

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually. The Chairperson will call the meeting to order at 4:00 p.m. before the Commission Recesses to Closed Session. The Regular Meeting will convene by 4:30 p.m.

Personnel Commission

Timothy Carter, Chairperson
Heidi Goldstein, Vice-Chairperson
Kimberle Sanders, Secretary

Meeting Agenda

April 9th, 2020 – 4:00 pm

1. **Call to Order (4:00 pm)** **Chairperson Carter**

2. **Closed Session (1 matter)** **Chairperson Carter**
 - a) Public Employment - Government Code § 54957 (b)(1)

3. **Report from Closed Session** **Chairperson Carter**

4. **Call to Order (4:30 pm)** **Chairperson Carter**

5. **Roll Call & Establishment of Quorum** **Secretary Sanders**

6. **Approval & Adoption of Agenda** **Chairperson Carter**

7. **Approval of Meeting Minutes** **Chairperson Carter**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) March 5th, 2020, Regular Meeting Minutes, p. 2-6

8. **Consent Items** **Chairperson Carter**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

 - a) After School Program Specialist, p. 7
 - b) Restorative Justice Coordinator, p. 8
 - c) Senior Employee Benefits Specialist, p. 9

9. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Sanders**
 - i. New Hires and Examinations administered in the month of March 2020, p. 10

10. **Conference Items** **Chairperson Carter**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Request for Extension of Eligibility List- Human Resources Analyst-Confidential, **Attachment A**
 - b) Personnel Commission Budget 2021- *First Reading*, **Attachment B**

11. **Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.

12. **Next Meeting** **Chairperson Carter**

Follow up items for next Personnel Commission Meeting.

13. **Adjournment** **Chairperson Carter**

Agendas and minutes of Personnel Commission meeting are available at the District's website, www.berkeleyschools.net. Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District's Human Resources office at 2020 Bonar Street, Berkeley, CA 94702. Pursuant to the Governor's Executive Order N-25-20, all members of the Board of Education as well as the Superintendent and District Staff, will join the meeting via phone/video conference and no teleconference locations need be posted.