

Alameda County Pilot Program Employment Documentation (REV. JAN 2022)

Print Name of Parent/Caretaker _____

Child(ren) Name(s) _____

Name of Business/Company _____ Business/Company Phone # _____

Business/Company Address _____ City/State/Zip _____

Usual Business Hours _____ Date of Hire _____

Brief description of type of work _____

My work schedule is as follows:

If SET schedule, please provide start & end time per day. (example: 8am-5pm)

	SUN	MONDAY	TUESDAY	WED	THURSDAY	FRIDAY	SAT
Work Schedule	Start: _____	Start: _____	Start: _____	Start: _____	Start: _____	Start: _____	Start: _____
	End: _____	End: _____	End: _____	End: _____	End: _____	End: _____	End: _____

If schedule is VARIABLE or ON-CALL, please mark all possible days of work

SUN MON TUES WED THUR FRI SAT Total number of hours per week: _____

Earliest work start time: _____	AND	Latest work end time: _____
Minimum hours a day: _____	AND	Maximum hours a day: _____
Minimum days per week: _____	AND	Maximum days per week: _____

I am requesting childcare services on the following days and times:

SUN	MONDAY	TUESDAY	WED	THURSDAY	FRIDAY	SAT
Start: _____	Start: _____	Start: _____	Start: _____	Start: _____	Start: _____	Start: _____
End: _____	End: _____	End: _____	End: _____	End: _____	End: _____	End: _____

- My request includes TRAVEL TIME (*not to exceed 1/2 daily hours worked, max 4 hours daily*)
- My request includes SLEEP TIME (*Work hours and travel time between 10:00 PM and 6:00 AM*)

I attest and declare under penalty of perjury and the laws of California that the information provided is true and correct.
MY SIGNATURE AUTHORIZES MY EMPLOYER TO RELEASE EMPLOYMENT INFORMATION.

Signature of Parent/Caretaker _____ Date _____

- Contacting my employer would put my employment at risk. I understand that other means of verification may be required.

STAFF USE ONLY (see Title 5, § 18086) **Verification:** Date: _____ Time: _____

Name and Title of employer representative: _____

Comments/Notes: _____

Staff name: _____ **Staff signature:** _____