

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Mr. Timothy Carter, Chairperson

Ms. Heidi Goldstein, Vice-Chairperson

Kimberle Sanders, Secretary

Meeting Agenda

June 04, 2020 – 4:30 pm

1. **Call to Order** **Chairperson Carter**

2. **Roll Call & Establishment of Quorum** **Secretary Sanders**

3. **Public Comments (15-minute limit)** **Public**
This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.

4. **Approval & Adoption of Agenda** **Chairperson Carter**

5. **Approval of Meeting Minutes** **Chairperson Carter**
Approve the Personnel Commission Meeting Minutes for the following:
 - a) April 9th, 2020, Regular Meeting Minutes, p. 2 - 4
 - b) April 16th, 2020, Special Meeting Minutes, p. 5 - 6

6. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Sanders**
 - i. New Hires and Examinations administered in the month of May 2020, p. 7

7. **Conference Items** **Chairperson Carter**
These items are presented for discussion and action and may be carried over from a previous meeting.
 - a) Establishment of New Classification- Adult School Program Specialist, **Attachment A**
 - b) Request for Re-Classification- M. Scherr, **Attachment B**
 - c) Establishment of New Classification- Classified Professional Development Coordinator, **Attachment C**
 - d) Personnel Commission Meeting Schedule for 2020-2021, **Attachment D**

8. **Closed Session (1 matter)** **Chairperson Carter**
 - a) Legal Matters - Government Code § 54954.

9. **Report from Closed Session** **Chairperson Carter**

10. **Public Comments (15-minute limit)** **Public**
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11. **Next Meeting** **Chairperson Carter**
Follow up items for next Personnel Commission Meeting.

12. **Adjournment** **Chairperson Carter**