

## Meeting Minutes: Parent Advisory Committee (PAC)

Date: February 5, 2026

Time: 6:00 PM – 8:00 PM

Location: Virtual (Google Meet)

### 1. Call to Order and Centering (6:05 PM – 6:15 PM)

- Meeting Opening: Co-chair Cielo welcomed members to the second PAC meeting of the year.
  - Quorum and Attendance: Attendance was tracked for members representing various school sites. Attendees included Cielo (Co-Chair), Michael Hackett (Co-Chair), Joya Balk, Lena Sweeney (BREA), Chris Albeck (C&I), Kathleen Marte (ELD), and Rose James (Literacy). Quorum was achieved.
  - Leadership Update: Michael Hackett was officially introduced as the newly voted PAC Co-Chair.
  - Mission Statement: The committee centered its work on LCAP Goal 2 (Academic Interventions) and LCAP Goal 4 (Partnerships and Engagement), with a focus on representing "unduplicated" students (socioeconomically disadvantaged, English learners, foster youth, and students experiencing homelessness).
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### 2. English Language Development (ELD) Presentation (6:17 PM – 6:35 PM)

- Speaker: Kathleen Marte, ELD Teacher on Special Assignment (TSA).
  - Student Categories: Support is provided for Newcomers (in U.S. schools <3 years) and Long-Term English Learners (LTELs; in the program >6 years).
  - Instructional Strategy: The district utilizes "Constructing Meaning" for integrated ELD to provide students access to grade-level content.
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- Progress Metrics: 56.7% of English learners and 57.4% of LTELs are meeting state progress indicators.
  - Growth Areas: The district is focusing on reducing LTEL numbers and correcting student misidentification (ensuring students are not incorrectly placed in ELD).
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- Community Event: A State Seal of Biliteracy information session was announced for 6th–12th grade families, with sessions in English and Spanish.

### 3. Mathematics Achievement and Vision (6:35 PM – 6:50 PM)

- Speaker: Chris Albeck, Director of Curriculum and Instruction.
- Achievement Data: BUSD saw an 8.5% growth in math proficiency from 2021 to 2025, outperforming state averages and several neighboring districts.
- New Curriculum Adoption: The district has launched its first elementary math curriculum adoption process since 2013 to align with the new 2023 California Mathematics Framework.
  
- Instructional Vision: The new vision is centered on the "CARE" acronym: Challenging, Accessible, Relevant, and Engaging.

### 4. Literacy Initiatives and Coaching (6:52 PM – 7:15 PM)

- Speaker: Rose James, PK-12 Literacy Coordinator.
- Curriculum Implementation: The district is in the first year of using "Fishtank Learning" and "Functional Phonics".
- Teacher Support: Literacy coaches have facilitated 12 full days of professional development for staff this year.
- Assessment: The program uses embedded unit assessments to monitor student progress in real-time, focusing on focal populations.

### 5. Research, Evaluation, and Assessment (BREA) (7:16 PM – 7:45 PM)

- Speaker: Lena Sweeney, Director of BREA.
- Data Use: The BREA team focuses on moving from "reacting" to "proactively noticing" patterns in student data to adjust interventions earlier.
- Systems Coherence: Ongoing work includes strengthening support systems for positive behavior, social-emotional learning, and mathematics.
  
- EduClimber: The district continues to use the EduClimber platform to allow teachers and principals to access real-time student data and diagnostic metrics.

### 6. Budget and Closing Business (7:46 PM – 8:00 PM)

- SBAC Report: Cielo reported that the Special Budget Advisory Committee (SBAC) is addressing unforeseen costs in Special Education.

- Financial Challenges: Discussion centered on the need for structural changes to fund teacher raises while managing rising Special Education costs.
- Next Steps: Members were encouraged to provide anonymous feedback via the meeting's digital form.

Meeting Adjourned: 8:00 PM