

Berkeley Unified School District

The Board Room, 1231 Addison Street,
Berkeley CA 94702

Personnel Commission

Timothy Davis, Chairperson

Heidi Goldstein, Vice-Chairperson
Charlie Castillo, Secretary

Isaiah Roter, Commissioner

Meeting Agenda

May 4th, 2023 – 4:30 pm

1. **Call to Order** **Chairperson Zenor-Davis**
2. **Roll Call & Establishment of Quorum** **Secretary Castillo**
3. **Public Comments (15-minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business, not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Zenor-Davis**
5. **Approval of Meeting Minutes** **Chairperson Zenor-Davis**

Approve the Personnel Commission Meeting Minutes for the following:

 - a) April 13th, 2023, Regular Meeting Minutes, p. 2-7
6. **Reports**
 - a) Union **Union Representatives**
 - b) District Reports **District Representatives**
 - c) Commissioners Reports **Commissioners**
 - d) Personnel Director **Secretary Castillo**

New Hires and Examinations administered in the month of April 2023, p. 8
 - e) Classification & Compensation Study **Secretary Castillo**
7. **Consent Items** **Chairperson Zenor-Davis**

It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. Consent items are routine in nature and can be enacted in one motion without further discussion.

Ratification of Eligibility Lists

<ol style="list-style-type: none">a) Administrative Assistant I, p. 9b) Educational Occupational Therapist, p. 10c) Executive Assistant to the Board (Confidential), p.11d) Instructional Assistant, p.12e) Instructional Assistant II, SPED, p.13	<ol style="list-style-type: none">f) Instructional Specialist, Gardening, p.14g) Instructional Tech-BASP, p.15h) Instructional Technology Technician, p.16i) Nutrition Services Assistant, p.17j) Nutrition Services Satellite Operator I, p.18k) School Safety Officer, p.19
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8. **Conference Item** **Chairperson Zenor-Davis**

These items are presented for discussion and action and may be carried over from a previous meeting.

 - a) Step Advance Request – L. Vasquez, **Attachment A**
9. **Public Hearing: Education Code § 45253 – Personnel Commission Budget, 2023- 2024**

The Personnel Commission will hold a public hearing regarding the 2023-2024 fiscal year budget, **Attachment B**
10. **Public Comments (15-minute limit)** **Public**

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11. **Next Meeting** **Chairperson Zenor-Davis**

Follow-up items for the next Personnel Commission Meeting.
12. **Adjournment** **Chairperson Zenor-Davis**