

**Date:** January 30, 2024

**To:** Planning and Oversight Committee

**From:** Kathy Fleming, Director of Local Resources and Partnerships  
Dr. Mathew Espinosa-Castro, Director of Equity, Achievement and Belonging

**Re:** 2023-24 Family Engagement Plan for P&O Approval - Measure E1

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The Measure E1 Family Engagement fund balance is needed to support EAB's one time costs for supporting family centers at BHS and at the District Office. Funds remaining from BSEP Measure E1 resource 0757 are available for expenditure. Following are the recommendations for expenditures of Measure E1 funds for the authorized purpose of Parent Outreach. The amount of \$47,676 is proposed to be budgeted.

The proposal below proposes to use Measure E1 funds to continue support of the activity of "Family Resource Center Modernization" for Berkeley High School and the District Office. The original plan approval from 2022-23 was for the full amount of \$47,676. This is a resubmission of the same plan for review and approval. The plan was approved in April of 2023 and subsequently, there were delays in deliveries and installation and costs were deferred to the 2023-24 year.

The District Office and BHS Family Resource Centers have not been renovated in the past ten years. The Family Resource Center at the Berkeley High School has seen a surge in visitors from students, staff and families post-pandemic as it serves the 3,000+ student population. The current furniture in the resource center cannot accommodate the staffing and support needs.

**Background:**

In 2022-23, OFEE transitioned to the Department of Equity, Achievement, and Belonging (EAB) which is led by Director Mathew Espinosa-Castro. The development of the EAB Department unites OFEE with other equity programs such as ethnic studies, significant disproportionality in special education identification, targeted programs for students of color (e.g., African American Success, Puente), and student intervention support.

The EAB Department supports school sites in implementing culturally-responsive family engagement and instructional practices, Response to Instruction and Intervention (RTI2) services, and the Vision Scholars program associated with the Comprehensive Coordinated Early Intervening Services (CCEIS) plan. Family engagement is a critical component of all EAB programs and central to achieving the vision of developing a community that is equity literate, culturally responsive, and welcoming so that everyone in the community feels a sense of belonging and achieves to their highest potential.

**Program Activities:**

The budgeted activities proposed in this plan remain consistent with those approved in 2022-23.

**Supplies and Equipment** **\$37,676**

*Funds to support modernization of Family Resource Centers (District Office and Berkeley High School) including furniture, equipment, and supplies to support staff to provide capacity-building services to BUSD families and students.*

**Contracts and Services** **\$10,000**

*Costs for installation and related services of renovations for Family Resource Centers (District Office and Berkeley High School).*