



Site Plans and SSC Processes

Presentation to Planning and Oversight Committee

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Our Mission

Enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Excellence

Equity

Engagement

Enrichment

Site Plans

Most BUSD schools complete a SPSA - School Plan for Student Achievement:

- Standard template based on state requirements
- All elementary schools, middle schools, BTA, and (new this year) Independent Study

Some schools are not required to produce a SPSA, and so produce a modified spending plan:

- BHS produces a BSEP Site Fund spending plan
- Early Childhood Education produces a shorter site plan covering BSEP, Title I, and Head Start Funds

Types of Site Funds

- BSEP Site Program Funds (all schools)
- Title I Site Funds (some schools)
- Title IV Funds for intervention (K-8 Schools)
- PTA Funds (when donating for staff pay or toward contracts between vendors and the district)

Site Plan and Budget Development Timeline

October - February: SSCs evaluate current year site plan, review current site expenditures, review student data, and identify needs

February: Allocations to Sites (BSEP, Title I, LCAP staffing, BSEP staffing, GF staffing)

March - April: Budget Development Meetings with Principals and District Staff

March - May: SSCs work with Principals to update site plans, review draft site budgets

May 1: Deadline for draft site plans

May 16: Deadline for final approved site plans and budgets from SSCs

May 23: Informational item at the P&O meeting, summarizing use of BSEP Site Program Funds

May 24: Consolidated School Plans on the agenda for School Board Approval

May 9 Snapshot

- Director Liza Estupin is currently reviewing site plan drafts for state and federal compliance
- Danielle Perez is currently comparing site budget summary sheets (drafted in Principal budget development meetings, refined in SSC meetings) to site plan texts to ensure agreement
- As plans or budgets change through the process, follow-up reviews are conducted as necessary until plans are finalized
- SSCs will continue to meet, review, and vote on site plans and site budgets through the May 16 deadline date

Member Feedback on SSC
Process in 2022-23?

