

Citizens' Bond Oversight Committee

AGENDA
Zoom Meeting
December 14, 2021
6:00 – 7:30 PM
(510) 644-6066

NOTICE - COVID-19 PUBLIC HEALTH EMERGENCY: CONSTRUCTION BOND OVERSIGHT COMMITTEE MEMBERS TO ATTEND VIRTUALLY

Pursuant to the Governor's Executive Order N-25-20, all members of the Construction Bond Oversight Committee, will join the meeting via phone/video conference and no teleconference locations need be posted.

- To observe the December 14th meeting by video conference, please [click here](#) at the noticed meeting time. It may help to [download the Zoom app](#) before the meeting if you don't have it already. Instructions on how to join a meeting by video conference are available at:
<https://support.zoom.us/hc/en-us/articles/201362193> [-Joining-a-Meeting.](#)
- To listen to the meeting by phone, please call at the noticed meeting time (669) 900-9128, then enter Webinar ID 827-7413-5175 then press “#”. If asked for a participant id or code, press #. Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663>
[-Joining-a-meeting-by-phone.](#)

Public comment will be available at the prescribed time on the agenda of the meeting. The CBOC Chair will introduce the allotted period of time for Public comments, organize the comments, and indicate who will be speaking next.

- To comment by video conference, click on the Participants button at the bottom of your screen and select the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. When called upon, you will be unmuted. After the allotted time, you will then be re-muted.
- To comment by phone, you will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. When called upon, you will be unmuted. After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:
<https://support.zoom.us/hc/en-us/articles/201362663>
[-Joining-a-meeting-by-phone.](#)

1. **Procedural:** Roll Call:

Category	Name	Term	Email
Business organization representing the business community within the District	Sheryl Drinkwater	August 2021 - 2023	cboc@berkeley.net
Active Member in a Bona Fide Taxpayer's	Wade Skeels	December 2020-2022	cboc@berkeley.net
Senior Citizens Organization	Carla Schneiderman	December 2020- 2022	cboc@berkeley.net
Parent of child and an Active Member in a Parent- Teacher Organization	Ken Berland	February 2021-2023	cboc@berkeley.net
At-Large	Alejandro Pimentel	December 2020-2022	cboc@berkeley.net
At-Large	Damian Park	December 2020-2022	cboc@berkeley.net
Parent of Child enrolled in the District	Vacant		

Staff Present	Organization	Expertise
Carol Pacheco	<i>BUSD - Assistant to Exec. Director</i>	Administrative
Chanita Stevenson	<i>BUSD – Facilities Analyst</i>	Logistics & Finance
John Calise	<i>BUSD – Executive Director</i>	supervisor of all Capital Projects
Kelli Jurgenson	VPCS - Vice President	Principal in Charge of VPCS Team
Prachi Amin	VPCS - Program Manager	Lead Manager for Program Activities
Chris Moreno	VPCS - Sr. Construction Manager	Lead Manager for Construction Activities
Cal Walsh	VPCS - Program Admin.	Administrative

2. **Action:** Approval of Agenda

3. **Procedural:** Public Comments on Non-Agenda items

- At this time, members of the public may address the Committee regarding a matter of public interest not appearing on the agenda. No action may be taken on comments of off-agenda items unless specifically authorized by law.
- If the speaker wishes to address the committee on an item on the agenda, time will be provided before that item. Each speaker will be allowed up to a maximum of two minutes (or less at the discretion of the Chair).

4. **Action:** Approval of Meeting Minutes from: November 9, 2021

5. **Discussion:** What is the expertise of the guests and staff present at the meetings? Is

there a way to economize?

- a. Review of Staff listed above roles and functions in these meetings.
6. **Information:** Update from Executive Director
 - a. Plant-Ops
7. **Information/ Discussion:** Staff Report by Van Pelt Construction Services
 - a. Financial Update: Measure G Projects in Planning and Current PCO Status
 - i. Information on Construction Contract Delivery Methods
8. **Discussion:** Committee Comments/Discussion of Updated By-Laws by DWK (legal counsel)
 - a. Review of By-Laws and suggested changes
 - i. Section 17: Duties of the Chair/Secretary - finalize duties
 - b. Presentation and Follow-up Discussion
 - i. Suggested CBOC Guidelines, Draft 11-2-2021
 - ii. Policy regarding community inquiries by Member Schneiderman
9. **Discussion:** Process for adding items to the agenda
 - a. Review process leading up to this meeting and confirm the process moving forward.
10. **Discussion:** CBOC Website content
 - a. Review of sample website pages
11. **Discussion:** Request for investigation, by community member
 - a. purchase 853 [NPBI \(Needlepoint Bipolar Ionization\) units](#)
12. **Discussion:** Committee Comments
13. **Action:** Approval of Resolution 22-012 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period December 30, 2021 through January 30, 2022
14. **Discussion:** Next Meeting January 25, 2022 (Is there anything the CBOC would like to discuss at future meetings)

15. Adjournment

Enclosures:

<i>Minutes</i>	<i>November 9, 2021</i>
<i>Staff Report: Meeting Slides</i>	<i>December 14, 2021</i>
<i>Staff Report: Financial Docs, PCO Log (non-discussion / info only)</i>	
<i>Measure G CBOC By-Laws</i>	<i>As of September 24, 2021</i>
<i>Suggested CBOC Guidelines Draft</i>	<i>November 2, 2021</i>
<i>AB 361 Resolution 22-019</i>	<i>December 14, 2021</i>