

## Draft Meeting Minutes of May 13, 2019

Members Present: Carla Schneiderman, Sheryl Drinkwater, Jane Logan  
Alejandro Pimentel, Wade Skeels

Staff Present: John Calise Chanita Stevenson

Board Director Present: Ty Alper

1. **Call to Order:** The meeting was called to order at 6:06 PM.
2. **Introductions:** All members introduced themselves and welcomed our newest member, Wade Skeels (Active Member in a Bona Fide Taxpayer's Organization) to the Committee.
3. **Approval of Meeting Minutes for April 11, 2019:**  
Member Logan moved to approve the minutes. Secretary Drinkwater seconded the motion. The motion was approved unanimously.
4. **Public Comments:** There were no public comments.
5. **Staff Report:**
  - i. *Visual and Performing Arts (VAPA) Building at West Campus: This project has a revised completion schedule due to changes in providing the electrical service to the building. However, Staff will be able to occupy the space at the beginning of the school year.*
  - ii. *West Campus Capacity Project (Increment 1): This project was recently awarded. Construction is scheduled to start in June.*
  - iii. *West Campus Capacity Project (Increment 2): This part of the project is currently at DSA. It includes the auditorium that needs more design due to vandalism and accessibility upgrades required.*
  - iv. *Rosa Parks Roof Replacement: The roof will be replaced and structural upgrades will be done. This project is currently still at DSA. Member Pimentel asked if the District considered going after the contractor for defects in construction. Executive Director Calise stated that the District looked into this but determined it was too late to pursue the Contractor. The District is working with DSA to resolve all issues related to the previous construction and hopes to be able to award this project in the last Board meeting in June.*

- v. *Rosa Parks Interim Housing: This project will include placing a large portable on site during summer to house site activities while the roof is under construction. Board Director Alper noted that as a parent he was not aware that construction was happening at the site. Member Skeels echoed this sentiment. He asked about our notification process. Staff informed the Committee that a Community Meeting was held. Postcards were mailed out to the neighbors and a member from the PTA attended the meeting. Staff will consider hosting another Community Meeting. The goal is to get the project bid and start the demolition work when school is out.*
  - vi. *Sylvia Mendez Roofing Project: This project will start again in June. The Contractor has to install skylights.*
  - vii. Berkeley High School and Berkeley Adult School CTE Project: These projects are wrapped up.
  - viii. Cafeteria Projects at Washington John Muir and Cragmont: The Washington Cafeteria was postponed and will be considered as a future project in the next bond. Cragmont and John Muir Cafeteria Projects are still at DSA.
  - ix. Berkeley Community Theater: The District has issued a Request for Qualifications for Lease Lease Back for this project. We had a first mandatory walk. Executive Director Calise elaborated on the next steps the District will take to approve a contractor utilizing this method. The goal is to bring the contractor on board during the Design process and to receive a guaranteed maximum price.
  - x. Longfellow CTE: This project is on hold. We working with the CTE program to design the program.
  - xi. King Auditorium: This project has started.
  - xii. Oxford Modernization: This project is pending the geotechnical report.
  - xiii. Facilities Masterplan: Staff will take the needs assessment to the next Board Meeting for approval. The needs assessment will discuss district wide site needs based on discussions with site leaders and site assessments performed by the consultant. Once the needs assessment is approved, the District can finalize the Masterplan.
8. **Discussion of the Annual Report:** The Committee discussed the annual report and finalized the document to go to Board for approval.
9. **Action: Approval of the Annual Report:** Chair Schneiderman motioned to approve the Annual report as amended. Secretary Drinkwater seconded the motion. The motion was approved unanimously.
11. **Future Scheduled Meeting Date:**
- Staff will poll members for dates to schedule a meeting in the Fall.
12. **Adjournment:**
- The meeting adjourned at 7:22 PM.