



Parent Advisory Committee Meeting
2021-2022 School Year

Meeting Minutes

Monday, October 25, 2021

Purpose of Meeting: To introduce the members of the Parental Action Committee, discuss the District budget projection, answer questions in regards to budget expectations for the Governor’s allocated budget.

Meeting takes place over Zoom for distancing purposes.

Time	Topic	Minutes
6:30pm	Welcome and Introductions <ol style="list-style-type: none"> 1. Your name 2. Site you Represent 3. Student age(s) 4. Your interest in PAC, History with PAC, or anything you would like to share about yourself 	<ul style="list-style-type: none"> ● Facilitator introduction. ● Stated meeting objective and agenda for the night. ● Went over norms. <p>Board members in attendance:</p> <ul style="list-style-type: none"> ● Liza Estupin - Director of Categorical and Special Projects ● Ruben Aurelio - Associate Superintendent, Education ● Brent Stephens - Superintendent <p>Committee members in attendance:</p> <ul style="list-style-type: none"> ● Andres Bella - Emerson Rep. ● Christine Green - Oxford Rep. ● Erin Holland - John Muir/Longfellow Rep. ● Sandra Loving - Berkeley High Rep. ● Taliva Martin - Thousand Oaks Rep. ● Humberto Reyes - Longfellow Rep. <p>Each member introduced themselves and gave their site, children’s grade level, why they are interested in being on PAC.</p>

		<ul style="list-style-type: none"> • Rep. Loving and Rep. Martin are co-chairs of the PAC.
6:45pm	PAC Meetings, Structure, Norms, Rules	<p>Went over the agenda for this meeting.</p> <p>BUSD PAC Website</p> <p>PAC Meeting Dates (All meetings are 6:30-8:00 pm unless otherwise noted)</p> <ul style="list-style-type: none"> • 11/29 • 1/10 • 2/28 • 3/21 • 4/18 • 5/23
6:50pm	Public Comment	<ul style="list-style-type: none"> • Question about unused funds, where they go if they are unallocated or allocated and unspent. Explained that the priority this year is student emotional support.
6:55pm	21-22 BUSD Educational and Operational Priorities	<p>Pandemic has presented a number of operational issues.</p> <p>Priority areas, how do we spend the usual district budget as well as additional one-time COVID funds?</p> <p>The following were addressed as BUSD Priorities for the 21-22 SY:</p> <ul style="list-style-type: none"> • The BLM Resolution is looking into improving the curriculum and will continue to rename schools based on problematic figures. • Increasing the support structure for Latinx students. • How to bolster Black/Latin American families/communities, and find additional liaisons. • Help solve issues regarding gender equity and harassment. • Moving to a new business system, which allows better tracking of data. • Expanding mental health support services due to the pandemic. • Creating an Early Literacy Assessment System with an emphasis on phonological processing. • Establishing a K-12 Ethnic Studies curriculum. • Addressing labor partners increased cost due to pandemic stress.

		<ul style="list-style-type: none"> ● Review student success with mathematics curriculum. ● Improving communication with families.
7:05pm	21-22 BUSD Budget Challenges	<ul style="list-style-type: none"> ● Budget Difficulties: <ul style="list-style-type: none"> ○ Enrollment is stable until 2020. ○ 10th Day and Actual Enrollment estimates are high. ○ Conservative estimation of similar enrollment structures in California. ○ Budget cuts will be important factors in the future. ● Budget Development: <ul style="list-style-type: none"> ○ Projected budget vs. Actual Enrollment ○ A lot of services were placed on one-time COVID resources, appx. \$3M. ○ Total expected budget decrease is appx. \$9M. ○ Costs are increasing, primarily in staffing and pandemic-related protections. ● Accelerated Budget Calendar: <ul style="list-style-type: none"> ○ Budget cycle begins in October, budget officially determined for next year in January. ○ Preparing to size down programs with input from schools and parents.
7:15pm	Questions/Public Comment	<ul style="list-style-type: none"> ● Rep. Bella: Why are estimates conservative on student enrollment data? <ul style="list-style-type: none"> ○ Super. Stephens: Pandemic related issues: eviction displacement, distance learning has changed the local economy. FICMAT is describing a 6% drop in enrollment. ● Rep. Loving: If there are less students, would there be less teachers? Is there a teacher shortage? <ul style="list-style-type: none"> ○ Super. Stephens: Class sizes are already small. Class size may need to be increased, number of teachers reduced. No teacher shortage, other faculty staff positions are difficult to fill. ● Rep. Martin: What are the district programs that are going to be affected by changes/be prioritized? <ul style="list-style-type: none"> ○ Super. Stephens: Next meeting will discuss the four programs that are the main source of funding. BUSD needs a tentative budget to make spring planning easier. ● Rep Holland: How are you going to make decisions on what programs will be cut? <ul style="list-style-type: none"> ○ Super. Stephens: Working on a set of budget cutting values, using data and metrics. Less funding cuts from student services. ● Rep Loving: Ruben: What are your goals and priorities? <ul style="list-style-type: none"> ○ A. Super. Aurelio: Reduce the number of LCAP projects through effectiveness

		<p>analysis, finding operational staff to handle projects.</p> <ul style="list-style-type: none"> ● Rep. Martin: Can PAC members get more (access to) information and discuss changes in advance? <ul style="list-style-type: none"> ○ A. Super. Aurelio: We need to analyze which programs will be impacted before relaying to PAC for discussion. <p>There are several comments in regards to obtaining discussion topics and information early in order to discuss it at PAC meetings.</p> <p>Improvements to PAC Meeting structure are brought up, including moving to in-person meetings on-site, and allowing PAC to modify agenda structure to be clearer.</p> <ul style="list-style-type: none"> ● Rep. Martin: What is the LCAP plan? What data is being collected for measurement? <ul style="list-style-type: none"> ○ A. Super. Aurelio: We need to analyze and measure the success of each program in LCAP based on their goals. ● Rep. Bella: Where is the LCAP documentation? <ul style="list-style-type: none"> ○ BUSD website here: https://www.berkeleyschools.net/local-control/ <p>A possible issue regarding final PAC comments that were not presented to the board was brought up.</p>
7:50pm	PAC Calendar	<p>PAC Meeting Dates (All meetings are 6:30-8:00 pm unless otherwise noted)</p> <ul style="list-style-type: none"> ● 11/29 ● 1/10 ● 2/28 ● 3/21 ● 4/18 ● 5/23 <p>An additional meeting, proposed December 8th, was discussed in order to share PAC concerns with budget issues before a proposed budget is made.</p> <p>A request for important information to be brought up before the PAC meeting is made. Initial recommendations will be made so PAC can research topics beforehand.</p>
7:55pm	Next Meeting/Closing	Next meeting 11/29/2021 @ 6:30 PM

		Meeting adjourned 7:30 PM.
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