

# Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

## Personnel Commission

Heidi Goldstein, Chairperson

Isaiah Roter, Vice-Chairperson  
Charlie Castillo, Secretary

Timothy Davis, Commissioner

## Meeting Agenda

September 2<sup>nd</sup>, 2021 – 4:30 pm

- 1. Call to Order** **Chairperson Goldstein**
- 2. Roll Call & Establishment of Quorum** **Secretary Castillo**
- 3. Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business, not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
- 4. Approval & Adoption of Agenda** **Chairperson Goldstein**
- 5. Approval of Meeting Minutes** **Chairperson Goldstein**

Approve the Personnel Commission Meeting Minutes for the following:

  - a) July 1<sup>st</sup>, 2021, Regular Meeting Minutes, p. 2 - 5
  - b) July 15<sup>th</sup>, 2021, Special Meeting Minutes, p. 6 – 7
- 6. Reports**
  - a) Union **Union Representatives**
  - b) District Reports **District Representatives**
  - c) Commissioners Reports **Commissioners**
  - d) Personnel Director **Secretary Castillo**

New Hires and Examinations administered in the month of August 2021, p. 8
- 7. Consent Items** **Chairperson Goldstein**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

  - a) After School Program Specialist, p. 9
  - b) Instructional Specialist (Athletics), p. 10
  - c) School Administrative Assistant II, p. 11
  - d) School Bus Driver, p. 12
  - e) School Campus Aide, p. 13
  - f) Payroll & Benefits Manager, p. 14
- 8. Conference Items** **Chairperson Goldstein**

These items are presented for discussion and action and may be carried over from a previous meeting.

  - a) Request for Advanced Step Placement- D. Hernandez, **Attachment A**
- 9. Closed Session (1 matter)** **Chairperson Goldstein**
  - a) Conference with Legal Counsel- Government Code § 54956.9  
The Personnel Commission will meet to discuss potential litigation: 1 case
- 10. Report from Closed Session** **Chairperson Goldstein**
- 11. Public Comments (15-minute limit)** **Public**

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- 12. Next Meeting** **Chairperson Goldstein**

Follow up items for next Personnel Commission Meeting.
- 13. Adjournment** **Chairperson Goldstein**