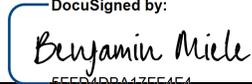


II. RECOMMENDATIONS & ASSURANCES

The Berkeley High School BSEP Committee and the School Site Council recommend this BSEP School Site Fund Plan and its related expenditures to the District governing Board for approval, and assure the Board of the following:

1. The Berkeley High School BSEP Committee is correctly constituted, and was formed in accordance with District governing board policy and local statute.
2. The BHS BSEP Committee reviewed its responsibilities under the *Berkeley Public Schools Educational Excellence Act of 2016*, District governing board policies, and the State of California Greene Act.
3. The BHS BSEP Committee members do not have a conflict of interest in making budget decisions regarding these school funds. No one sitting on the BSEP Committee stands to benefit financially from any decision of the Committee.
4. The BHS BSEP School Site Fund Plan reflects the goals identified in the Berkeley High School WASC Self-Study Final Report of November, 2018. This BSEP School Site Fund Plan for the 2021-2022 school year was approved by the BHS BSEP Committee and by the BHS School Site Council on May 18, 2021.

Juan Raygoza		5/28/21
Principal	Signature	Date
Dana Gerstein		6/1/21
BHS SSC/BSEP Committee Co-Chair	Signature	Date
Benjamin Miele	DocuSigned by: 	5/30/2021
BHS SSC/BSEP Committee Co-Chair	Signature	Date
Natasha Beery		6/16/2021
Director, Berkeley Schools Excellence Program	Signature	Date
Dr. Brent Stephens		6/16/21
Superintendent of Schools	Signature	Date

**Berkeley High
BSEP Site Discretionary Fund Programs
FY 2021-22
Table of Contents**

Title	Department/ Program	Page	Proposal Number	Allocation
Instructional Materials	School-wide	1	N/A	\$25,921
Volunteer Coordinator	School-wide	1	9	\$73,151
Professional Development: Equity	School-wide	1	17	\$11,346
African Diaspora Dance Program Drummer	African American Studies	2	12	\$42,041
African Diaspora Artistic Director	African American Studies	2	12	\$31,482
Academic Support for Student Athletes	Physical Education	2	8	\$62,351
Athletic Coach Stipends	Physical Education	2	16	\$45,000
College/Career Advisors and Admin. Assistant	College/Career Advising	3	4	\$261,177
BIHS Academic Support Class	International High School	3	15	\$26,792
R.I.S.E. Program Support	R.I.S.E. Program	3	18	\$25,000
Family Engagement and Equity Specialist	Parent Resource Center	4	7	\$49,609
ELL Intervention Program	ELL Education	4	1	\$66,000
College Preparation Class	Special Education	5	10	\$13,400
Instructional Media Technician	Video Arts	5	2	\$63,338
OCI Program Coordinator	Intervention Services	5	13	\$90,027
Student Academic Support Coordinator and SLC Tutors	Student Acad. Supp. Svcs	6	5	\$129,579
Carryover Priorities		6		\$104,079

**BERKELEY HIGH SCHOOL
BSEP SCHOOL ENRICHMENT FUNDED PROGRAMS 2021-22**

SCHOOL-WIDE (000)

Instructional Materials

\$25,921

(Raygoza)

Provides enriching classroom materials, supplies, and equipment to Berkeley High's departments, programs, and small schools, as allocated by the Principal in consultation with the faculty Leadership Team. Such educational materials as books and magazines (not textbooks), science supplies and equipment, technology hardware and software, physical education and outdoor education materials, math manipulatives and calculators, fine and performing arts supplies, and equipment may be purchased with this allocation. An additional \$104,072 has also been designated for this purpose in carryover priorities.

See Carryover Priority List

Program Assistant - Volunteer Coordinator - .67 FTE

\$73,151

(Raygoza) – Proposal #18

Provides a five hour/day Program Assistant who serves as Volunteer Coordinator to: 1) identify and fill volunteer needs at Berkeley High School, 2) support school-to-home communication via the BHS e-tree, and 3) prepare, update, and distribute informational materials to volunteers and visitors. The Volunteer Coordinator recruits, trains, places, and monitors parent and community volunteers to: work at the Front Desk, lead tours, help with registration week, testing, mailings, Rally Day, etc. BHS will see an estimated 2,400 volunteer hours to staff the Front Desk alone. The Volunteer Coordinator also provides extensive incoming family support.

Equity PD

\$11,346

(Raygoza) – Proposal #15

For the past 2 years BHS has partnered with the San Francisco Coalition for Essential Small Schools (SF-CESS), an antiracist education agency that works with school districts all over the nation. This professional consultancy has proved invaluable and absolutely essential to the work that has taken place in professional development meetings at Berkeley High. One Teacher Leader recently stated, "Greg (SF-CESS consultant) models skillful facilitation of complex discussions, helping us as TMs go back to our teams and make progress on our goals of decreasing racist outcomes at BHS. He pushes us past some of the thought patterns and habits that have long kept BHS stuck perpetuating the same harmful practices and recreating the same staff dynamics. He makes hard conversations seem more possible, and productive."

Funds will be used to pay for 50 hours of consultancy with SF-CESS. SF-CESS (San Francisco Coalition for Essential Small Schools) is an organization which partners with school districts in order to engage in Antiracism work by "providing coaching, technical assistance and professional development focused on equity" (from sfcess.org). The hours will be divided by, 1) The Teacher Leader Team will partner with two professional facilitators from SF-CESS (one white facilitator & one facilitator of color) to inform our upcoming work in racial affinity spaces (as a whole staff). 2) The two facilitators will meet with PD Coordinators twice a month from August 2021 - May 2022. Affinity spaces will be led by teacher leaders, which we plan to offer a stipend. The SF-CESS facilitators would not be working with the whole staff.

AFRICAN-AMERICAN STUDIES (306)

Instructional Specialist (Drummer/Musical Director) - .53 FTE \$42,041

Artistic Director – .53 FTE \$31,482

(Rose) – Proposal #17

Provides a .53 FTE Instructional Specialist to act as Musical Director for the African Diaspora Dance Program. This allocation will also contribute .53 FTE for the Artistic Director position within the same program, expanding its scope to function more similarly to a Dance Company structure. The class serves approximately 200 students, affords participants the opportunity to build a more holistic sense of self, increases empathy for others, augments students’ capacities for self-expression, and develops practical and problem-solving skills that will help in academic classes and the larger community.

PHYSICAL EDUCATION (307)

Academic Support for Student Athletes - .50 FTE \$62,351

(Teacher on Special Assignment)

(Coleman) – Proposal #13

Berkeley High has about 1,200 student athletes; this program provides them with targeted academic support and includes eligibility checks, after-school tutorial 4 days per week, monitoring of academic progress, and connecting students to subject-specific tutoring to boost academic outcomes. With the introduction of the TSA and after school tutorial, the number of ineligible student athletes has fallen. In addition to decreasing the number of athletes declared ineligible, this program will further engage student athletes in their own academic progress and success, and improve campus awareness of athletics, as well as acting as the NCAA Recruitment Counselor for BHS.

Athletic Coach Stipends \$45,000

(Coleman) – Proposal #2

This funding will provide additional stipends for each head coach and assistant coach in both JV and Varsity Teams for each of BHS’s 30 Interscholastic

Athletic Teams. These teams represent over 55 different teams across 30 different sports serving 1,200 student athletes. These increased stipends will improve Berkeley High’s ability to attract and retain qualified coaches for every position. Stipend amounts are paid based on district MOUs with respective Unions. In 2019-20, eight new coaches were hired to support teams which previously had no coach or which had a coach who oversaw multiple teams; this funding will help maintain this progress and aims to further reduce the number of teams without a dedicated coach.

COLLEGE/CAREER ADVISING (310)

College/Career Advisors – 2.0 FTE **\$237,286**
Administrative Assistant - .30 FTE **\$23,891**

(Rok) – Proposals #9 and #10

Provides two College/Career Advisors to support the College and Career Center and build a “College-Going Culture” and career option awareness at Berkeley High School. The Advisors support students through all steps of the college application process, including: (P)SAT test preparation, identifying compatible colleges and on-site college visits, hosting the annual College Fair and Case Studies event, and assisting with college and financial aid applications. The CCC staff reach out to students and families through the BHS e-tree, the daily Bulletin, the CCC website, as well as presentations directly to students and in individual meetings. The Advisors encourage all students to see the relationship between success in high school and meeting future goals. Administrative Assistant acts as an ambassador who helps ensure that all resources are made available to all students and in particular directs students to the most appropriate resources for their planning needs.

INTERNATIONAL HIGH SCHOOL (312)

BIHS Academic Support Class – .30 FTE **\$26,367**
Supplies - **\$425**

(Berg) – Proposal #5

Provide a 2 day/week 7th period support class for rising 11th-12th graders, to continue academic and social/emotional support to focal students in the 2021 and 2022 cohorts and focal students. This funding will also provide an additional prep period for the instructor to give students one-on-one supports, college readiness checks, parent outreach, planning with counselors and other support staff, and time to organize field trips, guest speakers, and conduct college research.

R.I.S.E. PROGRAM (315)

R.I.S.E. Program Support (Contract) **\$25,000**

(Berg) – Proposal #7

R.I.S.E. is a college preparation program which serves 100 Berkeley High

students from low-income, non-college degree-holding families. Founded in 1976 by BHS students, the program's goals are to ensure that R.I.S.E. members: 1) graduate from high school, 2) enter higher education, and 3) are engaged in service to their community. This contract will fund ten Academic Mentors will provide academic and emotional support, share their college life and activities, encourage and assist students to apply for different camps and programs, check on student grades and class performance, and log in to Illuminate with students to assist them in managing assignments and deadlines.

PARENT RESOURCE CENTER (317)

Family Engagement and Equity Specialist (Parent Resource Center)
 .53 FTE **\$49,609**

(Callegari) – Proposal #11

Begun in 1998 as a pilot program of the BHS Diversity Project, the Parent Resource Center's mission is to provide resources and support for all parents and families at Berkeley High, and particularly the underserved. The Parent Resource Center is open daily, strives to develop parent trust in BHS, and offers a dependable point of access to Berkeley High School. Core services of the Parent Resource Center include parent education workshops, seminars, and programs, Spanish translation for families and students, tutoring and job referrals for students, BART Youth Discount Ticket sales, and dissemination of information of interest to parents of teens. Students can visit the PRC for items not available elsewhere on campus like snacks, food bags to take home for their families, and every-day and special-occasion clothes.

ELL EDUCATION (319)

ELL Intervention Program
Bilingual Home-School Liaison - .53 FTE **\$36,000**

ELL Tutors - Hourly **\$30,000**
 (Coleman) – Proposal #8

The ELL Intervention Program assists all EL students in three main ways, by providing:

- A Bilingual Home-School Liaison* to serve as an advocate and a link with their homes, encouraging regular school attendance and consistent study habits, who is available every day from 8:30 to 4:30 for students and their families;
- Bilingual Tutors to give students access to the core curriculum in their native languages, prioritizing the highest-need individuals and sections and focusing on improving math grades and overall GPAs in the Period 7 EL Tutorial, ALD, and Integrated classes;
- At-Risk Youth Advisors to identify and target the most at-risk and struggling EL students, meeting with them weekly to improve attendance

and GPA and to create individual goal setting plans.

*The Home-School Liaison is made full-time by an additional .47 FTE of funding which will continue to come from BUSD as specified under its LCAP.

SPECIAL EDUCATION (320)

College Preparation Class - Stipends **\$9,000**
Supplies and Field Trips **\$4,400**

(Jacobs) – Proposal #19

Begun in 2001, this class supports the successful transition from high school to college and career for BHS seniors with limited or no post-secondary plans. This is a highly at-risk population, many of whom are served through Special Education and English Learner programs, and who present with a variety of challenges including homelessness, pregnancy and socio-economic disadvantages. No student is turned away. The class is offered through Berkeley City College, with two sections meeting three hours per week. Students receive 5 units toward BHS graduation. Students hear weekly guest speakers and visit each of the Peralta Community Colleges, learning about the various career and support programs. The goal is for them to: 1) better understand their own interests and aptitudes, 2) see post-secondary education/training as a critical step in career development, 3) meet appropriate adult role models who demonstrate the ongoing relationship between work and education, and 4) develop their own plan for post-secondary growth. This allocation funds stipends for a Primary Instructor and a Special Education Instructor, as well as supplies and college visit transportation costs.

VIDEO ARTS (321)

Berkeley High School Instructional Media Technician – 1.0 FTE **\$63,338**

(Berg) – Proposal #1

Provides a 1.0 FTE Instructional Media Technician who will: maintain and check out A/V equipment inventory to students and teachers; support and supervise use of equipment and spaces for individual students, class projects, and school wide events; provide support and instruction for both hardware and software to teachers across the campus; and support the video production program including the required Community Service Projects. The program aims to meet the A/V needs of Berkeley High, help students become media literate, equip students for college and career, and to use media to make Berkeley High a more socially just school.

INTERVENTION SERVICES (326)

On Campus Intervention (OCI) Program Coordinator - 1.0 FTE **\$90,027**
(Student Welfare & Attendance Specialist)

(Gonzalez) – Proposal #14

This allocation provides a full time Student Welfare & Attendance Specialist to

serve as the On Campus Intervention Program Coordinator. The BHS On Campus Intervention (OCI) Program is a clearinghouse for referrals from all Small Schools and Programs for discipline, attendance, and counseling issues. OCI de-escalates and counsels students, listening to their experiences and holding them accountable. OCI provides a range of interventions including: counseling, conflict mediation, family support and interventions, referral to community resources, and a restorative justice program.

STUDENT ACADEMIC SUPPORT SERVICES (327)

Student Academic Support Coordinator - 1.0 FTE	\$101,679
Student Learning Center Tutors – Hourly (Berg) – Proposal #3	\$27,900

The Student Academic Support Program consists of a variety of components, including the drop-in tutorial program in the Student Learning Center (SLC), overseeing all aspects of the BHSDG-funded After-School Teacher Tutorial Program, BHS support for the Y Scholars Program, targeted Math 1 support, the RtI 9th grade Mentor Program, athletic team tutorials, strengthening the college-going culture, and targeted academic intervention and participation in the BHS Intervention Team, to ensure that all students have ongoing access to highly-skilled tutorial support personnel.

The Student Academic Support Coordinator (SASC), a Teacher on Special Assignment, will:

- Facilitate connection to and monitoring of the appropriate resources targeted to specific student needs;
- Create strong incentives for student participation in academic support programs;
- Engage in the continuous promotion of all available student support services;
- Create data collection and analysis mechanisms for measuring and reporting the effectiveness of programs;
- Initiate targeted tutor recruitment and development to build the capacity of tutors to work successfully with all students;
- Facilitate the hiring and compensation of tutorial support personnel; and
- In collaboration with the Intervention Coordinator and Intervention team, connect BUSD and community-funded student support initiatives to each other and to the greater BHS community.

Carryover Priorities

1. Instructional Materials	\$104,079
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All available carryover up to \$104,079 will be used to purchase school-wide materials and supplies as needed in the 2021-22 school year.

Appendix A - SUMMARY
BSEP SCHOOL SITE DISCRETIONARY FUNDS 2021-22
Berkeley High School (137)

CERTIFICATED MONTHLY SALARIES & FRINGE		
1102	TSA - Academic Support, Athletes (.50 FTE)	\$62,351
1102	TSA - BIHS Support Class (.30 FTE)	\$26,367
1102	TSA - Academic Support Coordinator (1.0 FTE)	\$101,679
1202	College/Career Advisors (2.0 FTE)	\$237,286
TOTAL CERTIFICATED MONTHLY:		\$427,683
CERTIFICATED STIPENDS		
1116	College Preparation Class Teacher Stipends	\$9,000
TOTAL CERTIFICATED HOURLY:		\$9,000
CLASSIFIED MONTHLY SALARIES & FRINGE		
2182	IS - African Diaspora Musical Director (.53 FTE)	\$42,041
2182	IS - African Diaspora Artistic Director (.53 FTE)	\$31,482
2202	Instructional Media Technician (1.0 FTE)	\$63,338
2902	Bilingual Home-School Liaison (.53 FTE)	\$36,000
2902	Parent Liaison - Parent Resource Ctr. (.53 FTE)	\$49,609
2902	Program Asst - Volunteer Coordinator (.67 FTE)	\$73,151
2902	College and Career Center Admin (.30 FTE)	\$23,891
2902	Student W & A Specialist - OCI (1.0 FTE)	\$90,027
TOTAL CLASSIFIED MONTHLY		\$409,539
CLASSIFIED HOURLY SALARIES, STIPENDS & FRINGE		
2146	Tutors Hourly - EL	\$30,000
2146	Tutors Hourly - SLC	\$27,900
2117	Athletic Coach Stipends	\$45,000
TOTAL CLASSIFIED HOURLY		\$102,900
SUB-TOTAL PERSONNEL:		\$949,122
NON-SALARIED CATEGORIES		
4300	Instructional Materials	\$25,921
5800	Professional Development: Equity	\$11,346
5800	R.I.S.E. Program Contract	\$25,000
4300	BIHS Student Support Program Supplies	\$425
42/300	Transportation & Supplies - College Prep. Class	\$4,400
SUB-TOTAL NON-SALARIED:		\$67,092
TOTAL EXPENDITURES:		\$1,016,214
RESERVE FOR PERSONNEL VARIANCE:		\$42,311
TOTAL FY 2021-22 BSEP ALLOCATION:		\$1,058,525
CARRYOVER PRIORITIES		
1st	Instructional Materials	\$104,079
TOTAL 2021-22 CARRYOVER PRIORITIES		\$104,079