

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES  
December 3, 2024**

**P&O Committee Members Present**

Chilezie Nnadi, *Arts Magnet*

Joseph Silber, *Emerson*

Kartikay Mehrotra, *John Muir*

Alex Fontana, *Malcolm X*

Jason Okonofua, *Oxford (Alt.)*

Hanna Melnick, *Oxford*

Scott Marsh, *Rosa Parks*

Bashir Agah, *Sylvia Mendez*

Amanda Mozes, *Thousand Oaks*

Hollis Williams, *King Middle School*

Magdalen Edmunds, *Longfellow*

Daniel Frydman, *Willard Middle School*

Nicole Chabot, *Berkeley High*

Vicki Davis, *Berkeley High*

Aaron Glimme, *Berkeley High*

Tamara Mays, *Independent Study*

**P&O Committee Members Absent\*:**

M'mah Yansane, *Early Childhood Education*

Chris Rauen, *Longfellow*

Pia Victor, *Ruth Acty*

Lorianne Casillas, *Berkeley High*

*\*Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Cragmont, Washington, or Berkeley Technology Academy.*

**Visitors, School Board Directors, Union Reps, and Guests:**

Frank V. Hernandez III, *BCCE President*

Lisa Arteca, *Public*

**BUSD Staff:**

Samantha Tobias-Espinosa, *Assistant Superintendent of Human Resources*

Kathy Fleming, *Director of Local Resources*

Trish McDermott, *Senior Communications Officer*

Rosina Keren, *District Coordinator of Mental Health*

Craig Kaufman, *Budget Analyst II*

Danielle Perez, *BSEP Program Specialist*

**1. Call to Order**

The meeting was held online via Google Meet. At 6:34 p.m. Chairperson Davis called the meeting to order.

**2. Establish the Quorum/Approve the Agenda**

The quorum was initially established with 12 voting members present, later increased to 15.

The agenda was approved by unanimous consent.

**3. Chairpersons' Comments**

*Nicole Chabot and Vicki Davis*

Co-Chair Davis provided comments.

#### **4. Public Comment**

There was no public comment.

#### **5. Director of Local Resources Comments**

*Kathy Fleming, Director of Local Resources*

Director Fleming provided comments.

#### **6. Approval of Minutes**

*November 12, 2024*

Co-Chair Davis asked if there were any corrections to the [Draft November 12, 2024 P&O Meeting Minutes](#), none were offered. The 11.12.24 P&O Meeting Minutes were approved by unanimous consent.

#### **7. SBAC and Joint Committee Meeting Updates**

Rep. Davis provided updates from the most recent SBAC meeting, and Rep. Chabot provided updates from the most recent Joint Committee meeting.

#### **8. Program Overview: BSEP Counseling and Behavioral Health**

*Kathy Fleming, Rosina Keren*

Director Fleming and Ms. Keren presented [BSEP Counseling and Behavioral Health Overview Slides](#).

#### **9. Program Overview: BERRA Recruitment, Retention, and Development**

*Samantha Tobias-Espinosa, Assistant Superintendent of Human Resources*

Assistant Superintendent Tobias-Espinosa presented [BERRA Recruitment, Retention, and Development Overview Slides](#).

#### **10. Program Overview: BSEP and BERRA Oversight and Communications**

*Kathy Fleming, Trish McDermott*

Director Fleming and Ms. McDermott presented [BSEP and BERRA Oversight and Communications Overview Slides](#).

#### **11. First Interim Fiscal Report for 2024-25**

*Kathy Fleming*

Director Fleming presented the [BSEP 2024-25 First Interim Report](#) and the [BERRA 2024-25 First Interim Report](#).

#### **12. P&O Update/Statement to the Board**

*Nicole Chabot and Vicki Davis*

A statement to the Board was discussed. Rep. Chabot moved for the committee to draft a statement for a January board meeting, Rep. Davis seconded the motion, the motion passed with 12 yes votes.

#### **13. For the Good of the Order**

The committee discussed the format and content of the program overview presentations.

#### **14. Adjournment**

The meeting was adjourned by unanimous consent at 9:11 p.m.