



Citizens' Bond Oversight Committee

Meeting Minutes

March 19, 2024

6:00 – 7:30 PM

1005 Parker St

(510) 644-6066

1) **Procedural:** Roll Call & Call to Order 6:02PM

- Committee Members:
 - Damian Park
 - Wade Skeels
 - Ken Berland
 - Eric Weaver
 - Michael Chang
- BUSD Employees:
 - Chanita Stevenson
 - John Calise
- VPCS Employees:
 - Prachi Amin
 - Kelli Jurgenson
- Public Attendees:

2) **Approval of Agenda:**

- Motion to approve - Eric
- Second - Wade
- All in Favor - Motion Approved

3) **Procedural:** Public Comments on Non-Agenda items

- N/A

4) **Information:** Review Recent Expenditures & Moellering Update

- Inquiry & Discussion of technology expenditures
 - Possible invitation of Technology department to further discuss use and need of Chromebooks
- Discussion of PO encumbrances
- Discussion of EEP (Energy Efficiency Program) contract & scope of work
- Discussion of Demographic study
- Moellering Field Discussion (Q&A) & Updates- Project still in design & community surveys
 - Quick review of G Building and CTE project at BHS (in relation to Moellering Field Project)

5) **Action:** Approval of Meeting Minutes from 02/20/2024

- Motion to approve Minutes by Eric
- Second to approve Wade
- All in Favor - Motion approved (with name corrections)

6) **Bylaws:**

- Review of updates Bylaws
 - Discussion of removing School Board authority to remove CBOC members
 - Determination to table Bylaws approval until new Bond Council is hired on (RFP currently on the streets)
 - Q&A with new Bond Council to review Bylaws (ETA Late Summer)
 - Motion to table Bylaw Approval - Eric
 - Second to approve - Wade
 - All in Favor - Motion Approved
- Review Highlights on Bylaws
 - Discussion of CBOC authority over audit process & circling back to asking Bond Council during Q&A
 - Discussion of Legal Council for CBOC & lack of need of

7) **Discussion:** Committee comments and [future agenda](#)

- Meeting frequency discussion & scope of responsibilities for CBOC
 - Every 6-weeks currently
- Ed Code for Chair & Co-Chair serving term inquiry
- Audit report quick inquiry (next meeting)
- Review of next meeting (May 14)
- Annual report draft tabled for next meeting (May 14)
 - Draft will be composed by Damien & Ken

8) **Adjournment**

- Meeting adjourned at 7:32 PM

Enclosures:

- Minutes from the most recent CBOC meeting
- Requisition Status Report 2024
- Account Transaction Detail Report February 2024
- [Bylaws](#)