

**PLANNING & OVERSIGHT COMMITTEE MINUTES**  
**November 4, 2025**

**P&O Committee Members Present**

Norma Stowe, *Early Childhood Education*  
Kartikay Mehrotra, *John Muir*  
Subhadeep Sarker, *Malcolm X*  
Jason Okonofua, *Oxford (Alt.)*  
Hanna Melnick, *Oxford*  
Pia Victor, *Ruth Acty*  
Bashir Agah, *Sylvia Mendez*  
Jack Halperin, *Thousand Oaks*

Elaine Valenzuela, *Longfellow*  
Chris Rauen, *Longfellow*  
Barbara Krishna Stuart, *Longfellow (Alt.)*  
Nicole Chabot, *Berkeley High*  
Vicki Davis, *Berkeley High*  
Aaron Glimme, *Berkeley High*  
Alaysha Thompson, *Independent Study*

**P&O Committee Members Absent\*:**

Lisa Arteca, *Washington*  
Matt Lehman, *King Middle School*

Jules Droz, *Berkeley High*  
Jocelyn Foreman, *Berkeley Technology Academy*

*\*Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Cragmont, Emerson, and Rosa Parks Elementary schools, or from Willard Middle School.*

**Visitors, School Board Directors, Union Reps, and Guests:**

**BUSD Staff:**

Kathy Fleming, *Director of Local Resources*  
Francisco Martínez, *Admissions Manager*  
Craig Kaufman, *Budget Analyst II*  
Danielle Perez, *BSEP Program Specialist*

**1. Call to Order**

The meeting was held online via Google Meet. At 6:31 p.m. Chairperson Davis called the meeting to order.

**2. Introductions**

**3. Establish the Quorum/Approve the Agenda**

The quorum was initially established with 13 voting members present, later increased to 15. The agenda was approved by unanimous consent.

**4. Chairpersons' Comments**

*Nicole Chabot and Vicki Davis*

Co-Chairs Davis and Chabot provided comments.

**5. Public Comment**

Jack Halperin made public comment.

**6. Director of Local Resources Comments**

*Kathy Fleming, Director of Local Resources*

Director Fleming provided comments.

**7. Approval of Minutes**

*October 28, 2025*

Co-Chair Davis asked if there were any corrections to the [Draft October 28, 2025 P&O Meeting Minutes](#), none were offered. The 10.28.25 P&O Meeting Minutes were approved by unanimous consent.

**9. P&O Committee Elections: Steering Committee**

*Nicole Chabot, Vicki Davis*

There are two remaining open Steering Committee positions after the P&O elections on 10/28/25.

Reps. Okonofua and Rauen self-nominated to serve as Steering Committee members for the 2025-26 school year. Rep. Davis moved to elect the slate, Rep. Chabot seconded the motion; the motion passed with 15 yes votes, 0 no votes, and 0 abstentions.

**10. Class Size Reduction Background Information**

*Kathy Fleming*

Director Fleming presented [BSEP Class Size Reduction Informational slides](#).

**11. 2025-26 Class Size Report**

*Francisco Martínez, Admissions Manager*

Mr. Martínez presented the [2025-26 Class Size Report](#).

**12. Program Overview: BSEP & BERRA Oversight & Communications**

*Kathy Fleming*

Director Fleming presented a [BSEP & BERRA Measure Oversight Program Overview](#). The Communications presentation will be added to an upcoming meeting agenda.

**13. For the Good of the Order**

The committee discussed meeting format and plans for seasonal or occasional gatherings.

**14. Adjournment**

The meeting was adjourned by unanimous consent at 7:43 p.m.