

**Berkeley Unified School District**  
**Personnel Commission Special Meeting Minutes**

April 16<sup>th</sup>, 2020– 4:30 pm

**1. Call to Order**

The meeting was conducted via Zoom call #988 4854 0687 and was called to order at 4:30 pm.

**2. Roll Call & Establishment of Quorum**

Chairperson Carter and Vice-Chairperson Goldstein were present, and a quorum was established.

**3. Public Comments**

None.

**4. Approval & Adoption of Agenda**

Vice-Chairperson Goldstein made a motion to approve the April 16<sup>th</sup>, 2020 meeting agenda; Chairperson Carter seconded the motion,  
Approved, 2-0

**5. Conference Items**

a) Personnel Commission Budget 2020 - 2021- *Second Reading*

Secretary Sanders reviewed the draft budget for the Personnel Commission budget for 2020-2021 and said she updated the “Testing” and “Subs/Proctors” budget totals to reflect added costs for remote testing that will be needed during the Shelter in Place order and the closure of the District office. She committed to research how back wages for the prior Classified Director will be addressed to ensure that such payment does not affect the 2020-2021 budget allocations.

**6. Closed Session (1 matter)**

a) Public Employment - Government Code § 54957 (b)(1)

The Personnel Commission went into closed session at 4:46 pm.

**7. Report from Closed Session**

The Personnel Commission came out of closed session at 4:59 pm. Chairperson Carter reported that no action was taken.

**8. Public Comments**

Cheryl Hazell-Small, the interim Executive Director of Special Education, was invited to introduce herself and gave details about her background in Special Education.

**9. Next Meeting**

The next regular Personnel Commission Meeting will be held on May 7<sup>th</sup>, 2020.

**10. Adjournment**

The meeting was adjourned at 5:06 pm.

Respectfully Submitted,

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Kimberle Sanders  
Secretary, Personnel Commission

\_\_\_\_\_  
Date

Approved,

\_\_\_\_\_  
Timothy Carter  
Chairperson, Personnel Commission

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Date

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*MINUTES APPROVED AT VIRTUAL PERSONNEL COMMISSION MEETING ON 06/04/2020*

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