

Business Services Contacts:

Pauline Follansbee, Assistant Superintendent 510-644-8593

Mehdi Rizvi, Exec. Director Fiscal Services 510 -644-8915

Accounts Payable		
Vendors A-G	Saidy Guillien	510-644-6414
Vendors H-Z	Richard Andreas	510-644-8919

Benefits Benefits@berkeley.net 510-644-6666		
All Benefits	Courtney King	510-644-4812
All Benefits	Stephanie Linner	510-644-8750

Budget Codes for Programs and / or Funds Information		
Adult Education - Fund 11	Russell Mar cayda	510-644-8914
Bridge Program	Russell Mar cayda	510-644-8914
BSEP, BERRA, Nutrition Services - Fund 13	Craig Kaufman	510-644-4850
Budget Codes on timesheets	Mario Micanovic	510-486-9336
Building Fund – FD 21	Miguel Dwin	510-644-6988
Child Development Fund – FD 12	Miguel Dwin	510-644-6988
Donations and Principal's Discretionary	Harvey Yong	510-644-8912
Extended Day Programs (After School)	Russell Mar cayda	510-644-8914
General Fund - FD 01 and CTE	Ben Zohar	510-644-7766
Garden and Cooking	Harvey Yong	510-644-8912
LCAP, State and Federal, Covid	Siu Lau	510-644-6204
Special Ed, Fund 2 Maintenance	Jinying Ma	510-644-8918

Student Services	Harvey Yong	510-644-8912
Position Control/ASB - Fund 08	Monica McClinton	510-644-6415

Budget Codes for Programs and / or Funds Information

Title IX	Ben Zohar	510-644-7766
Transportation	Mario Micanovic	510-486-9336

District Service Assistant (DSA)

ID Badges, Key Cards	Shaina Rush	510-644-6150
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Payroll Payroll@berkeley.net

Timesheets A-G	Deanna Woods	510-644-6436
Timesheets H-O	Miriam Miranda	510-644-6067
Timesheets P-Z	Vacant	510-486-8012 x 77023
Payroll Supervisor - Payroll Taxes/ Wage Reporting (STR, PRS Reporting)	Vacant	510-644-6674

Purchasing

All Contracts. Board Items under \$100K	Daniel Blackmer	510-644-6430
Buyer	Jonathan Powell	510-644-6431
Mailings, Postage, Warehouse, PPE	Michael Dixon Leonard Collins	510-644-6430
Purchase Orders	Jonathan Powell	510-644-6431

Risk Management

Approval contracts. Risk Management	Pauline Follansbee	510-644-8593
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Workers Compensation

Workers Comp & Student Accident
Reports

Jared Woods

510-644-8593