

BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES
January 9, 2024

P&O Committee Members Present

Eric Aviret, *Early Childhood Education*
Brit Toven Lindsey, *Berkeley Arts Magnet*
Jonathan Weissglass, *Emerson*
Evan Claudeanos, *John Muir*
Alex Fontana, *Malcolm X*
Jason Okonofua, *Oxford*
Scott Marsh, *Rosa Parks*
Heather Mulhall, *Rosa Parks (Alt)*
David Filippini, *Sylvia Mendez*
Roman Fan, *Thousand Oaks*
Nicole Chabot, *King Middle School*

Hollis Williams, *King Middle School*
Weldon Bradstreet, *King Middle School (Alt)*
Heather Gilbert, *King Middle School (Alt)*
Nimota Abina, *Longfellow*
Daniel Frydman, *Willard Middle School*
Aaron Glimme, *Berkeley High*
Starr Britt, *Berkeley High*
Liz Fox, *Berkeley High*
Vicki Davis, *Berkeley High*
Tamara Mays, *Independent Study*

P&O Committee Members Absent*:

Todd Fulton, *Cragmont*
Erin Holland, *Willard Middle School*
Andrea Kamman, *Ruth Acty*

**Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Washington or Berkeley Technology Academy.*

Visitors, School Board Directors, Union Reps, and Guests:

Lency Olsen, *Public*
Chris Rauen, *Public*

BUSD Staff:

Samantha Tobias-Espinosa, *Assistant Superintendent of Human Resources*
Kathy Fleming, *Director of Local Resources*
Ruth Steele-Brown, *Director of BREA*
Shawn Mansager, *Executive Director of Special Education*
Debbie Dean, *Director of K-8 Schools*
Chris Albeck, *Director of Curriculum and Instruction*
Max Eissler, *Director of Technology*
Mathew Espinosa-Castro, *Director of Equity, Achievement and Belonging*
Jessica Lee, *Coordinator of Library Services*
Pete Gidlund, *Visual and Performing Arts Manager*
Kiernan Rok, *Berkeley High School Vice Principal*
Craig Kaufman, *Budget Analyst II*
Danielle Perez, *BSEP Program Specialist*

1. Call to Order

The meeting was held online via Zoom. At 6:32 p.m. Chairperson Bradstreet called the meeting to order.

2. Establish the Quorum/Approve the Agenda

The quorum was initially established with 14 voting members present, later increased to 18.

The agenda was approved by unanimous consent.

3. Chairpersons' Comments

Nicole Chabot and Weldon Bradstreet

Co-Chairs Chabot and Bradstreet provided comments.

4. Public Comment

Nicole Chabot made public comment.

5. Board Liaison Comment

There were no Board Liaison comments.

6. Director's Comment

Kathy Fleming, Director of Local Resources

Director Fleming provided comments.

7. Approval of Minutes

December 12, 2023

Co-Chair Bradstreet asked if there were any corrections to the [Draft December 12, 2023 P&O Meeting Minutes](#), none were offered. The 12.12.23 P&O Meeting Minutes were approved by unanimous consent.

8. P&O Meeting Norms

Co-Chairs Bradstreet and Chabot

Co-Chair Chabot presented [Draft P&O Meeting Norms](#) for committee approval. Rep. Okonofua motioned to approve the P&O Meeting Norms, Rep. Fox seconded; the Meeting Norms were approved unanimously.

9. SBAC Update

Vicki Davis, Nicole Chabot, Starr Britt

Rep. Davis provided updates from the most recent Superintendent's Budget Advisory Committee meeting.

10. 2023-24 SSC Election, Diversity and Activity Report

Danielle Perez, BSEP Program Specialist

Ms. Perez presented the [2023-24 SSC Election, Diversity and Activity Report](#).

11. 2022-23 BSEP Annual Report for Music and Visual and Performing Arts

Pete Gidlund, Visual and Performing Arts Manager

Mr. Gidlund presented the [2022-23 BSEP Annual Report for Music/VAPA](#). Rep. Okonofua motioned to approve the 2022-23 VAPA Annual Report, Rep. Fox seconded; the Music/VAPA Annual Report was approved with 17 yes votes, 0 no votes, and 0 abstentions.

12. 2022-23 BSEP Annual Report for Instructional Technology

Max Eissler, Director of Technology

Director Eissler presented the [2022-23 BSEP Annual Report for Instructional Technology](#). Rep. Fox motioned to approve the P&O Meeting Norms, Rep. Chabot seconded; the 2022-23 Technology Annual Report was approved with 13 yes votes, 1 no vote, and 2 abstentions.

13. 2022-23 BSEP Annual Report for Library Services

Jessica Lee, Coordinator of Library Services

Ms. Lee presented the [2022-23 BSEP Annual Report for Library Services](#). Rep. Fox motioned to approve the P&O Meeting Norms, Rep. Chabot seconded; the 2022-23 Library Program Annual Report was approved with 16 yes votes, 0 no votes, and 0 abstentions.

14. 2022-23 BSEP Annual Report for Program Evaluation

Ruth Steele-Brown, Director of BREA

Director Steele-Brown presented the [2022-23 Annual Report for Program Evaluation](#) and [Overview Slides](#).

15. 2022-23 BSEP Annual Report for Expanded Course Offerings

Kathy Fleming, Director of Local Resources

Director Fleming presented the [2022-23 Annual Report for Expanded Course Offerings](#) and [combined ECO and Counseling Report Overview Slides](#).

16. 2022-23 BSEP Annual Report for Counseling and Behavioral Health

Kathy Fleming and Debbie Dean

Director Fleming presented the [2022-23 Annual Report for Counseling and Behavioral Health](#) and [combined ECO and Counseling Report Overview Slides](#).

17. 2023-24 BSEP Annual Plan for Family Engagement

Mathew Espinosa-Castro, Director of Equity, Achievement and Belonging

Director Espinosa-Castro presented the [2023-24 Equity, Achievement and Belonging Annual Plan](#).

18. 2023-24 Plan Updates

Kathy Fleming, Samantha Tobias-Espinosa

Director Fleming shared the [P&O Guidelines for Budget Changes](#) document.

Assistant Superintendent Tobias-Espinosa presented the [2023-24 BERRA Recruitment, Retention and Development Annual Plan Update](#).

Director Fleming presented the [2023-24 Instructional Technology Annual Plan Update](#).

19. For the Good of the Order

The next district Joint Committee meeting on 1/18/24 was highlighted and members were asked to attend.

Ms. Perez shared the [District Committee Handbook](#) and highlighted the BUSD Acronym Dictionary contained therein as a helpful tool for new P&O members.

20. Adjournment

The meeting was adjourned by unanimous consent at 9:48 p.m.