

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES
December 3, 2024**

P&O Committee Members Present

Chilezie Nnadi, *Arts Magnet*

Joseph Silber, *Emerson*

Kartikay Mehrotra, *John Muir*

Alex Fontana, *Malcolm X*

Jason Okonofua, *Oxford (Alt.)*

Hanna Melnick, *Oxford*

Scott Marsh, *Rosa Parks*

Bashir Agah, *Sylvia Mendez*

Amanda Mozes, *Thousand Oaks*

Hollis Williams, *King Middle School*

Magdalen Edmunds, *Longfellow*

Daniel Frydman, *Willard Middle School*

Nicole Chabot, *Berkeley High*

Vicki Davis, *Berkeley High*

Aaron Glimme, *Berkeley High*

Tamara Mays, *Independent Study*

P&O Committee Members Absent*:

M'mah Yansane, *Early Childhood Education*

Chris Rauen, *Longfellow*

Pia Victor, *Ruth Acty*

Lorianne Casillas, *Berkeley High*

**Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Cragmont, Washington, or Berkeley Technology Academy.*

Visitors, School Board Directors, Union Reps, and Guests:

Frank V. Hernandez III, *BCCE President*

Lisa Arteca, *Public*

BUSD Staff:

Samantha Tobias-Espinosa, *Assistant Superintendent of Human Resources*

Kathy Fleming, *Director of Local Resources*

Trish McDermott, *Senior Communications Officer*

Rosina Keren, *District Coordinator of Mental Health*

Craig Kaufman, *Budget Analyst II*

Danielle Perez, *BSEP Program Specialist*

1. Call to Order

The meeting was held online via Google Meet. At 6:34 p.m. Chairperson Davis called the meeting to order.

2. Establish the Quorum/Approve the Agenda

The quorum was initially established with 12 voting members present, later increased to 15.

The agenda was approved by unanimous consent.

3. Chairpersons' Comments

Nicole Chabot and Vicki Davis

Co-Chair Davis provided comments.

4. Public Comment

There was no public comment.

5. Director of Local Resources Comments

Kathy Fleming, Director of Local Resources

Director Fleming provided comments.

6. Approval of Minutes

November 12, 2024

Co-Chair Davis asked if there were any corrections to the [Draft November 12, 2024 P&O Meeting Minutes](#), none were offered. The 11.12.24 P&O Meeting Minutes were approved by unanimous consent.

7. SBAC and Joint Committee Meeting Updates

Rep. Davis provided updates from the most recent SBAC meeting, and Rep. Chabot provided updates from the most recent Joint Committee meeting.

8. Program Overview: BSEP Counseling and Behavioral Health

Kathy Fleming, Rosina Keren

Director Fleming and Ms. Keren presented [BSEP Counseling and Behavioral Health Overview Slides](#).

9. Program Overview: BERRA Recruitment, Retention, and Development

Samantha Tobias-Espinosa, Assistant Superintendent of Human Resources

Assistant Superintendent Tobias-Espinosa presented [BERRA Recruitment, Retention, and Development Overview Slides](#).

10. Program Overview: BSEP and BERRA Oversight and Communications

Kathy Fleming, Trish McDermott

Director Fleming and Ms. McDermott presented [BSEP and BERRA Oversight and Communications Overview Slides](#).

11. First Interim Fiscal Report for 2024-25

Kathy Fleming

Director Fleming presented the [BSEP 2024-25 First Interim Report](#) and the [BERRA 2024-25 First Interim Report](#).

12. P&O Update/Statement to the Board

Nicole Chabot and Vicki Davis

A statement to the Board was discussed. Rep. Chabot moved for the committee to draft a statement for a January board meeting, Rep. Davis seconded the motion, the motion passed with 12 yes votes.

13. For the Good of the Order

The committee discussed the format and content of the program overview presentations.

14. Adjournment

The meeting was adjourned by unanimous consent at 9:11 p.m.