

Measure G, I, & AA Citizens' Bond Oversight Committee

May 30, 2023 Meeting

Berkeley
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Citizens' Bond Oversight Committee

AGENDA
May 30, 2023
6:00 – 7:30 PM
1005 Parker St
(510) 644-6066

1. **Procedural:** Roll Call & Call to Order

Name	Category	Term	Email
Wade Skeels (Secretary)	Active Member in a Bona Fide Taxpayer's	December 2022-2024	cboc@berkeley.net
Damian Park (Chair)	At-Large	December 2022-2024	cboc@berkeley.net
Ken Berland	Parent of child and an Active Member in a Parent- Teacher Organization	February 2023-2025	cboc@berkeley.net
David Goldin	At-Large	May 2022- 2024	cboc@berkeley.net
Vacant	Parent of Child enrolled in the District		cboc@berkeley.net
Vacant	Business organization representing the business community within the District		cboc@berkeley.net
Eric Weaver	Senior Citizens Organization	April 2023 - 2025	cboc@berkeley.net

Staff	Organization	Expertise
Carol Pacheco	BUSD - Assistant to Exec. Director	Administrative
Chanita Stevenson	BUSD – Facilities Analyst	Logistics & Finance
John Calise	BUSD – Executive Director	Supervisor of all Capital Projects
Kelli Jurgenson	VPCS - Vice President	Principal in Charge of VPCS Team
Prachi Amin	VPCS - Program Manager	Lead Manager for Program Activities
Cal Walsh	VPCS - Program Admin.	Administrative

2. **Action:** Approval of Agenda
3. **Procedural:** Public Comments on Non-Agenda items (please sign in)
 - a. At this time, members of the public may address the Committee regarding a matter of public interest not appearing on the agenda. No action may be taken on comments of off-agenda items unless specifically authorized by law. In general, this is not the time for debate.
 - b. If the speaker wishes to address the committee on an item on the agenda, time will be provided before that item. Each speaker will be allowed up to a maximum of two minutes (or less at the discretion of the Chair).
4. **Action:** Approval of Meeting Minutes from: 2-7-23
5. **Information:** Measure AA, I and G FY21-22 Audit
 - a. [2022 Annual Report](#) Draft
6. **Action:** future CBOC meeting dates
7. **Discussion:** Committee comments and [future agenda](#) (5 min)
8. **Adjournment**

Enclosures:

- Minutes from previous meeting 2/7/23
- Minutes from the most recent Facilities Subcommittee 3/7/23
- 5-30-23 CBOC Slides
- 2023 Draft annual Report
- Measure I General Obligation Bond Financial Statements June, 30, 2022
- Measure I General Obligation Bonds Performance Audit June 30, 2022
- Measure G General Obligation Bond Financial Statements June, 30, 2022
- Measure G General Obligation Bonds Performance Audit June 30, 2022

Section 3. Procedural: Public Comments on Non-Agenda Items



a. At this time, members of the public may address the Committee regarding a matter of public interest not appearing on the agenda. No action may be taken on comments of off-agenda items unless specifically authorized by law.

b. If the speaker wishes to address the committee on an item on the agenda, time will be provided before that item. Each speaker will be allowed up to a maximum of two minutes (or less at the discretion of the Chair).

[2 Minute Timer](#)

Section 4. Action: Approval of Meeting Minutes *(5 minutes)*



Approval of Meeting Minutes February 7th, 2023

- Vote for approval

Meeting Minutes of February 7, 2023

Members Present: Damian Park (DP), Wade Skeels (WS), Ken Berland (KB) and David Goldin (DG)

Staff Present: John Calise (EDJC) and Chanita Stevenson (CS)

Guests Present: Kelli Jurgenson (KJ), Prachi Amin (PA) and Cal Walsh (CW) from VPSC
BUSD Board Director Mike Chang (BDMC) and Stephanie Allen (SA)

1. Call to Order: The meeting was called to order at 6:04pm

Roll Call: Members Park, Skeels, Berland and Golden Present.

John Calise and Chanita Stevenson Present

Kelli Jurgenson, Prachi Amin and Cal Walsh Present

2. Approval of Agenda: The agenda was approved at 6:05pm

Motion to approve the agenda by Member Berland (KB)
Second to approve by Member Skeels (WS)
All in favor
Motion Approved

3. Public Comments:

- a. None at this time

4. Approval of Meeting Minutes from December 6, 2022: Amend the minutes from 12/6/22 to remove the proposed future CBOC dates. Approved minutes at 6:25pm

Motion to approve the amended meeting minutes by Member Berland (KB)
Second to be approved by Member Skeels (WS)
All in favor
Amended meeting minutes approved

Amended future CBOC dates: March 21, April 18 and May 30 are confirmed - beginning at 6pm to be held at 1005 Parker Street.

5. Information:

a. Bond Constraints and Future Projects

- i. EDJC clarifies that School Facilities do not only include buildings with students present.
- ii. There are no legal restrictions preventing Facilities from buying property outside of Berkeley, however, it is not desirable.
 1. With regards to the Plant Operations formerly located at Oregon Street, it would need to go through a 7-11 process in order to decide what to do with that property. EDJC thinks it makes sense to connect with the immediate neighborhood to have a voice in that process.
- iii. Conversations ongoing with the City regarding Parking. Meeting on Feb 16th.

b. Committee member terms - Bond requirements

All members are current and the committee is up to date. Three seats are still vacant and BUSD is actively looking for members.

6. Information: Facilities Staff Reports:

a. Project Updates

i. Berkeley Community Theater Update

1. Tour of the Community Theater for CBOC members prior to this meeting. KB wanted to congratulate everyone and acknowledge it is a beautiful facility.
2. DG advocates for a lot of fanfare when having a grand opening event for the community to see where their bond dollars go.

ii. Projects Under Design

1. DG requests the architect for Longfellow or Sylvia Mendez attend the next CBOC meeting to inform the CBOC about the status.

b. Reshuffling Discussion: which projects are deprioritized given the DSA/seismic mandate for the BHS Little Theater?

i. Staff to discuss prioritization of projects.

1. KJ shares the updated implementation plan with an overarching game plan and explains the way budgets are moved around depending on new priorities etc. To balance all the projects including funding sources for example Developer Fees or State funding allocations.

c. Financial update

i. Measure I and G bonds sold: Is this how bond sales translate into property taxes?

1. This item will be addressed at the next meeting.

ii. Rolled Up Project Report - everything that is Board approved to date.

1. This was an item from the previous meeting 12/6/22.

iii. Expenditure Detailed Report Across all Measure G - looking at the Bond as a whole.

7. Information/Discussion: Auditor Selection Process

- a. EDJC explains that Business Services is responsible for this and a formal RFP process

is conducted.

- i. DP would be interested in participating in the selection of the auditor and to give direction to the auditor to assess whether or not the expenditures are serving the use of what they were intended. EDJC points out that this would not be an easy audit to put forth because of the subjective nature of that style of audit. CS points out that programming changes and there is a lot more involved with the type of audit DP is requesting. DP will try and locate an audit that may be acceptable to the Board. KJ points out that the CBOC can ask questions at the time of the audit presentation.

8. Discussion: Committee comments and future agenda

- a. Reviewed new tracking list

9. Adjournment: The meeting was adjourned at 7:32pm

Move to Adjourn by WS
Second to adjourn by DP
All in favor and Meeting is adjourned

Section 5. Information: Facilities Staff Reports (15 min)



- Measure I General Obligation Bond Financial Statements June, 30, 2022
- Measure I General Obligation Bonds Performance Audit June 30, 2022
- Measure G General Obligation Bond Financial Statements June, 30, 2022
- Measure G General Obligation Bonds Performance Audit June 30, 2022

Section 5. Information: Annual Report
(15 min)



2023 Draft CBOC Annual Report

Section 6. Action: Future CBOC Meeting Dates
(15 min)



Future Meeting Dates To Be Determined

- Vote for Approval

Section 7. Discussion: Committee Comments
(5 minutes)

- CBOC members are welcome to:
 - Ask follow up questions
 - Provide comments to staff
 - [Request future agenda items](#)
 - Etc.

Section 8. Action: Adjournment



**Major items to be noted in the
minutes.**

Call to Adjourn!