

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Mr. Timothy Carter, Chairperson

Ms. Heidi Goldstein, Vice-Chairperson

Kimberle Sanders, Secretary

Meeting Agenda

November 5, 2020 – 4:30 pm

1. **Call to Order** **Chairperson Carter**
2. **Roll Call & Establishment of Quorum** **Secretary Sanders**
3. **Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Carter**
5. **Approval of Meeting Minutes** **Chairperson Carter**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) October 1st, 2020, Regular Meeting Minutes, p. 2 - 5
 - b) October 13th, 2020, Special Meeting Minutes, p. 6 - 8
 - c) October 16th, 2020, Special Meeting Minutes, p. 9 - 10
6. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Sanders**
 - i. New Hires and Examinations administered in the month of October, 2020, p. 11
7. **Consent Items** **Chairperson Carter**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

 - a) Compliance Officer & Title IX Coordinator, p. 12
 - b) Director of Fiscal Services, p. 13
 - c) Employee Benefits Specialist, p. 14
8. **Conference Items** **Chairperson Carter**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Revision of Classification- Director of Fiscal Services, **Attachment A**
 - b) Request to Extend Eligibility lists from November 2019, **Attachment B**
 - c) 2019-2020 Annual Report, 2nd reading and approval, **Attachment C**
9. **Closed Session (1 matter)** **Chairperson Carter**
 - a) Legal Matters - Government Code § 54954.
10. **Report from Closed Session** **Chairperson Carter**
11. **Public Comments (15-minute limit)** **Public**

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12. **Next Meeting** **Chairperson Carter**

Follow up items for next Personnel Commission Meeting.
13. **Adjournment** **Chairperson Carter**