

SCHOOL SITE PROGRAMS

BSEP Measure E1, Resource 0752

BSEP Measure A, Resource 0852

ANNUAL REPORT: FY 2020-21

UPDATE: FY 2021-22

Measure E1 Purpose

Personnel, services and materials to deliver effective and equitable opportunities for student engagement, enrichment, and achievement. Available Revenues may be used for, but are not restricted to...such programs as art and science instruction, academic tutoring and counseling, athletics and student activities, and before and after school programs.¹

Budget Manager: Kathy Fleming, Director of Local Resources and Partnerships, with Danielle Perez, BSEP Program Specialist

The budgeted revenue allocated to the BSEP Site Program funds in FY 2020-21 was \$3,252,267. This allowed for allocations to the sites of \$305 per pupil.²

Each School Site Council (SSC) developed a School Plan based on district goals as well as the articulated needs of each school. This is a summary of how BSEP Site Program funds were utilized across the district to support the School Plans, based on the Unaudited Actuals for 2020-21.

The expenditure budget for each site for FY 2020-21 was based on this revenue allocation, added to any carryover generated by unspent balances for each site.³ It is important to bear in mind that while BSEP site funds work in concert with other resources such as PTA, Title 1, and grant monies to fund the complete picture of discretionary programs at each site, this document only summarizes BSEP budgets and expenditures.

RESOURCE SUMMARY:

In FY 2020-21, the BSEP Site Program allocation of \$305 per-pupil was based, as always, on the site enrollment as reported in the State CalPADS system. An exception to this calculation is the provision of funds to Berkeley Technology Academy (BTA), which continued to receive its allocation based on an assumption of 150 students, despite its average attendance being much lower. The allocation for Berkeley Independent Study (BIS) was also based on an average of 150 students, which is closer to the actual average enrollment. The ECE (Preschool) allocation assumed 300 students, a calculation based on the number of full and partial day students across three sites.

¹ BSEP Measure E1 Section 3.B.iii

² Revenue is allocated to each school site based on prior-year enrollment. For Independent Study, Berkeley Technology Academy, and Early Childhood Education, the allocation is based on an agreed-upon average.

³ The Fund Balance consists of monies that are held centrally, as well as unspent balances (carryover) from the prior year. Unspent balances include the difference between the budget allocated to each site and actual expenditures.

The \$305 per pupil allocation was an increase of 7.02% from the previous year. Increases in the annual per pupil allocation are driven by increases in revenue. The four largest areas of expenditure from BSEP Site Program Funds (from current year monies and carryover combined) were:

1. Staffing (86.635% of total actual expenditures)

Budget: \$2,704,948 Actual: \$2,546,093 Variance: (\$158,855)

- Certificated Staffing \$ 1,458,531
- Classified Staffing \$ 525,804
- Employee Benefits \$ 561,759

2. Contracted Services (5.696% of total actual expenditures)

Budget: \$273,494 Actual: \$167,405 Variance: (\$106,089)

3. Books, Supplies and Equipment (3.125% of total actual expenditures)

Budget: \$229,474.00 Actual: \$91,839 Variance: (\$137,635)

4. Indirect Costs (4.544% of total expenditures)

Budget: \$188,983 Actual: \$133,534 Variance (\$55,449)

All unspent BSEP Measure E1 Site Program dollars from 2020-21 were carried over to 2021-22 budgets. Under both Measures A and E1 the purpose of Site Funds remains consistent, and site budgets may draw upon carryover BSEP Site Program funds until they are completely expended.

STATUS REPORT

In the 2020-21 school year, BUSD schools operated in Distance Learning for most of the school year due to the COVID-19 pandemic; this impacted how BSEP site funds were used. The Site Plans and budgets for 2020-21 were created at the end of the 2019-20 school year, when the pandemic had just begun and before it was known that the coming year would be spent almost entirely in Distance Learning. Despite this, the amount of variances between the 2nd Interim Budget and the Unaudited Actuals for the two largest spending categories (Staffing and Contracted Services) were lower than those from the previous school year (2019-20).

Given the limited time students and staff spent on-campus in 2020-21, the underspending on books, supplies, and equipment is expected. Further, in the 2020-21 fiscal year many one-time funding sources were available to address pandemic-specific expenses, so most unanticipated costs in this year were absorbed by non-BSEP funds.

Indirect costs are a set percentage paid of all actual spending from each fiscal year, and as such would represent 4.544% of total expenditures regardless of how much had been spent in 2020-21. The variance in this category represents the overall reduction in spending of BSEP site funds, rather than a change in proportion or use of the indirect costs budget.

Update FY 2021-22:

Site fund allocations increased from \$305 per pupil in 2020-21 to \$325 per pupil in 2021-22, due to increased BSEP revenues. Overall, the site fund picture is mixed, with continued decreases in Federal Title I resources due to shifting demographics, as well as ongoing fundraising challenges for PTAs as the pandemic continues. However, in addition to the BSEP site fund allocation increase, other resources exist for sites, including the “Restorative Restart Grants” that were given to schools from one-time COVID funding to help alleviate budgetary pressure created by the pandemic.

The 2021-22 Site Plans and budgets are published as [the Consolidated School Plans](#) document. Between August and December of 2021, those current BSEP site budgets have been amended through site plan addenda in the following ways:

- Ruth Acty Elementary allocated an additional \$20,000 to pay certificated staff hourly to provide academic intervention, as well as \$16,000 to purchase materials and supplies for their site.
- Early Childhood Education allocated \$7,500 to purchase outdoor equipment, \$7,245 to increase a contract for music and movement, and \$2,500 to purchase classroom materials.

As final uses of the Restorative Restart grants are determined over the course of this year, it’s possible that some Principals and SSCs may use those one-time funds to pay expenses currently planned to be paid from BSEP site funds. Additional site plan addenda will likely also be enacted between January and June of 2022 as the year continues to unfold, and will be reported in full in the 2021-22 Annual Report.

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM (BSEP)
SCHOOL SITE PROGRAMS (Measure E1, Resource 0752)
Revenue and Expenditures
Comparison Report FY 2020-21

Purpose:

Ten and a quarter percent (10.25%) of the available revenues shall be allocated annually for School Site Programs to each K-12 school on a per pupil basis. Existing district preschools shall receive a similar allocation for each full time student. The School Site Council (as described in Section 8.C.) shall develop recommendations to allocate these revenues for the personnel, services and materials required to deliver effective and equitable opportunities for student engagement, enrichment, and achievement. Available Revenues may be used for, but are not restricted to, the personnel, materials and services required to deliver such programs as art and science instruction, academic tutoring and counseling, athletics and student activities, and before and after school programs.

Budget Managers:

Kathy Fleming, Director of Local Resources
Danielle Perez, BSEP Program Specialist

	Audited Actuals 2019/20 As of 6/30/20	Adopted Budget 2020/21 as of 07/01/20	2nd Interim Budget 2020/21 as of 1/31/21	Unaudited Actuals 2020/21 as of 06/30/21	2nd Interim Budget vs. Unaudited Actuals 2020/21
REVENUE	3,200,411	3,252,267	3,252,267	3,314,138	61,871
EXPENDITURES					
Certificated Salaries	1,443,567	1,472,918	1,522,080	1,458,531	(63,549)
Classified Salaries	495,282	530,055	582,349	525,804	(56,545)
Employee Benefits	554,144	613,652	600,519	561,759	(38,760)
Books & Supplies	169,321	183,445	229,474	91,839	(137,635)
Unallocated Reserve and Carryover	0	154,549	762,325	0	(762,325)
Contracted Services	274,739	201,521	273,494	167,405	(106,089)
Indirect Costs	155,659	150,232	188,983	133,534	(55,449)
TOTAL EXPENDITURES	3,092,712	3,306,372	4,159,224	2,938,872	(1,220,352)
NET INCREASE (DECREASE)	107,699	(54,105)	(906,957)	375,266	1,282,223
FUND BALANCE ANALYSIS					
Beginning Fund Balance	1,253,941	1,361,640	1,361,640	1,361,640	0
Net Increase (Decrease) in Fund Balance	107,699	(54,105)	(906,957)	375,266	1,282,223
Ending Fund Balance	1,361,640	1,307,535	454,683	1,736,906	1,282,223

Notes

(1) Revenue is allocated to each school site based on the number of students for the 2019-20 year (CALPADS data). The enrollment is adjusted for Berkeley Independent Study (BIS), Berkeley Technology Academy (BTA) and Early Childhood Development. BIS and BTA received funding based on 150 students. Early Childhood received funding based on 300 students. In FY 2020-21, adjusted enrollment was 10,348.

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM (BSEP)
SCHOOL SITE PROGRAMS (Measure E1, Resource 0852)
Revenue and Expenditures
Comparison Report FY 2020-21

Purpose:

Ten and a quarter percent (10.25%) of the available revenues shall be allocated annually for School Site Programs to each K-12 school on a per pupil basis. Existing district preschools shall receive a similar allocation for each full time student. The School Site Council (as described in Section 8.C.) shall develop recommendations to allocate these revenues for the personnel, services and materials required to deliver effective and equitable opportunities for student engagement, enrichment, and achievement. Available Revenues may be used for, but are not restricted to, the personnel, materials and services required to deliver such programs as art and science instruction, academic tutoring and counseling, athletics and student activities, and before and after school programs.

Budget Managers:

Kathy Fleming, Director of Local Resources
Danielle Perez, BSEP Program Specialist

	Audited Actuals 2019/20 As of 6/30/20	Adopted Budget 2020/21 as of 07/01/20	2nd Interim Budget 2020/21 as of 1/31/21	Unaudited Actuals 2020/21 as of 06/30/21	2nd Interim Budget vs. Unaudited Actuals 2020/21
REVENUE	(5,023)	0	0	0	0
EXPENDITURES					
Certificated Salaries	0	0	0	0	0
Classified Salaries	0	0	0	0	0
Employee Benefits	0	0	0	0	0
Books & Supplies	3,441	0	0	0	0
Unallocated Reserve and Carryover	0	0	0	0	0
Contracted Services	0	0	0	0	0
Indirect Costs	183	0	0	0	0
TOTAL EXPENDITURES	3,624	0	0	0	0
NET INCREASE (DECREASE)	(8,647)	0	0	0	0
FUND BALANCE ANALYSIS					
Beginning Fund Balance	196,148	187,501	187,501	187,501	0
Net Increase (Decrease) in Fund Balance	(8,647)	0	0	0	0
Ending Fund Balance	187,501	187,501	187,501	187,501	0