

Facilities Safety and Maintenance Oversight Committee meeting

06/08/16

Berkeley Unified School District

Facilities Safety and Maintenance Oversight Committee (FSMOC)

**Notes**

June 8, 2016

1720 Oregon St.

Committee members present

Mark Beyeler Fred Dodsworth Igor Tregub Toni Stein

Committee Members absent

Seth Watchtel

Staff

Steve Collins

Rhonda Cervantes

**1. Call to Order/Quorum/Approve Agenda**

The quorum was established with 4 FSMOC members present. The meeting was called to order at 6:00 pm. The Agenda was unanimously approved.

**2. Report from Maintenance Management**

- Collins presented the Third Quarter Report and provided explanations for each section.

**3. Committee Discussions**

- Motion to approve Third Quarter Report. Third Quarter Report with Committee Comments unanimously approved.
- Motion to approve FSMOC 2016-17 Calendar. FSMOC 2016-17 Calendar with subject areas unanimously approved.
- Stein agreed to look at County assessor's audit with regard to development funds for schools.
- Stein presented SAR, facility inspection tool
- Stein raised a concern with regard to balancing of electrical at BHS Library. Collins stated that he had a contractor evaluate and no problems were identified. Collins invited Stein to email him should there be additional concerns.
- The Committee discussed comments to be included in the Annual Plan. The Committee agreed to include the following:
  - *The Committee is very interested in green and sustainable initiatives and would like to see the Maintenance Department focus resources on such projects.*
  - *The Committee appreciates staff testing electrical circuits as a preventative measure to ensure the safety and integrity of these systems and recommends staff continue to do so.*
  - *The Committee noted challenges with meeting last years' staff goals and would like to identify ways in which we can assist in having them met in the upcoming year.*

**4. Committee Statement to the Board of Education**

The Committee had no statement this month. Dodsworth will attend and speak on behalf of the Committee at the June 29<sup>th</sup> Board Meeting

**5. Public Comment on non-agenda items:**

There were no members of the public in attendance.

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**6. Adjournment**

The meeting was adjourned at 8:00 pm.

The next meeting will be September 28, 2016.