

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Mr. Timothy Carter, Chairperson

Ms. Heidi Goldstein, Vice-Chairperson

Kimberle Sanders, Secretary

Meeting Agenda

May 7, 2020 – 4:30 pm

1. **Call to Order** **Chairperson Carter**
2. **Roll Call & Establishment of Quorum** **Secretary Sanders**
3. **Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Carter**
5. **Consent Items** **Chairperson Carter**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.

Ratification of Eligibility Lists

 - a) Educational Occupational Therapist, p. 2
 - b) Executive Assistant I, p. 3
6. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Sanders**
 - i. New Hires and Examinations administered in the month of April 2020, p. 4
7. **Conference Items** **Chairperson Carter**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Request for New Classification- Braille Transcriber, **Attachment A**
 - b) Request for Re-Classification- K. Kramer, **Attachment B**
 - c) Request for New Classification- Title IX Investigator, **Attachment C**
8. **Public Hearing: Ed. Code § 45253 – Personnel Commission Budget, 2020- 2021** **Chairperson Carter**

The Personnel Commission will hold a public hearing regarding the 2020-2021 fiscal year budget, **Attachment D**
9. **Closed Session (1 matter)** **Chairperson Carter**
 - a) Employee Discipline and Legal Matters - Government Code § 54954.
10. **Report from Closed Session** **Chairperson Carter**
11. **Public Comments (15-minute limit)** **Public**

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12. **Next Meeting** **Chairperson Carter**

Follow up items for next Personnel Commission Meeting.
13. **Adjournment** **Chairperson Carter**