

Distance Learning Expectations & Policies @ BTECH

DL will look and feel different from
what we did last spring...



BTA DL Schedule

CLASSES M, T, TH, F

45 MIINUTE VIDEO CONFERENCE CLASSES

15 MIN BREAKS

30 MIN LUNCH

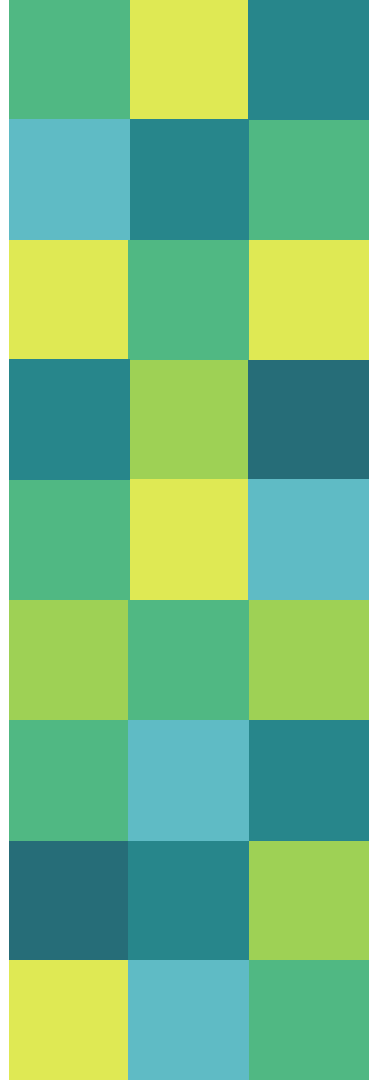
**WEDNESDAY
1:1 OR SMALL GROUP EXTRA
HELP WEDNESDAY MORNING**

**ADVISORY AT 12:30 ON
WEDNESDAY**

	Monday	Tuesday	Wednesday	Thursday	Friday
10:00	Period 1	Period 1		Period 1	Period 1
10:15			Extra help		
10:30			1:1 or		
10:45					
11:00	Period 2	Period 2		Period 2	Period 2
11:15			Small Group		
11:30					
11:45					
12:00					
12:15	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12:30	Period 3	Period 3		Period 3	Period 3
12:45			Advisory		
1:00					
1:15					
1:30	Period 4	Period 4		Period 4	Period 4
1:45			Staff Meetings		
2:00					

Expectations during live Video Conference classes and small group support

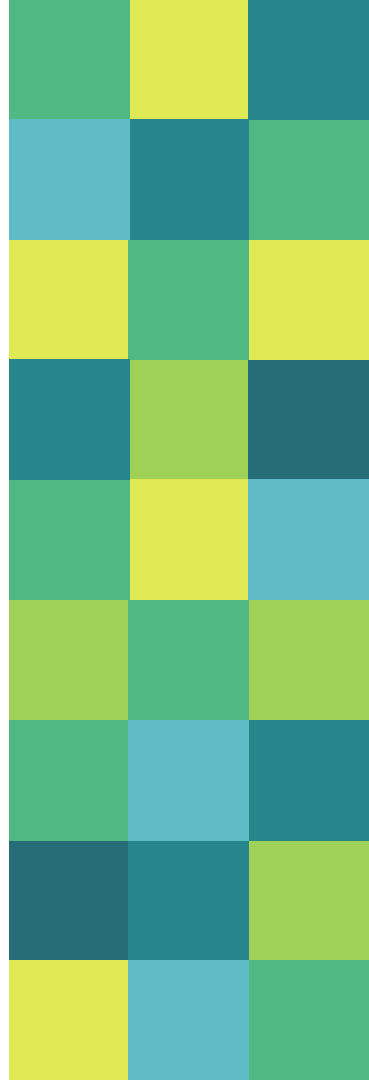
- **Video cameras ON:** All students are expected to have their camera on during live instruction on during class.
- If you cannot have your camera on, you **must** make arrangements with your teacher before that class.
- Even with an arrangement, you must have your camera on for the **first 10 minutes of class** to verify your identity and so teachers can take attendance.
- **The same expectations that apply to students on campus apply to students during Distance Learning.** Be kind and use respectful language on ALL digital platforms, including Zoom/Google Meet chats and digital discussion boards.



Technology Tools

BTA will use:

- Zoom or Google Meet for live daily classroom instruction
- Google Classroom to share and receive students assignments as well as disseminate classroom materials
- Remind to communicate with students and families



Grades

Students will receive letter grades on the A-F scale.

Teachers will all share their syllabus with their grading policy on google classroom.

Don't wait until the last minute to care about your grades. Know what they are every week. Get extra help on Wednesdays. Show up to video classes to get assignments done during class so you have no home work.

Attendance

Attendance at all online video conference classes is required.

Mon, Tues, Thurs, and Fri: Students must attend all scheduled 45 min classes for the entire period

Wednesday Morning Extra Support: Attendance for advisory is **mandatory** for any student whose participation is requested by the instructor.

Wednesday Advisory : Attendance for advisory is **mandatory** for all students

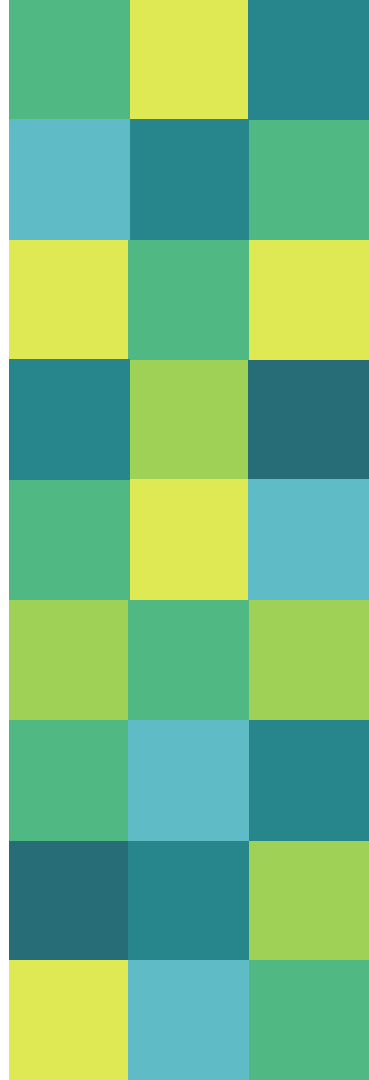
Teachers will take attendance daily in Illuminate using the codes below:

Attendance

Code	Description
	<ul style="list-style-type: none"> • Synchronous learning is live/real time interaction (Zoom, Meet, Phone, Text) • Asynchronous learning is Assignment, Assessment, and/or Family/Student contact
PRESENT CODES	
P	P (Present): Student attended all synchronous learning, and completed some or all asynchronous *Students are present by default
SYP	SYP (Synchronous Present): Student attended all synchronous learning, but did not complete asynchronous
ASP	ASP (Asynchronous Present): Student did not attend or substantially missed synchronous learning, but is completing assigned asynchronous assignments
PAR	PAR (Partial) Student did part of synchronous learning or asynchronous assignments, but did not complete or attend all
ABSENT CODES	
CON	CON (Contact): Student did not attend synchronous learning, did not complete any asynchronous assignments, but successful contact was made with student/family
UNV	UNV (Unverified) Student did not attend synchronous learning, and did not complete any asynchronous assignments

Independent Work & Homework

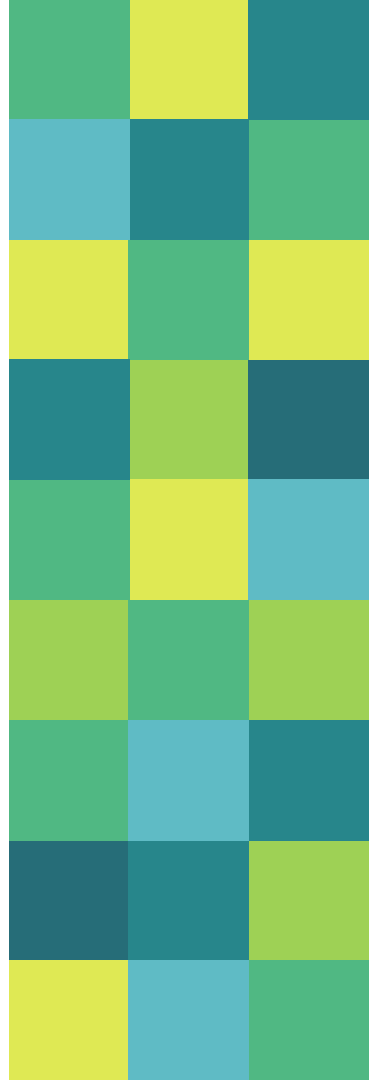
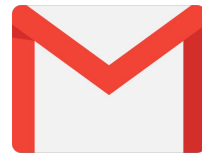
In order to ensure that BTA meets state instructional minutes guidelines, teachers will provide students with independent work & homework throughout the week in order to meet the required 180 minutes of instruction.



Communication with Families

Communication between teachers and families is essential during Distance Learning.

- Teacher will contact counselors/administrators if a student is absent more than one day/week
- Teachers will use [Remind](#) and email as the primary tool for engaging parents and guardians; logging communication will happen via Remind and Gmail



BTA STAFF

BTA Teachers

Darryl Starr, computer science

Tyra Herr , case manager

Sherene Randle , English and history

Jesse Sclafani , history and PE

Ramal Lamar-El math

David Seegal public health

Noluthando Williams, science and public health

BTA Staff

Erica Johnson, Office Manager

Sandra Maldonado, Attendance and Welfare Specialist

Aimee Ellis, Instructional Aide

Lanny Kelly Saftey Officer

Jamal Flectcher Saftey Officer

BTA Counselors:

Sopina Jones, Academic Counselor

Ray Anderson, Career and Behavior Counselor

Diamond King IEP Counselor

Zach Meredith Health Center Counselor

PUBLIC HEALTH CLASS and INTERNSHIPS

Matt and David (Mr. Seegal)

Questions?

What else do you need to know about Distance Learning?

REMINDER GO TO YOUR PERIOD 1 ZOOM CLASS at 10am tomorrow!