

Berkeley Unified School District
Personnel Commission Special Meeting Minutes

February 16th, 2022– 10:00 am

1. Call to Order

The meeting was conducted via Zoom call #852 7339 2873 and was called to order at 10:01 am.

2. Roll Call & Establishment of Quorum

Chairperson Goldstein, Vice-Chairperson Davis, and Commissioner Roter were present, and a quorum was established.

3. Public Comments

None.

4. Approval & Adoption of Agenda

Commissioner Roter made a motion to approve the meeting agenda; Vice-Chairperson Davis seconded the motion,
Approved, 3-0

5. Conference Items

Ratification of Eligibility Lists

a) School Safety Officer

Secretary Castillo explained that because this list was mistakenly omitted from the February 3, 2022 meeting agenda, it was being presented at the special meeting. Commissioner Roter asked if the list had been shared in advance with BCCE leadership. Secretary Castillo confirmed that it was shared shortly after the 2/3 meeting.

Commissioner Roter made a motion to approve list a; Vice-Chairperson Davis seconded the motion,
Approved 3-0

6. Discussion Items

a) Working Session: Revision of Personnel Commission Merit Rules and Regulations.

The Personnel Commission conducted a working session to review and revise the Personnel Commission Merit Rules and Regulations. The Commissioners focused on the fourth chapter of the Merit Rules. The next meeting to resume this work will be held on March 2nd at 9:00 am.

7. Closed Session (1 matter)

a) Performance Evaluation of the Executive Director, Classified Personnel- Government Code § 54954.5(e)

The Personnel Commission went into closed session at 12:05 am to discuss the performance evaluation of the Executive Director, Classified Personnel.

8. Report from Closed Session

The Personnel Commission came out of closed session at 12:08 pm. Chairperson Goldstein reported that the Commission discussed the process and the timetable for the Executive Director’s 9-month performance evaluation.

9. Public Comments

Secretary Castillo said he is excited to be working for the Personnel Commission and looks forward to the performance evaluation.

10. Next Meeting

The next regular Personnel Commission Meeting will be held on March 3rd, 2022, with Special Meetings scheduled for March 2nd and April 13th to continue work to review and update of the Merit Rules.

11. Adjournment

The meeting was adjourned at 12:11 pm.

Respectfully Submitted,

Charles Castillo

Charles Castillo
Secretary, Personnel Commission

04/14/2022

Date

Approved,

Heidi Goldstein

Heidi Goldstein
Chairperson, Personnel Commission

04/14/2022

Date