class	Special Education (320)	4	10	\$11,600
Instructional Media Technician	Video Arts (321)	5	2	\$33,795
AC Academic Development Class	Academic Choice (323)	5	3	\$28,047
OCI Coordinator	Intervention Services (326)	5	13	\$76,082
Academic Support Coordinator & Tutors	Academic Support Services (327)	6	5	\$88,882
Carryover Priorities Summary	School-wide (000)	7	n/a	\$75,423 (max)

BERKELEY HIGH SCHOOL
BSEP SCHOOL ENRICHMENT FUNDED PROGRAMS - 2018-2019

SCHOOL-WIDE (000)

Instructional Materials **\$ 30,000**

(Schweng)

Provides enriching classroom materials, supplies, and equipment to Berkeley High's departments, programs, and small schools, as allocated by the Principal in consultation with the faculty Leadership Team. Such educational materials as books and magazines (not textbooks), science supplies and equipment, technology hardware and software, physical education and outdoor education materials, math manipulatives and calculators, fine and performing arts supplies, and equipment may be purchased with this allocation. An additional \$40,000 has also been designated for this purpose in carryover priorities.

See Carryover Priority List

Program Assistant (Volunteer Coordinator) - .67 FTE **\$ 55,186**

(Schweng) - #9

Provides a five hour/day Program Assistant who serves as Volunteer Coordinator to: 1) identify and fill volunteer needs at Berkeley High School, 2) support school-to-home communication via the 5,462 member BHS e-tree, and 3) prepare, update, and distribute informational materials to volunteers and visitors. The Volunteer Coordinator recruits, trains, places, and monitors parent and community volunteers to: work at the Front Desk, lead tours, help with registration week, testing, mailings, Rally Day, etc. (The numbers are substantial: 590 visitors September 2017 – March 2018, and 54 Front Desk volunteers per week working 28 1.5 hour shifts). The Volunteer Coordinator provides extensive incoming family support and in 2017-18 emphasized communication about the Universal 9th grade.

AFRICAN-AMERICAN STUDIES (306)

Instructional Specialist (Dance & Drum) - .53 FTE **\$ 50,464**

Accompaniment Musician - Hourly

(Phillips) - #12

Provides a .53 FTE Instructional Specialist Lead Musician and an hourly Accompaniment Musician for the African/Haitian dance course. The class serves approximately 200 students, affords participants the opportunity to build a more holistic sense of self, increases empathy for others, augments students' capacities for self-expression, and develops practical and problem-solving skills that will help in academic classes and the larger community. An additional \$8,136 has been included for this purpose in carryover priorities.

See Carryover Priority List

PHYSICAL EDUCATION (307)

Academic Support for Student Athletes - .50 FTE **\$ 51,899**
(Teacher on Special Assignment)

(Coleman) - #8

Berkeley High has over 1,400 student athletes; this program provides them with targeted academic support and includes eligibility checks, after-school tutorial 4 days per week, monitoring of academic progress, and connecting students to subject-specific tutoring to boost academic outcomes. With the introduction of the TSA and after school tutorial, the number of ineligible student athletes fell from 27 in Fall 2017 to only 17 in Fall 2018. In addition to decreasing the number of athletes declared ineligible, this program will further engage student athletes in their own academic progress and success, and improve campus awareness of athletics.

COLLEGE/CAREER ADVISING (310)

College/Career Advisors - 2.0 FTE **\$199,908**
(Raygoza) - #4

Provides two College/Career Advisors to support the College and Career Center and build a "College-Going Culture" and career option awareness at Berkeley High School. The Advisors support students through all steps of the college application process, including: (P)SAT test preparation, identifying compatible colleges and on-site college visits, hosting the annual College Fair and Case Studies event, and assisting with college and financial aid applications. The CCC staff reach out to students and families through the BHS e-tree, the daily Bulletin, the CCC website, as well as presentations directly to students and in individual meetings. The Advisors encourage all students to see the relationship between success in high school and meeting future goals.

INTERNATIONAL HIGH SCHOOL (312)

BIHS Academic Support Class - .15 FTE **\$ 15,537**
(Berg) - #15

Provide a 3 day/week 7th period support class for rising 10th -11th graders, to continue academic and social/emotional support to focal students in the 2020 cohort as well as to additional students in both grades who are identified by counselors. Students receive coaching in self-advocacy, time management, and goal-setting in a safe and supportive environment that encourages rigorous academic standards, while inspiring investment within classroom groups to which they feel more connected than the larger BIHS population. Funding also provides for visits to local colleges.

PARENT RESOURCE CENTER (317)

Parent Liaison (Parent Resource Center) - .53 FTE **\$ 46,597**
(Callegari) - #7

Begun in 1998 as a pilot program of the BHS Diversity Project, the Parent Resource Center's mission is to provide resources and support for all parents and families at Berkeley High, and particularly the underserved. The Parent Resource Center is open daily, strives to develop parent trust in BHS, and offers a dependable point of access to Berkeley High School. Core services of the Parent Resource Center include parent education workshops, seminars, and programs, Spanish translation for families and students, tutoring and job referrals for students, BART Youth Discount Ticket sales, and dissemination of information of interest to parents of teens. Students can visit the PRC for items not available elsewhere on campus like snacks, food bags to take home for their families, and everyday and special-occasion clothes.

MUSIC (318)

Band and Orchestra Mentors: Coaching for Success **\$ 15,000**
(Berg) - #11

With the goal of promoting enjoyment of music, collaboration, and individual effort for every student, this program will provide weekly small group coaching with top-notch professional musicians. In addition to providing access to first-rate musical opportunities for students who may have never had private lessons, this program also gives advanced students a level of coaching that can refine their musicianship and allow them to mentor peers. An emphasis on hiring women and people of color expand students' perception of professional musicianship. An additional \$6,000 has been included for this purpose in carryover priorities.

See Carryover Priority List

BHS Jazz Program: Leveling the Musical Playing Field **\$ 30,040**
(Berg) - #14

With the goal of enhancing musicianship, inspiring student participation, and setting higher standards at all levels of the BHS Jazz Program, this allocation is to provide weekly small group sectional instruction with top-notch professional musicians drawn from the jazz community. This program increases access to first-rate musical opportunities for all jazz students, and provides role models and mentors in musically and emotionally-supportive coaching relationships. This program continues and complements the 50-year tradition of BHS Jazz, having served 600 students with individual coaching over the past 7 years.

ELL EDUCATION – 319

ELL Intervention Program

\$ 50,956

Bilingual Home-School Liaison - .53 FTE

Tutors & At-Risk Youth Advisors – Hourly

(Coleman) - #1

In 2017-18, Berkeley High School enrolled 174 English Learner (EL) students; 71 of them were Newcomers in the Structured English Immersion Program, while the rest were either recent immigrants newly transitioned into mainstream classes or those who have been labeled EL for five or more years. The ELL Intervention Program assists all EL students in three main ways, by providing:

- A Bilingual Home-School Liaison* to serve as an advocate and a link with their homes, encouraging regular school attendance and consistent study habits, who is available every day from 8:30 to 4:30 for students and their families;
- Bilingual Tutors to give students access to the core curriculum in their native languages, prioritizing the highest-need individuals and sections and focusing on improving math grades and overall GPAs in the Period 7 EL Tutorial, ALD, and Integrated classes;
- At-Risk Youth Advisors to identify and target the most at-risk and struggling EL students, meeting with them weekly to improve attendance and GPA and to create individual goal setting plans.

An additional \$10,000 has been included for this purpose in carryover priorities.

See Carryover Priority List

*The Home-School Liaison is made full-time by an additional .47 FTE of funding which will continue to come from BUSD as specified under its LCAP.

SPECIAL EDUCATION – 320

College Preparation Class Hourly Teachers

\$11,600

(Bell-Fishman) - #10

Begun in 2001, this class supports the successful transition from high school to college and career for BHS seniors with limited or no post-secondary plans. This is a highly at-risk population, many of whom are served through Special Education and English Learner programs, and who present with a variety of challenges including homelessness, pregnancy and socio-economic disadvantages. No student is turned away. In 2017-18, the class served 83 students, and the program plans to increase to serve between 80 and 100 students in 2018-19. The class is offered through Berkeley City College, with two sections meeting three hours per week. Students receive 5 units toward BHS graduation. Students hear weekly guest speakers and visit each of the Peralta Community Colleges, learning about the various career and support programs. The goal is for them to: 1) better understand their own interests and

counseling, conflict mediation, family support and interventions, referral to community resources, and a restorative justice program. In 2017-18 the program emphasized fostering a sense of justice at BHS, and in 2018-19 it will focus on measuring and working to increase student, family, and teacher satisfaction with OCI services.

STUDENT ACADEMIC SUPPORT SERVICES - 327

Student Academic Support Coordinator - .8 FTE **\$ 88,882**
(Teacher on Special Assignment)

Student Learning Center Tutors - Hourly
(Schweng) - #5

The Student Academic Support Program consists of a variety of components, including the drop-in tutorial program in the Student Learning Center (SLC), overseeing all aspects of the BHSDG-funded After-School Teacher Tutorial Program, BHS support for the Y Scholars Program, targeted Math 1 support, the RtI 9th grade Mentor Program, athletic team tutorials, strengthening the college-going culture, and targeted academic intervention and participation in the BHS Intervention Team, to ensure that all students have ongoing access to highly-skilled tutorial support personnel.

The Student Academic Support Coordinator (SASC) is the point of contact for students, parents, counselors, general education teachers, and school administrators regarding tutorial and other academic support services. The SASC will:

- Facilitate connection to and monitoring of the appropriate resources targeted to specific student needs;
- Create strong incentives for student participation in academic support programs;
- Engage in the continuous promotion of all available student support services;
- Create data collection and analysis mechanisms for measuring and reporting the effectiveness of programs;
- Initiate targeted tutor recruitment and development to build the capacity of tutors to work successfully with all students;
- Facilitate the hiring and compensation of tutorial support personnel; and
- In collaboration with the Intervention Coordinator and Intervention team, connect BUSD and community-funded student support initiatives to each other and to the greater BHS community.

An additional \$10,000 has been included for this purpose in carryover priorities.
See Carryover Priority List

Carryover Priorities

Instructional Materials

\$ 75,423

Tutor Hourly for EL and Academic Support

Music Coaches for Band and Orchestra

Accompaniment Musician Hourly

The BHS BSEP Committee established ranked carryover priorities to be allocated in the following order. First priority is Instructional Materials, which will receive up to \$40,000. The second priority is Tutor Hourly, up to \$10,000 for EL Bilingual tutors and up to \$10,000 for Academic Support tutors. If further funds are still available, the third priority will be \$6,000 towards increasing the contracts for the Music Coaches for Band and Orchestra, and the final priority is an additional \$8,136 for the hourly Accompaniment Musician with the Dance and Drum Program.

Appendix A
BSEP SCHOOL SITE DISCRETIONARY FUNDS 2018-19
Berkeley High School (137)

CERTIFICATED MONTHLY SALARIES & FRINGE		
1102	TSA - Academic Support, Athletes (.50 FTE)	\$51,899
1102	TSA - BIHS Support Class	\$14,737
1102	TSA - BHS Academic Support Coordinator (.80 FTE)	\$71,882
1102	TSA - AC Academic Development Class	\$28,047
1202	College/Career Advisors (2.0 FTE)	\$199,908
TOTAL CERTIFICATED MONTHLY:		\$366,473
CERTIFICATED STIPENDS		
1116	College Preparation Class Teacher Stipends	11,600
TOTAL CERTIFICATED HOURLY:		\$11,600
CLASSIFIED MONTHLY SALARIES & FRINGE		
2182	IS - Dance & Drum (.53 FTE)	\$48,600
2202	Instructional Media Technician (.60 FTE)	\$33,795
2902	Bilingual Home-School Liaison (.53 FTE)	\$33,956
2902	Parent Liaison - Parent Resource Center (.53 FTE)	\$46,597
2902	Program Asst - Volunteer Coordinator (.67 FTE)	\$55,186
2902	Student W & A Specialist - OCI (1.0 FTE)	\$76,082
TOTAL CLASSIFIED MONTHLY		\$294,216
CLASSIFIED HOURLY SALARIES & FRINGE		
2146	Tutors Hourly - SLC	\$17,000
2146	Tutors Hourly - EL	\$17,000
2186	Hourly IS - Dance & Drum	\$1,864
TOTAL CLASSIFIED HOURLY		\$35,864
SUB-TOTAL PERSONNEL:		\$708,153
NON-SALARIED CATEGORIES		
4300	Instructional Materials	\$30,000
5800	Contracts - Coaching for Success	\$15,000
5800	Contracts - Leveling the Musical Playing Field	\$30,040
	Transportation - College Visits for BIHS	\$800
SUB-TOTAL NON-SALARIED:		\$75,840
TOTAL EXPENDITURES:		\$783,993
RESERVE FOR PERSONNEL VARIANCE:		\$26,427
TOTAL FY 2017-18 BSEP ALLOCATION:		\$810,420
CARRYOVER PRIORITIES		
	Instructional Materials	\$40,000
	Academic Tutors	Up to \$10,000
	EL Tutors	Up to \$10,000
	Band and Orchestra Coaches	Up to \$6,000
	Dance and Drum Accompaniment Musician	Up to \$8,136

