

# Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

## Personnel Commission

Heidi Goldstein, Chairperson

Isaiah Roter, Vice-Chairperson  
Charlie Castillo, Secretary

Timothy Davis, Commissioner

## Meeting Agenda

December 9<sup>th</sup>, 2021 – 4:30 pm

- 1. Call to Order** **Chairperson Goldstein**
- 2. Roll Call & Establishment of Quorum** **Secretary Castillo**
- 3. Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
- 4. Approval & Adoption of Agenda** **Chairperson Goldstein**
- 5. Approval of Meeting Minutes** **Chairperson Goldstein**

Approve the Personnel Commission Meeting Minutes for the following:

  - a) October 7<sup>th</sup>, 2021, Regular Meeting Minutes, p. 2 – 5
- 6. Reports**
  - a) Union **Union Representatives**
  - b) District Reports **District Representatives**
  - c) Commissioners Reports **Commissioners**
  - d) Personnel Director **Secretary Castillo**

New Hires and Examinations administered in the month of November 2021, p. 6
- 7. Consent Items** **Chairperson Goldstein**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

a) Communications Specialist, p. 7	e) Payroll & Benefits Manager, p. 11
b) Family Engagement & Equity Specialist p. 8	f) Restorative Justice Coordinator. p. 12
c) Instructional Assistant II, SPED., p. 9	g) Security Engineer, p. 13
d) Instructional Tech- BASP, p. 10	h) Student Welfare & Attendance Specialist, p. 14
- 8. Discussion Items** **Chairperson Goldstein**

These items are presented for discussion only and may be carried over from a previous meeting.

  - a) Agenda Item Request- Setting Cut Scores, **Attachment A**
- 9. Conference Items** **Chairperson Goldstein**

These items are presented for discussion and action and may be carried over from a previous meeting.

  - a) Appeal of Written Exam- After School Program Specialist, **Attachment B**
  - b) Request for Advanced Step Placement- K. Jones, **Attachment C**
  - c) Request for Advanced Step Placement- T. McDermott, **Attachment D**
  - d) Request for Advanced Step Placement- L. Veal, **Attachment E**
  - e) Request for Advanced Step Placement- D. Chan, **Attachment F**
  - f) Election of Personnel Commission Chairperson and Vice-Chairperson

Pursuant to Merit Rule 20.100.2, the Personnel Commission will elect a Chairperson and Vice-Chairperson to serve for the 2022 calendar year.

Chairperson \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_

Vice- Chairperson \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ V \_\_\_\_\_
- 10. Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
- 11. Next Meeting** **Chairperson Goldstein**

Follow up items for next Personnel Commission Meeting.
- 12. Adjournment** **Chairperson Goldstein**