

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Mr. Timothy Carter, Chairperson

Ms. Heidi Goldstein, Vice-Chairperson
Kimberle Sanders, Secretary

Isaiah Roter, Commissioner

Prior to the Commencement of the Personnel Commission Meeting, The New Board Appointed Commissioner, Isaiah Roter, and the BCCE Appointed Commissioner, Timothy Davis, will be sworn in as Commissioners of Berkeley Unified School District Personnel Commission at 4:15pm, this 3rd day of December, 2020

Meeting Agenda

December 3rd, 2020 – 4:30 pm

- 1. Call to Order** **Chairperson Carter**
- 2. Roll Call & Establishment of Quorum** **Secretary Sanders**
- 3. Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
- 4. Approval & Adoption of Agenda** **Chairperson Carter**
- 5. Approval of Meeting Minutes** **Chairperson Carter**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) November 5th, 2020, Regular Meeting Minutes, p. 2 - 4
- 6. Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Sanders**
 - i. New Hires and Examinations administered in the month of November, 2020, p. 5
- 7. Consent Items** **Chairperson Carter**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

 - a) Director of Technology, p. 6
 - b) Family Engagement & Equity Specialist (VAPA), p. 7
 - c) Instructional Specialist (Garden), p. 8
 - d) Network Engineer, p. 9
 - e) Restorative Justice Coordinator, p. 10
- 8. Conference Items** **Chairperson Carter**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Election of Personnel Commission Chairperson and Vice-Chairperson
Pursuant to Merit Rule 20.100.2, the Personnel Commission will elect a Chairperson and Vice-Chairperson to serve for the 2021 calendar year.

Chairperson _____ M _____ S _____ V _____

Vice-Chairperson _____ M _____ S _____ V _____
 - b) Request for Advance Step Salary Placement – R. Jimenez, **Attachment A**
 - c) Request to Extend Eligibility lists from December 2019, **Attachment B**
- 9. Closed Session (1 matter)** **Chairperson Carter**
 - a) Legal Matters - Government Code § 54954.
- 10. Report from Closed Session** **Chairperson Carter**
- 11. Public Comments (15-minute limit)** **Public**

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- 12. Next Meeting** **Chairperson Carter**

Follow up items for next Personnel Commission Meeting.
- 13. Adjournment** **Chairperson Carter**

Agendas and minutes of Personnel Commission meeting are available at the District's website, www.berkeleyschools.net. Also, in accordance with the Brown Act and Government Code § 54957.5 (b)(1), writings that are related to an agenda item for an open session of a regular meeting, that are public records not otherwise exempt from disclosure and that are distributed less than 72 hours prior to the meeting, shall be made available for public inspection at the time the writings are distributed to at least the majority of Commissioners. The public may request copies of the records at the District's Human Resources office at 2020 Bonar Street, Berkeley, CA 94702.