

Meeting Minutes of June 13, 2023

Members Present: Damian Park, Wade Skeels, ~~Ken Berland~~,
David Goldin and ~~Eric~~
~~Weaver~~

Staff Present: John Calise and Chanita Stevenson

Guests Present: Kelli Jurgenson, Prachi Amin and ~~Cal Walsh~~ from VPCS

1. Call to Order: The meeting was called to order at 6:02pm

Roll Call: Members Park, Skeels and Goldin Present

John Calise Present and Chanita Stevenson Present

Kelli Jurgenson and Prachi Amin Present

2. Approval of Agenda: The agenda was approved at 6:04pm

Motion to approve the agenda by Member Skeels (WS)

Second to approve by Member Goldin (DG)

All in favor

Agenda approved

3. Public Comments:

No public comment

4. Approval of Meeting Minutes from May 30, 2023: The minutes were approved at 6:09pm

Motion to approve the meeting minutes by Member Skeels (WS)

Second to approve by Member Goldin (DG)

All in favor

Meeting minutes approved

5. Action: Approval of Resolution to accept the Annual Report

- a. A signed copy of the resolution to be kept on file as a formal approval by the committee (DG)

Motion to approve the Resolution by Member Goldin (DG)
Second to approve by Member Skeels (WS)
All in favor
Resolution to accept the annual report is approved

6. Action: Approval of the 2022 Annual Report

- a. Currently ajenized for June 14, 2022
- b. Discussion of CBOC presentation to the Board by DG and WS
 - i. Summarize the resolution and report
 - ii. Thank staff / board / other committee members
 - iii. Provide information on projects if there is time

Motion to approve the Annual Report by Member Goldin (DG)
Second to approve by Member Skeels (WS)
All in favor
Annual Report is approved

7. Action: Future CBOC meeting dates: All meetings to be held at 1005 Parker Street starting at 6pm

- a. Proposed break from meetings during the summer (WS)
 - i. Executive Director John Calise (JC) also notes that staff will be stretched with projects and vacation time
- b. DG agrees and requests a report on summer projects when committee reconvenes
- c. Next CBOC meeting dates:
 - i. September 19th
 - ii. November 14th
 - iii. December 12th

Motion to approve the future CBOC meeting dates by Member Goldin (DG)
Second to approve by Member Skeels (WS)
All in favor
Future CBOC meeting dates are approved

8. Information: Use of proxies: do they facilitate meetings when some members are absent?

- a. Other members cannot vote by proxy via another member
- b. Remote is possible if the Brown Act posting requirements are followed

9. Discussion: Committee comments and [future agenda](#) (5 min)

- a. September meeting:

- i. Debt service - explanation of the tax bill calculations
 - ii. Financial update - overall budgets for each project and what is encumbered
 - iii. Summer projects
- b. Executive Director Calise leads a discussion of current projects under planning and development including Sylvia Mendez, Plant Ops, and Milvia Street

10. Adjournment: The meeting was adjourned at 7:01pm

Move to Adjourn by DG
Second to adjourn by WS
All in favor
Meeting is adjourned