

Berkeley Unified School District
Facilities Safety and Maintenance Oversight Committee Meeting
Tuesday, September 21, 2021
6:00 – 7:15 PM
Zoom meeting Minutes
Berkeley, CA 94703
(510) 644-6250

Committee Member Present:

Kenneth Berland, David Goldin, Jordan Harrison, Mario Choi

Staff

Steve Collins, Sony Bhopal, Marcos Yoc-Cojon, Mark McAnally, Sofia Peltz,
Genaro Machiavello

Board Liaison:

Julie Sinai

1. Call to Order/Quorum/Approve Agenda
The quorum was established with 4 FSMOC members present. The meeting was called to order at 6:08 pm. The Agenda was unanimously approved.
2. Report from Maintenance Management
 - **Introduction of Supervisors**
 - Collins Introduced the Maintenance Leadership Staff
 - Peltz introduced her role as a Sustainability Coordinator under the Facilities & Maintenance Department. She explained that her position is new although she has been in this role with BUSD for the past two years working for a consultant.
 - Machiavello introduced his Grounds experience and what his role is at the Maintenance Department as a Grounds Supervisor
 - Yoc-Cojon explained that he started as a night crew maintenance engineer and was promoted in Day-Shift Maintenance Supervisor
 - McAnally explained that he started as a night crew maintenance engineer then became a lead and eventually promoted into a Supervisor position for the Night Maintenance crew.
 - Harrison appreciated the maintenance department for their work hard work during the pandemic

- Sinai is receiving continuous emails about the trash problem happening around New Oxford, and inquired what is the role the City is taking in maintenance of the street.
- Harrison raised the concern that the trash is not being swept away due to non-moving cars parked on the Curtis St. side of West Campus.
- Collins addressed that it is operations area of work but Machiavello has been involved in getting the area clean as much as possible.
- **Summer list report.**
 - Collins presented the Summer/Project list that started in April 2021 that included modernizing the elevator at Ruth Acty, replacement of Blinds, boilers and etc.
 - Collins mentioned that items remaining on the summer list get moved to a project list. Maintenance Staff will complete items from the project list during breaks. At the end of this school year this project list will become the beginning of next year's summer project list.
 - The department took on a restoration project around the creek area and the redwood grove at John Muir Elementary School. - - The project was not completed in summer and is on-going.
 - Collins Introduced the Miyawaki forest concept
 - We will be planting these forest at three schools; King Middle School, Cragmont & Malcom X.
 - Goldin raised concern about seasonal fires and asked what the Maintenance Department is doing to prepare for the bad air quality.
 - Collins responded that the maintenance department has done multiple things for this purpose.
 - We purchased portable HEPA air purifier for every classroom and office space in the district.
 - Working with facilities, we had a contractor install bipolar ionization in all mechanical units that serve classrooms. This vendor also installed MERV 13.
 - Peltz worked on the following items.
 - A reusable project for nutrition services. The goal is to replace disposable dishware with reusable dishware and wash dishes.
 - Irrigation and water conservation.
 - Ken encouraged Smart water meters.
 - Sustainability champions
 - Peltz hosts a quarterly meeting helping teachers achieve our sustainability goals.

- Yoj-Cojon's crew has been working on Plumbing, HVAC, regular maintenance, bottle fillers, water fountains and carpentry (tents) for the outdoor learning environment.
 - o Ken and David asked when water fountains will be available for students again. Yoc Cojon responded that they're currently working on getting them back working.
 - McAnally commented that his crew is spending more time fixing clogged toilets.
 - McAnally commented that the HEPA purifiers have helped with air quality during wildfires.
 - Machiavello commented that the grounds staff worked on;
 - o Risk mitigation of trees.
 - o Fire prevention- Building clearance through pruning routines.
 - o Cleanup of flammable materials.
 - o Grass on the parking strips removal.
 - o Removing English Ivy from sites.
 - o Pampas grass removal
3. Committee Discussions
 - o Sinai showed gratitude towards all the work Maintenance crew has been doing during COVID.
 4. Agenda items for the next meeting November, 2021
 - o First quarter report
 - o First interim report
 5. Committee statement to the Board of Education related to agenda items of this meeting: evaluate, draft if needed, and approve
 - o None.
 6. Public Comment on non-agenda items
 - There no members of the public in the meeting.
 7. Adjournment
 - Meeting adjourned 7:05 pm

Enclosures:

Summer list report
6-10-21 minutes

The public is invited to speak on any action item on the Agenda