

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES  
November 14, 2023**

**P&O Committee Members Present**

Todd Fulton, <i>Cragmont</i>	Heather Gilbert, <i>King Middle School (Alt)</i>
Jonathan Weissglass, <i>Emerson</i>	Daniel Frydman, <i>Willard Middle School</i>
Kartikay Mehrotra, <i>John Muir</i>	Erin Holland, <i>Willard Middle School</i>
Jason Okonfua, <i>Oxford</i>	Starr Britt, <i>Berkeley High</i>
Andrea Kamman, <i>Ruth Acty</i>	Liz Fox, <i>Berkeley High</i>
Nicole Chabot, <i>King Middle School</i>	Vicki Davis, <i>Berkeley High</i>
Hollis Williams, <i>King Middle School/Weldon</i>	
Bradstreet, <i>King Middle School (Alt)</i>	

**P&O Committee Members Absent\*:**

Aaron Glimme, *Berkeley High*

*\*Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Early Childhood Education, Arts Magnet, Malcolm X, Rosa Parks, Sylvia Mendez, Thousand Oaks, Washington, Longfellow, Berkeley Technology Academy or Independent Studies.*

**Visitors, School Board Directors, Union Reps, and Guests:**

Regina Chagolla, *Public*  
Scott Marsh, *Public*  
Brit Toven Lindsey, *Public*  
David Filippini, *Public*

**BUSD Staff:**

Kathy Fleming, *Director of Local Resources*  
Craig Kaufman, *Budget Analyst II*  
Danielle Perez, *BSEP Program Specialist*

**1. Call to Order**

The meeting was held online via Zoom. At 6:33 p.m. Chairperson Bradstreet called the meeting to order.

**2. Establish the Quorum/Approve the Agenda**

The quorum was initially established with 9 voting members present, later increased to 12. The agenda was amended to remove agenda item #11 for the Class Size Report, that presentation will take place in the Dec. 12 P&O meeting. The amended agenda was approved by unanimous consent.

**3. Chairpersons' Comments**

*Nicole Chabot and Weldon Bradstreet*

Co-Chairs Chabot and Bradstreet provided comments.

**4. Board Liaison Comment**

There were no Board Liaison comments.

**5. District Leadership Comment**

There were no Leadership comments.

**6. Director's Comment**

*Kathy Fleming, Director of Local Resources*

Director Fleming provided comments.

**7. Public Comment**

There was no public comment.

**8. Approval of Minutes**

*October 10, 2023*

Co-Chair Bradstreet asked if there were any corrections to the [Draft October 10, 2023 P&O Meeting Minutes](#), there were none offered. The 10.10.23 P&O Subcommittee Meeting Minutes were approved by unanimous consent.

**9. Introduction and Welcome for New Members**

*Co-Chairs Bradstreet and Chabot*

Co-Chair Bradstreet lead introductions of all present members and district staff.

**10. Orientation: P&O Calendar and Preview of 2023-24**

*Kathy Fleming, Director of Local Resources*

Director Fleming presented [P&O Committee Orientation slides](#).

**11. BSEP Class Size Report**

*Kathy Fleming, Director of Local Resources and Francisco Martínez, Admissions Manager*

This item was postponed and will be included in the December 12, 2023 meeting.

**12. Election of P&O Chair(s), Steering Committee, and SBAC Liaisons**

Reps. Bradstreet and Chabot self-nominated to serve as Co-Chairs for the 2023-24 school year. Rep. Bradstreet motioned to elect the slate, Rep. Okonofua seconded; the motion was approved with 12 yes votes, 0 no votes, and 0 abstentions.

Reps. Williams, Fox, Britt, Holland, Gilbert, and Okonofua self-nominated to serve as Steering Committee members for the 2023-24 school year. Rep. Okonofua motioned to elect the slate, Rep. Fulton seconded; the motion was approved with 12 yes votes, 0 no votes, and 0 abstentions.

Rep. Chabot nominated Rep. Davis to serve as SBAC Liaison, and Reps. Britt and Chabot self-nominated to serve as Alternate SBAC Liaisons. A future vote will be held to offer the second voting role to members at the next meeting. Rep. Williams motioned to elect the above slate, Rep. Britt seconded; the motion was approved with 12 yes votes, 0 no votes, and 0 abstentions.

**13. P&O Statement to the Board, and For the Good of the Order**

The committee discussed a P&O endorsement of the next BSEP Measure Language to the Board. Rep. Okonofua motioned to approve a committee endorsement of the measure, Rep. Fox seconded, the motion passed without objections.

**14. Adjournment**

The meeting was adjourned by unanimous consent at 8:56 p.m.