

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Heidi Goldstein, Chairperson

Isaiah Roter, Vice-Chairperson
Charlie Castillo, Secretary

Timothy Davis, Commissioner

Meeting Agenda

October 7th, 2021 – 4:30 pm

1. **Call to Order** **Chairperson Goldstein**
2. **Roll Call & Establishment of Quorum** **Secretary Castillo**
3. **Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Goldstein**
5. **Approval of Meeting Minutes** **Chairperson Goldstein**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) August 5th, 2021, Regular Meeting Minutes, p. 2 - 5
6. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Castillo**

New Hires and Examinations administered in the month of September 2021, p. 6
7. **Consent Items** **Chairperson Goldstein**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

 - a) Administrative Assistant II, p. 7
 - b) Compliance Officer & Title IX Coordinator, p. 8
 - c) Director, Family Engagement & Equity, p. 9
 - d) Evaluation & Assessment Analyst, p. 10
 - e) Instructional Assistant, ECE, p. 11
 - f) Instructional Assistant II, SPED, p. 12
 - g) Instructional Specialist (Cooking), p. 13
 - h) Instructional Specialist (Gardening), p. 14
 - i) Instructional Tech-BASP, p. 15
 - j) Media Technology Technician, p. 16
 - k) Payroll Specialist, p. 17
8. **Conference Items** **Chairperson Goldstein**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Request for Advanced Step Placement- J. Viteskic, **Attachment A**
9. **Public Comments (15-minute limit)** **Public**

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10. **Next Meeting** **Chairperson Goldstein**

Follow up items for next Personnel Commission Meeting.
11. **Adjournment** **Chairperson Goldstein**