



## **2021-22 Annual Reports Overview**

December 13, 2022

P&O Meeting

Excellence • Equity • Engagement • Enrichment

# Our Mission

Enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

*Excellence - Equity - Engagement - Enrichment*

## Outcomes for Tonight

- Provide background information on BSEP/BERRA and P&O
- Review Annual Report components including updated budget report structure and performance measures report

# BSEP and BERRA Overview

Current Measure	Purpose	Duration	Amount	What it Does
<p><i>Berkeley Schools Excellence Program (BSEP)</i></p> <p><i>Measure E1</i></p> <p>Renewed in 2016 with 88.9% approval rate</p> <p><a href="#">BSEP Webpage</a></p>	<p>BSEP was created in 1986 in response to lower state funding levels</p>	<p><b>8 years</b></p> <p>Sunsets in 2024-2025</p> <p><b>On the ballot for renewal in Nov. 2024</b></p>	<p>Year 6 \$35 Million</p>	<p>Funds to support:</p> <ul style="list-style-type: none"> <li>• smaller class sizes</li> <li>• school libraries, arts &amp; music</li> <li>• instructional technology</li> <li>• professional development</li> <li>• student supports</li> <li>• expanded course offerings</li> <li>• counselors</li> <li>• communication, translation</li> <li>• school site programs</li> <li>• and more</li> </ul>
<p><i>Berkeley Educator Recruitment and Retention Act</i></p> <p><i>Measure E</i></p> <p>Approved in 2020 with 80.5% approval rate</p> <p><a href="#">BERRA Webpage</a></p>	<p>To recruit and retain qualified teachers and prevent shortages of essential school staff</p>	<p><b>12 Years</b></p> <p>Sunsets in 2031-2032</p>	<p>Year 3 \$11 Million</p>	<p>Funds to support:</p> <ul style="list-style-type: none"> <li>• 95% - Increased salaries for BUSD educators</li> <li>• 5% - to recruit, retain and support educators in hard to fill positions</li> </ul>

# BSEP Measure Oversight

## BUSD STAFF Oversight and Management

- Director, Budget Analyst, and Program Specialist
- Resource Managers
- Revenue and Expenses tracked exclusively in Fund 4

## Community Oversight

- Planning and Oversight Committee
- School Site Councils
- Board of Education

## Independent Audits

- Issued in December for preceding year
- Presented to P&O and Board of Education

EXCELLENCE

EQUITY

ENGAGEMENT

ENRICHMENT

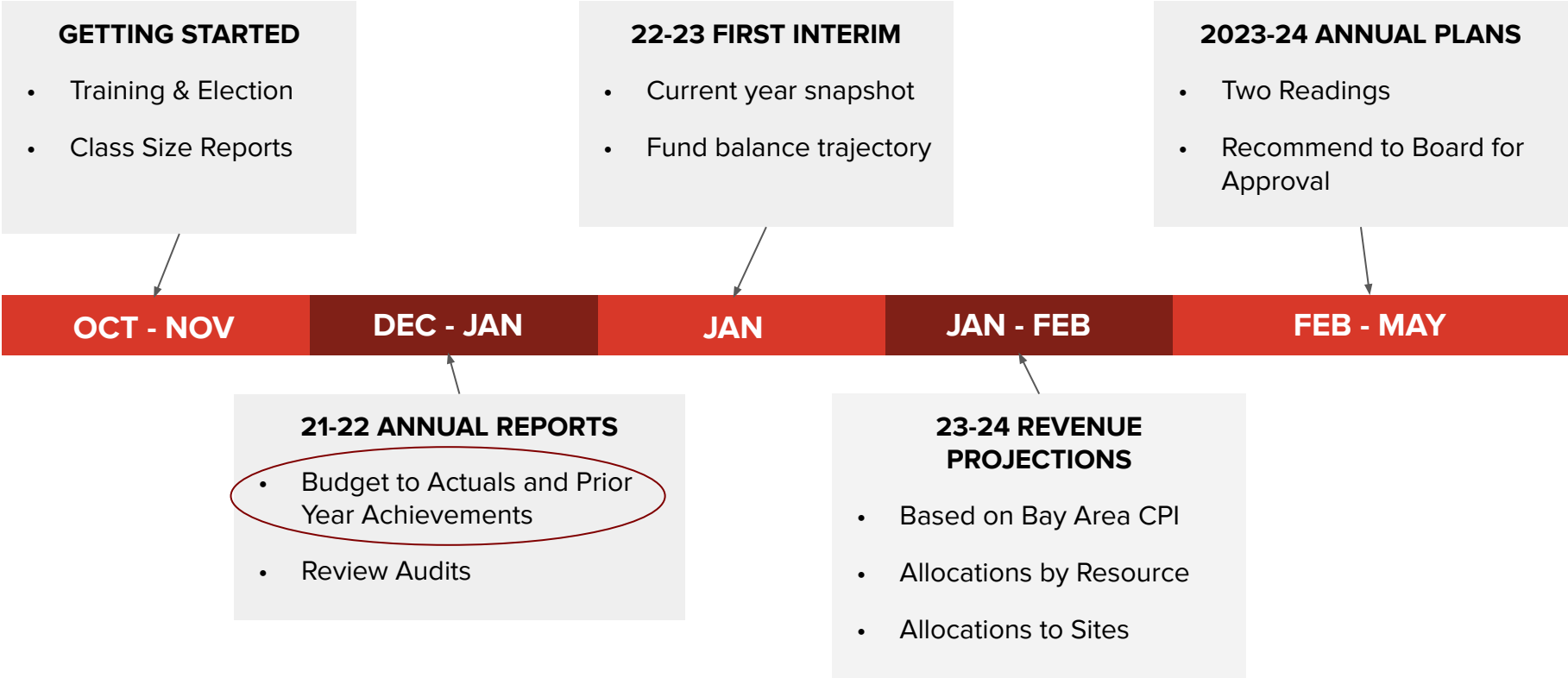


# Planning and Oversight Committee

**The Planning and Oversight Committee (P&O) Provides Oversight of All District-wide BSEP and BERRA funds**

- **P&O 24 members - Delegates elected by each school's School Site Council (SSC)**
- **Meets ~ twice per month**
  - Serves as a liaison between the P&O and the SSC
  - Reviews Annual Plans and budgets for compliance with tax measure & district goals
  - **Reviews Annual Report for tax measure compliance with plans**
  - Reviews Independent Audit of BSEP Funds
  - Advises Board of Education on compliance and other issues
- **Board of Education**
  - Approves/Amends Yearly Plans and Accepts Reports

# P&O Annual Cycle



# BSEP- \$35M

<b>High Quality Instruction</b>	<b>66%</b>
Class Size Reduction	
Support for Teaching:	
<i>Professional Development</i>	
<i>Program Evaluation</i>	
<i>Classroom Support</i>	
<i>Expanded Course Offerings</i>	

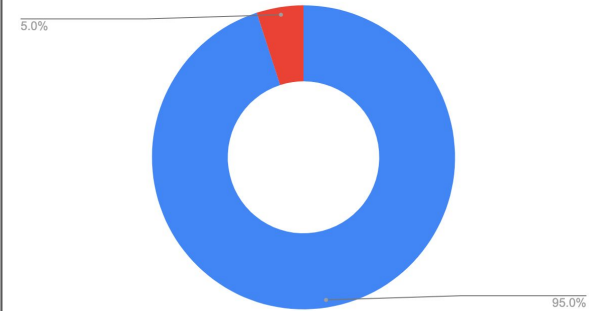
<b>Essentials for Excellence</b>	<b>27%</b>
School Site Programs	10.25%
Libraries	7.25%
Music/VAPA	6.25%
Instructional Technology	3.25%

<b>Effective Student Support</b>	<b>7%</b>
Student Achievement Strategies	
Counseling and Behavioral Health	

Measure Oversight, Communication, Translation, Community Engagement	2% of net receipts
---	--------------------

# BERRA - \$11M

BERRA Measure E of 2020



- 95% of available revenues allocated to educator compensation.
- Recruitment, Retention and Development - 5% of available revenues are allocated to BUSD programs designed to recruit staff for hard-to-fill positions such as Special Education, STEM, and increase staff development and pathways.

# 2021-22 Annual Reports

## **BSEP and BERRA Reports**

- Narrative
- Budget Report
- Performance Measures
- Slide Deck



# Narrative

- Measure E1 Purpose
- Background
- Highlights of 2021-22
- 2021-22 Achievements
- 2021-22 Challenges
- Fund Balance Management
- 2022-23 Program Update
- Equity Initiatives

## MUSIC, VISUAL AND PERFORMING ARTS

BSEP Measure E1, Resource 0753  
BSEP Measure A, Resource 0853

ANNUAL REPORT: FY 2021-22  
PROGRAM UPDATE: FY 2022-23

### Measure E1 Purpose:

*Providing quality instructional programs in music and the visual and performing arts for elementary and middle school students. Available Revenues may be used for, but are not restricted to, providing qualified teachers and staff, and professional development in the arts for elementary and secondary students. Musical instruments, instructional materials, equipment and necessary services may be provided for any K-12 school, as long as funds permit.<sup>1</sup>*

**Budget Manager:** Pete Gidlund, VAPA Program Supervisor

### Background

Fourth and fifth grade students receive music instruction twice per week periods that are contractually required for classroom teacher preparation those grade levels. (The other two teacher preparation periods are filled

### Instructional Technology Program Challenges and Achievements

- The district converted to a new HR and Financial System: Escape. This conversion touched every school and department in the district, and consumed a significant portion of the technology department's time for conversion tasks, software upgrades, support and training.
- The district closed its Oregon Street facility and opened two new facilities, requiring extensive network and phone systems work from the small technology support team.
- Retirements and transitions by technology department personnel resulted in the turnover of four positions during the year, with requisite training and onboarding.
- Technology procured and installed 43 new flat-panel interactive displays in classrooms.
- Technology applied for and received federal funding through the federal ECF program to purchase over 2,200 Chromebooks for student home use, which were configured and deployed through all schools.
- Technology purchased, configured and installed 1,020 new Chromebooks to replace obsolete classroom Chromebooks.

### Fund Balance Management

The Fund Balance grew due to increased revenue over the projected amount in the adopted budget and the salary variance reserve was not needed. A portion of the Fund balance is budgeted in 2022-23 to support:

- Upgraded library technology including circulation computers at every school except BHS and new student catalog computers in every school library.
- Facilities improvements including new shelving, signage and furniture, in collaboration with the Facilities Department and PTAs.

### 2022-23 Program Update

- Staff position at Sylvia Mendez was modified to be bilingual, and a new bilingual library specialist was hired.
- Middle school libraries all now see every English and reading support class on a regular schedule.

# Budget Report

## Budget Report Updated for 2021-22:

- Multi Year Comparison
- Adopted Budget v. Actuals, Variance column for 2021-22
- Current Year: Adopted Budget and 1st Interim
- All 2022-23 Budgets have been updated to include increases in salary and benefits due to bargaining outcomes (1st Interim Column)
- Current Fund Balance Updates
- Measure A (Past Measure)

	Adopted Budget 2020/21 as of 07/01/20	Unaudited Actuals 2020/21 as of 06/30/21	Adopted Budget 2021/22 as of 07/01/21	Unaudited Actuals 2021/22 as of 06/30/22	Adopted Budget vs. Unaudited Actuals 2021/22	Adopted Budget 2022/23 as of 07/01/22	1st Interim 2022/23 as of 10/31/2022
<b>REVENUE</b>							
Parcel Tax Revenue	1,031,206	1,040,628	1,044,976	1,087,628	42,652	1,091,158	1,091,158
Parcel Tax Revenue-Prior Year		10,195	0	11,663	11,663	0	0
Net Revenue	1,031,206	1,050,824	1,044,976	1,099,290	54,314	1,091,158	1,091,158
<b>EXPENDITURES</b>							
Certificated Salaries	99,500	107,640	93,577	82,161	11,416	87,596	92,847
Classified Salaries	509,381	473,335	541,745	494,629	47,116	488,651	517,970
Employee Benefits	291,148	245,088	272,265	250,373	21,892	280,818	293,240
Books & Supplies	131,911	57,509	34,000	91,012	(57,012)	0	61,000
Unallocated Reserve	18,101	0	42,779	0	42,779	70,616	23,624
Contracted Services	24,000	44,650	0	6,935	(6,935)	148,104	87,104
Indirect Costs	51,124	44,183	53,353	50,141	3,212	69,280	69,280
<b>TOTAL EXPENDITURES</b>	1,125,165	972,405	1,037,719	975,250	62,469	1,145,065	1,145,065
<b>NET INCREASE (DECREASE)</b>	(93,959)	78,418	7,257	124,040	116,783	(53,907)	(53,907)
<b>FUND BALANCE ANALYSIS</b>							
Beginning Fund Balance	202,081	202,081	108,122	280,499	172,377	252,101	404,539
Net Increase (Decrease) in Fund Balance	(93,959)	78,418	7,257	124,040	116,783	(53,907)	(53,907)
Ending Fund Balance	108,122	280,499	115,379	404,539	289,160	198,194	350,632

# Performance Measures

- New Performance Measure Tables
- Aligned with the five “Equity and Quality Measures” section of the annual plans
- Piloting three sections of measures (may be updated)
- Access and participation
- Professional Capacity
- Diversity, Inclusion and Equity

		2021-22					
<b>Access and Participation</b> <i>Staffing Allocations, Offerings and Activities, Participation rates</i>							
Schools with fully staffed library with resources and materials		100%					
TK-12 Circulation numbers per level - Databases	elementary	228,545					
	middle schools	35,766					
	high schools	12,841					
	BHS database usage	37,809					
Library usage data (measure under development)		TBD					
<b>Ratios of staffing to student</b>		<b>State Average</b> <b>1:7,187</b> credentialed staff:student					
<p>Credentialed Staff: Student Ratio</p> <table border="1"> <caption>Credentialed Staff: Student Ratio</caption> <thead> <tr> <th>Level</th> <th>Ratio</th> </tr> </thead> <tbody> <tr> <td>Elementary</td> <td>1,995</td> </tr> <tr> <td>Middle</td> <td>689</td> </tr> </tbody> </table>			Level	Ratio	Elementary	1,995	Middle
Level	Ratio						
Elementary	1,995						
Middle	689						
<b>Professional Capacity</b> <i>Staff Qualifications, knowledge, capacity, skills, and Recruitment and Retention</i>							
Recruitment and Retention Data, number and % of vacancies, retention rates		1 vacant out of 19					
TSA supports for staff, consultations, coaching sessions,		N/A					
Number of pd offerings for music and VAPA staff, participation rates		PD every Wed					
Number and percent of staff who identify as person of color							

Diversity, Equity and Inclusion <i>Policies and programs that promote the representation and participation of different groups of individuals, including people of different ages, races and ethnicities, abilities and disabilities, genders, religions, cultures and sexual orientations.</i>	
Home-use chromebooks checked out by students who don't have sufficient access at home: Total Districtwide	152
Home-use chromebooks checked out by students who don't have sufficient access at home: Special Education*	25
Home-use chromebooks checked out by students who don't have sufficient access at home: English learners*	25
Home-use chromebooks checked out by students who don't have sufficient access at home: Homeless and Foster Youth*	8
Home-use chromebooks checked out by students who don't have sufficient access at home: Socio-economic status*	75

\*Students may be listed in more than one subgroup.