

Draft Meeting Minutes of May 7, 2020

Members Present: Sheryl Drinkwater, Carla Schneiderman, Jane Logan,
Wade Skeels Alejandro Pimentel

Staff Present: Chanita Stevenson

Board Director: Ty Alper, Board Vice President

1. **Call to Order:** The meeting was called to order at 5:24 PM.
2. **Public Comments:** There were no public comments.
3. **Approval to Amend the Agenda:** Chairperson Drinkwater moved to amend the agenda to add a section for Committee Comments. The motion was seconded by Member Schneiderman. The motion was approved unanimously.
4. **Approval of Meeting Minutes for February 11, 2020:** Chairperson Drinkwater moved to approve the minutes. Member Logan seconded the motion. The motion was unanimously approved 4-0:

Sheryl Drinkwater, Chair - yes
Carla Schneiderman, Member - yes
Jane Logan, Member - yes
Wade Skeels, Secretary - absent
Alejandro Pimentel, Member – yes

5. **Staff Report:**
 - a. Oxford at West Campus (West Campus Increment 1, Increment 2, Parking Lot): This project is on track to be completed in August. The Board approved a reallocation of funds in January \$8.2M to increase the overall project budget to \$21.8M for both Increment #1 (Phase 1) and Increment #2 (Phase 2). On February 10th, the Board approved a futility resolution/change order for the West Campus Increment #1. West Campus Increment #2 includes the work on the Auditorium and the separate entrance. This work has begun and the expected completion is December. Facilities added a project to add mechanical gates to the current 2020 Bonar staff parking lot. This project will begin in June.
 - b. Berkeley High School Community Theater: Similar to the West Campus site, Facilities decided to break this project into increments to expedite the DSA approval process. We are utilizing the Lease Lease Back Process. Increment 1 (Phase 1) includes soft demolition and hazardous material removal. The

guaranteed maximum price of this project is \$2.2M. Increment #2 (Phase 2) includes construction. DSA has requested additional access changes to this phase and the District is working with DSA to determine the best course of action.

- c. Transportation EV Chargers: The Board awarded the project for the infrastructure work for the EV chargers for the electric buses at the Transportation facility. This project award came in under budget and there are projected costs savings of \$200,000 to Measure AA. Chairperson Drinkwater asked if the District received any funding from PG&E for the work? Director Calise responded that the District did apply for funding from PG&E and we are waiting for a response. The District received a grant from Bay Area Air Quality to purchase electric buses. Facilities will work with PG&E to provide power to the project and will continue to collaborate with all the local agencies to ensure that all guidelines are met to receive the funding.
- d. Cafeteria Projects at Cragmont and John Muir: The Board awarded these projects recently and Facilities anticipates that work will begin in June.
- e. Interim Housing for Berkeley Community Theater: The portables will be delivered in the last week of May. The portables will be placed on the basketball courts and one basketball court will be maintained. The Facilities Division is working with BHS administration to determine class schedules for the portables.
- f. Silvia Mendez Roof: This project is waiting on the skylight manufacturer for fabrication. There was a shelter in place ordered issued to the manufacturer that has caused some delays. Given the length of the project, Director Calise has discussed with legal on whether to terminate the contract
- g. Rosa Parks Roof (Increment #1), Rosa Parks Elliptical Canopy (Increment #2), and Interim Housing Project: The roofing contractor is scheduled to finish this project early. The dry rot was significant. Once confirmation is received, the portables will be removed and the interim housing contractor will restore the field. housing contractor will restore the field. The contract to replace the elliptical canopy is on schedule to complete the work in the fall.
- h. Safety and Security Door Hardware Project Phase II: This project is almost complete. Phase III of this project that includes Berkeley High School and Berkeley Adult School is going out to bid.
- i. Longfellow Street Crossing: This is a follow on project to the Cafeteria project. This project was recently bid and the work will be completed over the summer.
- j. CTE Dust Collection System: This contract includes the upgrade of the dust collection system as the previous system was undersized. The contract was recently awarded and work will begin soon.

- k. Future Subcommittee Meeting/Measure G: Director Calise announced that there will be a Facilities Subcommittee meeting scheduled to discuss the rollout of Measure G including RFP's for Architects and Construction Management

Board/Committee questions:

- a. Schedule Impacts due to Covid-19: Member Schneiderman asked if there has been a slowdown in projects due to Covid-19. Director Calise responded that there has been some slowdown due to the availability of workers and materials but the impact delays have not been significant. There will be some cost impacts related to site limitations of staff, multiple site cleaning per day, and additional guidelines to maintain health and safety while continuing to work.
- b. Safety and Security Project: Chairperson Drinkwater asked a follow-up question regarding the Safety and Security Phase III project if splitting both Berkeley High School and Berkeley Adult School will comply with the budget. Director Calise responded that the original budget was a little over \$2M. Once the bids come in for Berkeley High and Berkeley Adult School, Director Calise will recommend to the Board to increase the budget and award the contract for both sites or postpone work at the Berkeley Adult School for a later date. Vice President Alper asked about the current schedule of the Safety and Security Project. Director Calise responded that Phase I included the main door of all elementary schools that were not completed in a previous modernization. Phase II includes all secondary doors at the elementary schools and King and Longfellow project (Willard Middle School locks were completed in a previous modernization) is 95% complete. Phase III is out to bid, with the high school as the priority. The planned completion of Phase III is scheduled for the end of the year but is heavily dependent on the receipt of materials from the lock manufacturer.
- c. Discussion regarding District planning around Covid-19: Member Pimentel asked if the school district is working on strategies for students to return to school. Director Calise responded that the Superintendent has created two separate committees to discuss the educational side related to learning and teaching with distance learning. and facilities side on how many students can safely fit in a classroom. Multiple models are being explored that could include in-person learning/distance learning. A public committee will also be formed to discuss information. Member Logan asked if there has been any discussion about bringing back higher-level students first, due to the complexity of the subject matter. Also, has there been any discussion about busing for elementary students? Director Calise responded that there has not been a discussion regarding transportation yet. There have been some discussions about higher-level learning but the District is reviewing the equity gap to ensure the needs are met for all students. Member Pimentel asked a follow-up question about whether the District plans to do any construction-related changes related to safety. Director Calise responded the Board approved moving forward with a feasibility study to provide handwashing stations at all of our sites. Member Skeels asked if there were any changes at DSA related to projects for changes to sites related to COVID. Director Calise explained that the process for plan review has changed

at DSA due to Shelter in Place, but unaware of any other procedural changes related to project types.

Director Calise mentioned the additional measures being taken by Facilities related to furniture purchases for Oxford at West Campus, the installation of glass by Maintenance staff, and review of costs related to handheld electrostatic cleaners by Operations. Concerning the budget, Facilities plans to make budget adjustments to help relieve the general fund including the addition of CTE staff for planning or purchase of materials.

6. **Discussion of the Annual Report:**

The committee had an interactive discussion regarding the annual report and outlined all topics. Secretary Skeels will present the report to the Board.

Action: Approve Annual Report: Chairperson Drinkwater moved to approve the annual report. Member Schneiderman seconded the motion. The motion was unanimously approved 4-0:

Sheryl Drinkwater, Chair - yes

Carla Schneiderman, Member - yes

Jane Logan, Member - yes

Wade Skeels, Secretary - absent

Alejandro Pimentel, Member – yes

7. **Discussion of New appointments and terms for measure G:** On April 22nd the Board approved the election results. The District has 60 days to appoint members for a new bond oversight committee for Measure G. The District expects to appoint a new committee with new membership terms.

8. **Committee Comments:** There are committee comments.

9. **Future Meeting Dates:** Facilities staff will poll the Committee for future meeting dates and times. Secretary Skeels will attend the next Board meeting via Zoom to present the annual report on May 20th.

10. **Adjournment:** The meeting adjourned at 6:31 PM.