

 <p><b>Berkeley</b> <b>PUBLIC SCHOOLS</b> Berkeley Unified School District</p>	ADDENDUM #03
	Berkeley Unified School District Sylvia Mendez Modernization FFE ADDENDUM #03
	Date: May 3, 2024

**ADDENDUM TO RFQ DOCUMENTS**

**The following clarifications are provided based on questions received or changes in District requirements and will be considered when completing your submittal:**

Acknowledging receipt of this *ADDENDUM* is required for your proposal. Please clearly note the addendum date and number.

**CLARIFICATIONS:**

1. Is your expectation that respondents provide 3D renderings for the indicated spaces (standard classroom, flex classroom/community room, and new lobby and administration area) that are specific for the dimensions of the school site in our responses?
  - a. **The District is interested in seeing your creative interpretation of the spaces in any visual format.**
  
2. Can you please clarify your definition of “work sample” and “mock-up classroom design”?
  - a. **The District is interested in seeing your examples of a mock up classroom design. We currently do not have any set definitions.**
  
3. OUTDOOR LEARNING SPACE – are we to quote and furnish this area? How many students? Will the furniture remain outside or go back and forth inside and outside? If so, I guess all we can do is Promenade.
  - a. **This area is in the scope of the project. However we will need to work with the end users to determine the furniture needs of this space.**
  
4. LIBRARY –there built in casework included. Are we providing tables and chairs and lounge pieces?
  - a. **At this time, the library furniture is to be determined. Once a furniture vendor is selected, we will work with the site to determine the priority of existing spaces.**
  
5. Is the WELLNESS ROOM for an unwell student? IE: does it need a bed? I think that would go in the Nurse’s Office. What is the function of the WELLNESS ROOM?
  - a. **A Wellness Room would serve as a space for students to reset and restore. While this is a District priority at our High School and Middle Schools, it appears that there is not a wellness room at this site at this time.**

6. How many staff in the STAFF ROOM ? - I would assume touch down stations for “x” number of people.
  - a. **This is still to be determined. Facilities will engage with the site to determine what the needs of the will be.**
7. STAFF LOUNGE #201C – tables and chairs for lunch? QTY?
  - a. STAFF LOUNGE #201C – tables and chairs for lunch? **QTY? This is still to be determined. Facilities will engage with the site to determine what the needs of this room.**
8. What kind of furniture is needed for BREAKOUT ROOMS? IE: #105, #201B Number of people? Flexible tables and chairs? What happens in there?
  - a. **This is still to be determined. Facilities will engage with the site to determine what the needs of the Breakout Rooms will be.**
9. How many staff are in each WORK ROOM? IE: 245?
  - a. **Facilities recognizes that on Addendum #2 page 11, it shows the Workroom as Room 245, In the actual plan set it is Room 114. We expect to engage the Staff to determine the needs of the work room.**
10. Lobby – do we have room to specify some furniture?
  - a. **Facilities anticipates that vendor will assist us with the specifications for furniture based on site needs.**
11. AUDITORIUM – Are we to furnish? If so, do you want high density stack chairs on dollies or is it fixed theater seating?
  - a. **There is not fixed seating. This is still to be determined if high density stack chairs on dollies will be required.**
12. OFFICE BREAKOUT – Assume small 4-6 person table and chairs
  - a. **This is still to be determined. We will engage with the site.**
13. COUNSELOR, FLEX, PSYCH, SPEECH - Assume a small desk fixed w/bbf and a student chair + an adult
  - a. **This is still to be determined. We will engage with the site.**
14. AFTER SCHOOL OFFICE#118A – how many admins? Is there a program going on inside of the office?
  - a. **This is still to be determined. We will engage with the site.**

15. CAFETERIA – Are we furnishing the cafeteria? If so, how many students eat lunch at one time? Does the cafeteria need to be flexible with movable tables? Will any of the furniture be cleared and stored for indoor programming if so, where?
- a. **There are currently existing cafeteria tables. However, we will review with the site to determine if additional tables or if there is a need for change.**
16. At this time, do the classrooms only need classroom furniture and teachers furniture or additional movable storage?
- a. **This is to be determined. There is a need for classroom furniture and teacher’s furniture and potentially storage.**
17. Please define the purpose of the community room and who will be using it
- a. **The Community Room will be utilized by adults for small meetings or a gathering space. The actual items within the room will be determined by the site.**
18. What type of activities can we design for in the community room? Are there a number of students or adults we are designing to for a minimum?
- a. **Please see the previous answer. We expect to maximize usage of the room.**
19. Referencing the addendum 1, looking at the cad file, is there a furniture layer that will also be sent to us with additional notes?
- a. **A furniture layer is not available at this time.**
20. Should we assume classrooms sizes average:
- 20 students in K-3<sup>rd</sup>  
26 students in Grades 4<sup>th</sup> & 5<sup>th</sup>
- a. **Site classrooms sizes fluctuate. We will work with the site to determine classroom sizes.**
21. How many students per classroom?
- a. **Please see the previous answer.**
22. Any specific grade level classroom you would like designed?
- a. **Please review the Initial RFQ**
23. Can you provide a specific classroom number you would like designed per the CAD plans?
- a. **We do not have this established at this time. Please provide a mock up design.**

24. What type of learning is done in the flex classroom/community room?

- a. **The community room is to serve adults, but if needed will be able to function as additional classroom space if needed by the site due to a larger enrollment.**

25. How many students in the flex classroom?

- a. **Please review answer to question #20**

**END OF ADDENDUM #03**