

**Berkeley Unified School District**  
**Personnel Commission Special Meeting Minutes**

November 17<sup>th</sup>, 2022– 2:00 pm

**1. Call to Order**

The meeting was conducted via Zoom call #852 7339 2873 and was called to order at 2:00 pm. Vice-Chairperson Zenor-Davis joined the meeting at a later time.

**2. Roll Call & Establishment of Quorum**

Chairperson Goldstein, Vice-Chairperson Davis, and Commissioner Roter were present, and a quorum was established.

**3. Public Comments**

Mildred Scherr, BCCE Vice-President, said that BCCE is currently in negotiations with the District regarding bilingual pay and is interested in what the Personnel Commission will determine when they get to the section regarding bilingual stipends. Commissioner Roter said that the last meeting was highly productive, and the Commission is now discussing areas in the merit rules that relate to details of employment of a policy nature that brings to question whether they need to be in the rules or not. So the Commission planned to invite CSPCA President Philip Gordillo to the following special meeting to give his advice. He wished to thank Chairperson Goldstein for her comments regarding what should and should not be in the rules. He said that the way the rules are structured contains mandates for every employee, but they do not specify who is responsible for ensuring those mandates are fulfilled, and he believes it's essential that the Rules show who is responsible for enforcement.

Vice-Chairperson Zenor-Davis mentioned the article in the Berkeleyside newspaper regarding a matter relating to the Berkeley Police Department, and wanted to point out that although Berkeley may appear to be a very progressive City, its resident still must deal with systemic racism and racist attitudes. He felt it was important that the Commission keeps this in mind, especially as it relates to issues of equity and fairness, and how it relates to their work.

**4. Approval & Adoption of Agenda**

Commissioner Roter made a motion to approve the meeting agenda; Vice-Chairperson Davis seconded the motion,

Approved, 3-0

**5. Discussion Items**

a) Working Session: Revision of Personnel Commission Merit Rules and Regulations.

The Personnel Commission conducted a working session to review and revise the Personnel Commission Merit Rules and Regulations. The Commissioners focused on completing the tenth chapter of the Merit Rules.

**6. Public Comments**

Executive Director Castillo, Frank Hernandez, Ms. Scherr and the Commission thanked Heidi Goldstein for her service as a Chairperson.

**7. Next Meeting**

The next regular Personnel Commission meeting will be held on December 8<sup>th</sup>, 2022, at 3:00 pm. The following special meeting was scheduled for December 15<sup>th</sup>, 2022, at 3:00 pm.

**8. Adjournment**

The meeting was adjourned at 4:42 pm.

Respectfully Submitted,

*Charles Castillo*

Charles Castillo  
Secretary, Personnel Commission

*12/05/2022*

Date

Approved,

*Heidi Goldstein*

Heidi Goldstein  
Chairperson, Personnel Commission

*12/08/2022*

Date