

Draft Meeting Minutes of December 10, 2019

Members Present: Carla Schneiderman, Alejandro Pimentel, Jane Logan
Sheryl Drinkwater, Wade Skeels

Staff Present: John Calise Chanita Stevenson

Board Director: Ty Alper (excused)

1. **Call to Order:** The meeting was called to order at 6:34 PM.
2. **Approval of Meeting Minutes for October 24, 2019:**
Secretary Drinkwater moved to approve the minutes. Member Logan seconded the motion. The motion was approved unanimously.
3. **Public Comments:** There were no public comments.
4. **Staff Report:**
 - i. **Oxford Modernization/West Campus Capacity:** Facilities put forth an item to the Board for consideration to reallocate \$3M from the Oxford Modernization Project to the West Campus Project. The West Campus site will include additional scope including all new finishes instead of the originally planned upgrades. The courtyard will be redone to create outdoor learning environments. The Superintendent and Executive Director of Facilities had meetings with the Oxford Community to keep them informed of the project. Facilities has assigned a Project Manager to oversee the program and defining milestones. Another project ancillary project related to this site is the District Parking Lot at West Campus. This project includes installing a gate for employee key card access only for designated areas within the lot. We are working with users from both Oxford and Administration to determine the need for spaces. Member Logan asked Staff if there was a final accounting of all the shifts related to this project. Staff responded that the only shift at this time is \$3M. We have estimates on costs related to upcoming items, however, some of the items require approval from DSA before the actual cost can be determined. Staff noted that each time a budget shift is taken to the Board an updated budget sheet is provided to the Board showing all projects, expenditures, and changes.
 - ii. **Safety and Security Door Hardware Project Phase II:** This project is underway. The project includes all of the secondary doors of all

elementary schools and middle schools. (Berkeley High School and Berkeley Adult School will be a separate project) The materials have a 12-week lead time. The contractor expects plans to start the project in March. All work will take place after hours.

- iii. **Berkeley High School Community Theater:** This project is moving forward with the preconstruction work. There is some hold up at DSA as it relates to shoring. The State has required additional shoring in areas closest to the gate. Our engineers are working with DSA to meet the requirements to keep the project moving along.
- iv. **Staff changes:** The Facilities Division is relocating to 1720 Oregon Street in March. The Division will add an Executive Assistant.
- v. **BHS Natatorium Project Proposal:** Staff discussed this potential project and the scheduled timeline. Upon approval from the Facilities Subcommittee, Staff will send out a Request for Qualifications (RFQ) for design build services for this project under Government Code Section 4217. This project will include the redesign of the air handler, installation of solar and an automatic pool cover to address the mechanical and air quality issues related to the pool. The proposed schedule is to release the RFQ in January.
- vi. **Transportation EV Chargers:** The District has signed a contract with PG&E for the EV Chargers. PG&E current timelines state that the chargers would be installed in the 2nd quarter of 2020. The Transportation Department has already received two electric buses and is working with Maintenance for temporary solutions for charging. Facilities is working with a design team for the infrastructure work. Eight electric buses will replace current gas powered buses.
- vii. **VAPA:** The project is complete. The building is still on temporary power. PG&E expects to connect power in January.
- viii. **Rosa Parks Roof and Interim Housing Project:** The roof is scheduled to start in January. The portable has not been delivered yet due to wet soil conditions. Staff expects to receive pricing for crane matting placement for the trucks to place the portable on the field.

5. Action: Nomination and Selection of Officers:

- i. Member Logan nominated Secretary Drinkwater for Chairperson. The motion was approved. Secretary Drinkwater abstained.
- ii. Chairperson Schneiderman nominated Member Skeels for Secretary. The motion was approved unanimously.

Staff will go to Board to in January to renew the terms of members who would like to continue to participate on the Committee. Also, Staff also expects to recruit for vacant positions.

6. Committee Comments:

- i. **Concerns about Turf:** Secretary Drinkwater asked about the turf field at West Campus and whether it will contain a rubber base. Staff responded that the field will be cork based and because of drainage issues at the site will provide a better play environment instead of grass.
- ii. **City of Berkeley construction impacts to BHS:** Secretary Drinkwater informed the Committee about the upcoming Milvia bike lane construction. She asked Staff if there have been some coordination efforts around District related construction projects with the City of Berkeley. Staff explained that he has met with the City and there may be some overlap but has hired a traffic consultant to ensure that the impact on this area has been studied and recommendations will be made.
- iii. **Facilities Masterplan:** Member Logan asked when the Facilities Masterplan will be finalized and when it will go to the Board. Staff stated that the Facilities Masterplan has not been finalized and will provide an answer at a future meeting.
- iv. **Field Trips:** The Division plans to schedule future meetings in different locations around the District.
- v. **Dust Collection System Project:** Chairperson Schneiderman asked if there was a project to deal with the dust from the new carpentry shop. Staff explained that the originally specified dust collector is inadequate and that the District is creating a project for the procurement and installation of a new dust collection system along with sound attenuation.
- vi. **Indoor Air Quality:** Member Logan asked about Indoor Air Quality issues related to fire and if it is a part of the Masterplan. Staff acknowledged that there was some discussion during the masterplan process regarding indoor air quality. Regarding indoor air quality related to fire, the Maintenance Division has updated its process related to filters which should improve indoor air quality at our sites.

7. Future Meeting Dates:

- i. The next CBOC meeting is tentatively scheduled for February 11, 2020.

8. Adjournment:

- i. The meeting adjourned at 7:45 PM.