

26-27 Inter District Permit Checklist

For Current 5th Grade Students Entering Middle School

Please note: We cannot request records from third parties, you must provide all required documents

You will need to submit the items below when completing the online enrollment form:

(Do not complete the enrollment form until you have an approved permit from your district)

- Approved inter district permit from district of residency
- Student's birth certificate
- Parent Identification

Please note: Inter-district transfer requests submitted by June 26 will be reviewed between mid-July and mid-August. Requests submitted after June 26 will be reviewed within 30 business days from the first day of school.

Space in Berkeley Public Schools is extremely limited. Approval of inter-district permits is therefore contingent upon the student maintaining satisfactory attendance, behavior, and academic progress, as outlined by the Berkeley Unified School District (BUSD) Board of Education.

Families are advised to have their student enrolled in their district of residence in case Berkeley Unified is unable to grant the inter-district permit request. BUSD reserves the right to determine school placement based on space availability.

By signing below, I acknowledge that I have read and understand the Berkeley Unified inter-district transfer process. I understand that submitting a permit does not guarantee school placement and that I should ensure my child is enrolled in our home district.

Students Name

6
Grade

2026 - 2027
School Year

Parent Name

Parent Signature

Date