

Berkeley Unified School District

The Personnel Commission will attend the meeting virtually.

Personnel Commission

Heidi Goldstein, Chairperson

Timothy Davis, Vice-Chairperson
Charlie Castillo, Secretary

Isaiah Roter, Commissioner

Meeting Agenda

December 8th, 2022 – 4:30 pm

- 1. Call to Order** **Chairperson Goldstein**
- 2. Roll Call & Establishment of Quorum** **Secretary Castillo**
- 3. Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
- 4. Approval & Adoption of Agenda** **Chairperson Goldstein**
- 5. Approval of Meeting Minutes** **Chairperson Goldstein**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) September 1st, 2022, Regular Meeting Minutes, p. 2 – 11
 - b) October 6th, 2022, Regular Meeting Minutes, p. 12 - 17
 - c) November 10th, Special Meeting Minutes, p. 18
 - d) November 17th, 2022, Special Meeting Minutes, p. 19 - 20
- 6. Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Castillo**

New Hires and Examinations administered in the month of November 2022, p. 21
- 7. Consent Items** **Chairperson Goldstein**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

 - a) Clerical Assistant III, p. 22
 - b) Computer Technician I, p. 23
 - c) Cook, p. 24
 - d) Custodian II, p. 25
 - e) Instructional Assistant, p. 26
 - f) Instructional Assistant II, SPED, p. 27
 - g) Instructional Tech- BASP, p. 28
 - h) Interpreter for the Deaf, p. 29
 - i) Family Engagement & Equity Supervisor, p. 30
 - j) Nutrition Services Assistant, p. 31
 - k) School Campus Aide, p. 32
- 8. Conference Item**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Step Advance Request- M. Djebara, **Attachment A**
 - b) Step Advance Request- A. Custer, **Attachment B**
 - c) 2021-2022 Personnel Commission Annual Report, **Attachment C**
- 9. Public Comments (15-minute limit)** **Public**

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- 10. Next Meeting** **Chairperson Goldstein**

Follow up items for next Personnel Commission Meeting.
- 11. Adjournment** **Chairperson Goldstein**