

BSEP SITE PROGRAM FUND PLAN

SCHOOL NAME: Berkeley High School	2023-24
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I. SUMMARY OF SCHOOL GOALS:

As presented in the BHS WASC Plan, the following school goals were used to guide the development of this Plan:

- **Increase Use of Data Collection, Analysis, and Utilization to Improve Student Outcomes:** BHS will increase the rates of post-secondary preparedness for all students with accelerated rates for students with an Academic Support Index of 3+ through more effective use of data, its analysis, and applications.
- **More academic support and professional development for Math 1, 2, & 3:** BHS will increase the rates of students demonstrating college and career readiness in math proficiency with an accelerated rate of growth for students with an Academic Support Index of 3+.
- **Improve Socioemotional well-being of students:** BHS will improve students' socioemotional well-being through strategies and systems that address personalization, connectedness, school culture and safety, hope, attendance, and post-secondary planning.
- **Improve Site Technology Plan and Increase Student Curricular Technology Use Across BHS**

II. SITE COMMITTEE REPRESENTATIVES:

Berkeley High School Site Committee Members:

Parents/Community*	Students*	Staff*
Emily Baldwin	Maya Cobb (Co-Chair)	(Principal) Juan Raygoza
Peter Ross	Emma Kittredge	Keldon Clegg
Debbie Taylor (Co-Chair)	Mariah Lillard-Richner (Alternate)	Aaron Glimme
Rebecca Levenson (Alternate)	Skyler Rockmael (Alternate)	Shoshana O'Keefe
Vicki Davis (Alternate)	Lenka Simon (Co-Chair, Alternate)	Karen Wells

*A quorum of 6 voting members includes at least 2 parents, 1 student, and 3 staff (including the principal or designee).



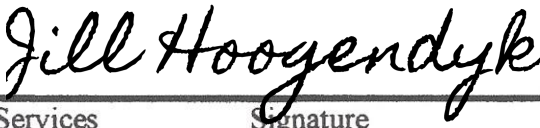
BSEP Planning & Oversight Committee Representatives:

- Aaron Glimme
- David Kojan
- Terry Pastika
- Shauna Rabinowitz
- Vicki Davis (Alternate)

III. RECOMMENDATIONS & ASSURANCES

The Berkeley High School Site Council recommend this BSEP School Site Fund Plan and its related expenditures to the District governing Board for approval, and assure the Board of the following:

1. The Berkeley High School Site Council is correctly constituted, and was formed in accordance with District governing board policy and local statute.
2. The BHS School Site Council reviewed its responsibilities under the *Berkeley Public Schools Educational Excellence Act of 2016*, District governing board policies, and the State of California Greene Act.
3. The BHS School Site Council members do not have a conflict of interest in making budget decisions regarding these school funds. No one sitting on the School Site Council stands to benefit financially from any decision of the Committee.
4. The BHS BSEP School Site Fund Plan reflects the goals identified in the Berkeley High School WASC Self-Study Final Report of November, 2018. This BSEP School Site Fund Plan for the 2023-2024 school year was approved by the BHS School Site Council on May 17, 2023.

Juan Raygoza Principal	 Signature	05/18/2023 Date
Maya Cobb BHS School Site Council Co-Chair	Signature	Date
Lenka Simon BHS School Site Council Co-Chair	Signature	Date
Debbie Taylor BHS School Site Council Co-Chair	Signature	Date
Kathy Fleming Director of Local Resources	 Signature	5/23/23 Date
Jill Hoogendyk Associate Superintendent, Educational Services	 Signature	5/25/23 Date

**Berkeley High
BSEP Site Discretionary Fund Programs
FY 2023-24
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Title	Department/ Program	Page	Allocation
Instructional Materials	School-wide	1	\$33,758
Volunteer Coordinator	School-wide	1	\$53,859
African Diaspora Musical Director	African American Studies	1	\$54,350
African Diaspora Artistic Director	African American Studies	1	\$47,073
Academic Support for Student Athletes	Physical Education	2	\$81,150
Athletic Coach Stipends	Physical Education	2	\$45,000
College/Career Advisors	College/Career Advising	2	\$274,197
College/Career Admin. Assistant	College/Career Advising	2	\$22,521
BIHS Academic Support Class	International High School	3	\$27,033
R.I.S.E. Tutors Program	R.I.S.E. Program	3	\$30,000
Parent Resource Center	Parent Resource Center	3	\$61,365
ELL Intervention Program	ELL Education	4	\$75,893
BCC Senior Transition Class	Special Education	4	\$17,370
Instructional Media Technician	Video Arts	5	\$86,368
OCI Program Coordinator	Intervention Services	5	\$72,536
Academic Support Program	Student Acad. Supp. Svcs	5	\$158,498
Carryover Priorities	Various	6	\$70,000

**BERKELEY HIGH SCHOOL
BSEP SCHOOL SITE FUND PROGRAMS 2023-24**

SCHOOL-WIDE (000)

Instructional Materials **\$33,758**

(Supervising Administrator: Raygoza)

Provides enriching classroom materials, supplies, and equipment to Berkeley High's departments, programs, and small schools, as allocated by the Principal in consultation with the faculty Leadership Team. Such educational materials as books and magazines (not textbooks), science supplies and equipment, technology hardware and software, physical education and outdoor education materials, math manipulatives and calculators, fine and performing arts supplies, and equipment may be purchased with this allocation. An additional \$70,000 has also been designated for this purpose in carryover priorities.

See Carryover Priority List

Program Assistant - Volunteer Coordinator - .67 FTE **\$53,859**

(Supervising Administrator: Bracamontes)

Provides a five hour/day Program Assistant who serves as Volunteer Coordinator to: 1) identify and fill volunteer needs at Berkeley High School, 2) support school-to-home communication via the BHS e-tree, and 3) prepare, update, and distribute informational materials to volunteers and visitors. The Volunteer Coordinator recruits, trains, places, and monitors parent and community volunteers to: work at the Front Desk, lead tours, help with registration week, testing, mailings, Rally Day, etc. BHS will see an estimated 2,400 volunteer hours to staff the Front Desk alone. The Volunteer Coordinator also provides extensive incoming family support.

AFRICAN-AMERICAN STUDIES (306)

Instructional Specialist (Drummer/Musical Director) - .53 FTE **\$54,350**

Artistic Director - .53 FTE **\$47,073**

(Supervising Administrator: Rose)

Provides a .53 FTE Instructional Specialist to act as Musical Director for the African Diaspora Dance Program. This allocation will also contribute .53 FTE for the Artistic Director position within the same program, expanding its scope to function more similarly to a Dance Company structure. The class serves approximately 200 students, affords participants the opportunity to build a more holistic sense of self, increases empathy for others, augments students' capacities for self-expression, and develops practical and problem-solving skills that will help in academic classes and the larger community.

PHYSICAL EDUCATION (307)

Academic Support for Student Athletes - .60 FTE **\$81,150**
(Teacher on Special Assignment)

(Supervising Administrator: Coleman)

Berkeley High has about 1,200 student athletes; this program provides them with targeted academic support and includes eligibility checks, after-school tutorial 4 days per week, monitoring of academic progress, and connecting students to subject-specific tutoring to boost academic outcomes. With the introduction of the TSA and after school tutorial, the number of ineligible student athletes has fallen. In addition to decreasing the number of athletes declared ineligible, this program will further engage student athletes in their own academic progress and success, and improve campus awareness of athletics, as well as acting as the NCAA Recruitment Counselor for BHS.

Athletic Coach Stipends **\$45,000**

(Supervising Administrator: Coleman)

This funding will provide additional stipends for each head coach and assistant coach in both JV and Varsity Teams for each of BHS's 30 Interscholastic Athletic Teams. These teams represent over 55 different teams across 30 different sports serving 1,200 student athletes. These increased stipends will improve Berkeley High's ability to attract and retain qualified coaches for every position. Stipend amounts are paid based on district MOUs with respective Unions. This funding will help maintain coach hiring progress and aims to further reduce the number of teams without a dedicated coach.

COLLEGE/CAREER ADVISING (310)

College/Career Advisors – 2.0 FTE **\$274,197**

Administrative Assistant - .30 FTE **\$22,521**

(Supervising Administrator: Rok)

Provides two College/Career Advisors to support the College and Career Center and build a "College-Going Culture" and career option awareness at Berkeley High School. The Advisors support students through all steps of the college application process, including: (P)SAT test preparation, identifying compatible colleges and on-site college visits, hosting the annual College Fair and Case Studies event, and assisting with college and financial aid applications. The CCC staff reach out to students and families through the BHS e-tree, the daily Bulletin, the CCC website, as well as presentations directly to students and in individual meetings. The Advisors encourage all students to see the relationship between success in high school and meeting future goals. Administrative Assistant acts as an ambassador who helps ensure that all resources are made available to all students and in particular directs students to the most appropriate resources for their planning needs.

INTERNATIONAL HIGH SCHOOL (312)

BIHS Academic Support Class – .20 FTE **\$27,033**

(Supervising Administrator: Blatt)

Provide a 2 day/week 7th period support class for rising 11th-12th graders, to continue academic and social/emotional support to focal students in the 2022 and 2023 cohorts and focal students.

R.I.S.E. PROGRAM (315)

R.I.S.E. Program Support (Contract) **\$30,000**

(Supervising Administrator: Blatt)

R.I.S.E. is a college preparation program which serves 100 Berkeley High students from low-income, non-college degree-holding families. Founded in 1976 by BHS students, the program’s goals are to ensure that R.I.S.E. members: 1) graduate from high school, 2) enter higher education, and 3) are engaged in service to their community. This contract will fund ten Academic Mentors will provide academic and emotional support, share their college life and activities, encourage and assist students to apply for different camps and programs, check on student grades and class performance, and log in to Illuminate with students to assist them in managing assignments and deadlines.

PARENT RESOURCE CENTER (317)

Family Engagement and Equity Specialist (Parent Resource Center) -
.53 FTE **\$61,365**

(Supervising Administrator: Bracamontes) – Proposal #5

Begun in 1998 as a pilot program of the BHS Diversity Project, the Parent Resource Center’s mission is to provide resources and support for all parents and families at Berkeley High, and particularly the underserved. The Parent Resource Center is open daily, strives to develop parent trust in BHS, and offers a dependable point of access to Berkeley High School. Core services of the Parent Resource Center include parent education workshops, seminars, and programs, Spanish translation for families and students, tutoring and job referrals for students, BART Youth Discount Ticket sales, and dissemination of information of interest to parents of teens. Students can visit the PRC for items not available elsewhere on campus like snacks, food bags to take home for their families, and every-day and special-occasion clothes.

ELL EDUCATION (319)

ELL Intervention Program

Bilingual Home-School Liaison - .53 FTE

\$40,693

ELL Tutors - Hourly

\$35,200

(Supervising Administrator: Rok)

The ELL Intervention Program assists all EL students in three main ways, by providing:

- A Bilingual Home-School Liaison* to serve as an advocate and a link with their homes, encouraging regular school attendance and consistent study habits, who is available every day from 8:30 to 4:30 for students and their families;
- Bilingual Tutors to give students access to the core curriculum in their native languages, prioritizing the highest-need individuals and sections and focusing on improving math grades and overall GPAs in the Period 7 EL Tutorial, ALD, and Integrated classes;
- At-Risk Youth Advisors to identify and target the most at-risk and struggling EL students, meeting with them weekly to improve attendance and GPA and to create individual goal setting plans.

*The Home-School Liaison is made full-time by an additional .47 FTE of funding which will continue to come from BUSD as specified under its LCAP.

SPECIAL EDUCATION (320)

BCC Senior Transition Class - Stipends

\$12,470

Supplies and Field Trips

\$4,900

(Supervising Administrator: Raygoza)

Begun in 2001, this class supports the successful transition from high school to college and career for BHS seniors with limited or no post-secondary plans. This is a highly at-risk population, many of whom are served through Special Education and English Learner programs, and who present with a variety of challenges including homelessness, pregnancy and socio-economic disadvantages. No student is turned away. The class is offered through Berkeley City College, with two sections meeting three hours per week. Students receive 5 units toward BHS graduation. Students hear weekly guest speakers and visit each of the Peralta Community Colleges, learning about the various career and support programs. The goal is for them to: 1) better understand their own interests and aptitudes, 2) see post-secondary education/training as a critical step in career development, 3) meet appropriate adult role models who demonstrate the ongoing relationship between work and education, and 4) develop their own plan for post-secondary growth. This allocation funds stipends for a Primary Instructor and a Special Education Instructor, as well as supplies and college visit transportation costs.

VIDEO ARTS (321)

Instructional Media Technician – 1.00 FTE **\$86,368**

(Supervising Administrator: Blatt)

Provides a 1.0 FTE Instructional Media Technician who will: maintain and check out A/V equipment inventory to students and teachers; support and supervise use of equipment and spaces for individual students, class projects, and school wide events; provide support and instruction for both hardware and software to teachers across the campus; and support the video production program including the required Community Service Projects. The program aims to meet the A/V needs of Berkeley High, help students become media literate, equip students for college and career, and to use media to make Berkeley High a more socially just school.

INTERVENTION SERVICES (326)

On Campus Intervention (OCI) Program Coordinator - 1.0 FTE **\$72,536**
(Student Welfare & Attendance Specialist)

(Supervising Administrator: Mohammed)

This allocation provides a full time Student Welfare & Attendance Specialist to serve as the On Campus Intervention Program Coordinator. The BHS On Campus Intervention (OCI) Program is a clearinghouse for referrals from all Small Schools and Programs for discipline, attendance, and counseling issues. OCI de-escalates and counsels students, listening to their experiences and holding them accountable. OCI provides a range of interventions including: counseling, conflict mediation, family support and interventions, referral to community resources, and a restorative justice program.

STUDENT ACADEMIC SUPPORT SERVICES (327)

Student Academic Support Coordinator - 1.0 FTE **\$128,498**

Student Learning Center Tutors – Hourly **\$30,000**

(Supervising Administrator: Blatt)

The Student Academic Support Program consists of a variety of components, including the drop-in tutorial program in the Student Learning Center (SLC), overseeing all aspects of the BHSDG-funded After-School Teacher Tutorial Program, BHS support for the Y Scholars Program, targeted Math 1 support, the RtI 9th grade Mentor Program, athletic team tutorials, strengthening the college-going culture, and targeted academic intervention and participation in the BHS Intervention Team, to ensure that all students have ongoing access to highly-skilled tutorial support personnel.

The Student Academic Support Coordinator (SASC), a Teacher on Special Assignment, will:

- Facilitate connection to and monitoring of the appropriate resources targeted to specific student needs;

- Create strong incentives for student participation in academic support programs;
- Engage in the continuous promotion of all available student support services;
- Create data collection and analysis mechanisms for measuring and reporting the effectiveness of programs;
- Initiate targeted tutor recruitment and development to build the capacity of tutors to work successfully with all students;
- Facilitate the hiring and compensation of tutorial support personnel; and
- In collaboration with the Intervention Coordinator and Intervention team, connect BUSD and community-funded student support initiatives to each other and to the greater BHS community.

Carryover Priorities

1. Instructional Materials

\$70,000

Available carryover up to \$70,000 will be used to purchase school-wide materials and supplies as needed in the 2023-24 school year.

2. Other priorities may be set by the SSC in 2023-24

Appendix A - SUMMARY
BSEP SCHOOL SITE PROGRAM FUNDS 2023-24
Berkeley High School (137)

CERTIFICATED MONTHLY SALARIES & FRINGE		
1102	TSA - Academic Support, Athletes (.60 FTE)	\$81,150
1102	TSA - BIHS Support Class (.20 FTE)	\$27,033
1102	TSA - Academic Support Coordinator (1.0 FTE)	\$128,498
1202	College/Career Advisors (2.0 FTE)	\$274,197
TOTAL CERTIFICATED MONTHLY:		\$510,878
CERTIFICATED STIPENDS & FRINGE		
1116	College Preparation Class Teacher Stipends	\$12,470
TOTAL CERTIFICATED STIPENDS:		\$12,470
CLASSIFIED MONTHLY SALARIES & FRINGE		
2182	IS - African Diaspora Musical Director (.53 FTE)	\$54,350
2182	IS - African Diaspora Artistic Director (.53 FTE)	\$47,073
2202	Instructional Media Technician (1.0 FTE)	\$86,368
2902	Bilingual Home-School Liaison (.53 FTE)	\$40,693
2902	Parent Liaison - Parent Resource Ctr. (.53 FTE)	\$61,365
2902	Program Asst - Volunteer Coordinator (.67 FTE)	\$53,859
2902	College and Career Center Admin (.30 FTE)	\$22,521
2902	Student W & A Specialist - OCI (1.0 FTE)	\$72,536
TOTAL CLASSIFIED MONTHLY		\$438,765
CLASSIFIED HOURLY SALARIES, STIPENDS & FRINGE		
2146	Tutors Hourly - EL	\$35,200
2146	Tutors Hourly - SLC	\$30,000
2117	Athletic Coach Stipends	\$45,000
TOTAL CLASSIFIED HOURLY		\$110,200
SUB-TOTAL PERSONNEL:		\$1,072,313
NON-PERSONNEL CATEGORIES		
4300	Instructional Materials	\$33,758
5800	R.I.S.E. Program Contract	\$30,000
4300	Supplies - College Prep Class	\$1,400
42/300	Field Trip - College Prep. Class	\$3,500
SUB-TOTAL NON-PERSONNEL:		\$68,658
TOTAL EXPENDITURES:		\$1,140,971
RESERVE FOR PERSONNEL VARIANCE:		\$28,489
TOTAL FY 2022-23 BSEP ALLOCATION:		\$1,169,460
CARRYOVER PRIORITIES		
Instructional Materials		\$70,000