

## Draft Meeting Minutes of June 22, 2021

**Members Present:** Sheryl Drinkwater, ~~Carla Schneiderman~~, Damien Park  
Wade Skeels, Ken Berland, Alejandro Pimentel, ~~Laura Babitt~~

**Staff Present:** John Calise, Chanita Stevenson

**Guests Present:**

1. Call to Order: The meeting was called to order at 5:02 PM.
2. Public Comments: No public Comments were submitted.
3. Approval of Meeting Minutes from May 18, 2021, approved at 5:03 PM.
  - a. Motion by Member Drinkwater
  - b. Second by Member Park
  - c. Motion carried
4. Discussion:
  - a. Proposal to amend the agenda as amended to put times on the agenda items by Member Drinkwater.
  - b. Second by Member Pimentel
  - c. Approval of new agenda via show of hands
  - d. Member Berland requested clarification on the proposal to add times to the agenda. Chair Drinkwater clarified that because the agenda was previously issued as a public document; any changes needed to be documented
5. Staff Report by Kelli Jurgenson (Van Pelt Construction Services)
  - a. Member Skeels appreciated the photos shared and questioned whether there was asbestos present. Chris Moreno confirmed the presence of asbestos containing elements.
  - b. Member Skeels questioned how we budgeted for unforeseen items like lead and asbestos. Chris replied that we hire consultants to test for any hazardous materials prior to the start of bidding. John Calise clarified the responsibility of a public agency to assume that there are hazardous materials present which is why we do testing prior to the start of construction.
  - c. Member Park asked if the playground was open on West Campus. John asked that we move this to the end of the meeting.
6. Discussion: Review of By-Laws and suggested changes
  - a. Member Park mentioned that he had a few big picture items

- b. Member Berland looked at the mark-up of the current by laws. His primary concern is that as members of the committee they don't really have a set of a procedures to guide their review, investigation, evaluation of the bond expenditures. He sees a certain amount of disconnect between the by laws and the ed code. He suggests revisions to the by laws; each expenditure should be evaluated but he feels that their current review is cursory.
- c. Member Drinkwater asked if the Brown act permits us to share a document that is outside the meeting. John shared that documents have to be on the agenda. Member Berland suggested that we could get the opinion of council.
- d. Kelli suggested using notes made up for the purpose of the discussion and those notes can be entered into the minutes.
- e. Member Berland proceeded to read aloud his notes.
- f. Kelli cautioned getting too far into directing what projects should be to not stepping on the toes of the Board of Education. Member Berland replied that they are looking at how the money is spent to actualize the projects selected by the Board of Education. He added that they are not disputing that students should swim but they should question as to whether a swimming pool already exists elsewhere.
- g. Chanita highlighted section 7 of the by laws and that Ken's piece seemed very similar. Member Berland stated that he is trying to give the committee a "cookbook" on how to ask these kinds of questions and presenting them to the public. He clarified that what he drafted was not mutually exclusive but more of a step by step process for the committee.
- h. Member Berland stated that the point of the committee was to be able to communicate to the community that the money was well spent. They should not focus on whether or not the project should have been done. Chanita suggested taking a look at this and discussing in a future meeting. Member Berland suggested further developing this to divide and conquer, rank the projects by how expensive they are, and then do a synchronized merge that they assemble into a report and then they will present to the District their findings.
- i. Member Park asked for more opinions, do the other members want to proceed in this fashion. Chair Drinkwater agreed that this would be more effort and that the meeting schedule may not accommodate this and would project schedules be impacted; would projects be waiting for us to complete our review.
- j. Member Skeels applauded highlighted the efficiency of cost in school design. Kelli clarified that this committee would be able to verify how well staff implemented this process. Staff could give a presentation on solutions that implemented efficiency. Member Berland believes that this investigation and conversation was intended by prop 39 to ask questions about how much did we pay for professional fees on this project and how much are other Districts spending on similar work. If we don't ask these questions, the people who are skeptical on how the District spends its money will continue to be skeptical.
- k. Chanita highlighted the number of members who could be included in the subcommittee.
- l. Member Pimentel asked for the next steps to be discussed at the next meeting and what are the procedures to change the by laws. John replied that the by laws will need to go back to the Board of Education as an update.
- m. Member Berland suggested that as each member investigates a project, they could collect emails on how items were addressed in the past. Kelli suggested

about thinking about how your meeting is going to be structured and how to be more efficient.

- n. Member Park replied that he would like to form a subcommittee with Members Berland and Skeels. Member Skeels clarified that he does not want to be adversarial in his relationship with staff. Member Skeels requested clarification that they can email all they want as long as it is just among the three members. Items investigated will be addressed in subsequent meetings.

7. **Action: Set meeting schedule based on proposed dates**

- a. Chair Drinkwater agreed to the first column of dates and questioned if they agree to dates is there a mechanism to change them later. John replied that with a minimum of 72 hours notice, dates can be changed.
- b. Member Berland asked if they were going to meet in person. John mentioned that he believes the Brown Act authorizing zoom meetings expires in September 2021.
- c. Member Skeels mentioned that he will be driving back from taking his kids to school in Spokane on the August date. Thursday August 19th was suggested as an alternate date, all future meetings will be on a Tuesday. John asked if the committee preferred the 12/22 vs the 12/14 date; the earlier date was preferred.
- d. Chanita asked if in person meetings should start at 6pm; the committee agreed that a 6pm start was preferable for in person meeting. John stated that while the bulk of the committee must be present physically, he thinks some committee members may be able to stream electronically. Discussion about various connection methods utilized in the past.
- e. Members voted on the first four dates in 2021, remaining dates will be voted on 8/19/21
- f. Motion by Member Park
- g. Second by Member Skeels
- h. Motion carried

8. **Committee Comments**

- a. Member Park asked about the minutes. He emailed asking for the minutes and wondered why they can't get them earlier. John said that they will distribute minutes earlier moving forward.
- b. Member Skeels wondered how they do site visits as a group. John replied that the public would be invited. Kelli added that they could have some of their meetings at the site after a brief tour. Chair Drinkwater asked that all meetings be site visits.
- c. Chair Drinkwater mentioned that Van Pelt will be facilitating meetings moving forward and that the members will be hearing more from the team.
- d. Chair Drinkwater asked that we continue with the times on the agenda. John replied that before the agenda is posted, staff will work with the Chair to establish the times.
- e. Member Skeels and Park suggested ways to move their sub committee forward.
- f. Member Skeels asked if the August meeting could be on a site. John replied that the team will find an appropriate site.
- g. Member Pimental asked if PPE would be provided. Chair reiterated that they have three architects on the committee and that they know how to behave on a project site.

- h. Member Park stated that he was going to try to recruit someone for the business position and wondered if he should send that to Chanita.
- i. Brief discussion regarding the Facilities Directors Chanita has worked under.
- j. Member Skeels asked if there was a presentation to the BOE; John clarified that Carla had presented.

9. Adjournment: The meeting adjourned at 6:12 PM.