PLANNING & OVERSIGHT COMMITTEE MINUTES
October 20, 2026

P&O Committee Members Present

Carl Fixsen, *Rosa Parks*
Bashir Agah, *Sylvia Mendez*
Lisa Arteca, *Washington*
Vicki Davis, *Longfellow*
Rashad Andrews, *Berkeley High*
Nicole Chabot, *Berkeley High*
Michelle Wolfson, *Berkeley High (Alt.)*

P&O Committee Members Absent*:

Niema Suleiman, *Early Childhood Education*
Lana Sun, *John Muir*
Jason Okonofua, *Oxford*
Vanessa Chong-Vuillequez, *King Middle School*
Adam Wardlow, *Willard Middle School*
Aaron Glimme, *Berkeley High*
Tanzia Mucker, *Berkeley High*

**Alternates and co-reps are not marked absent if another rep is present. Currently there is not yet elected representation from Arts Magnet, Cragmont, Emerson, Malcolm X, Ruth Acty, or Thousand Oaks Elementaries, or for Berkeley Technology Academy or Berkeley Independent Study.*

Visitors, School Board Directors, Union Reps, and Guests:

Beatriz Leyva Cutler, *School Board Director*
Alaysha Thompson, *Independent Study Student*

BUSD Staff:

Kathy Fleming, *Director of Local Resources*
Jessica Lee, *District Library Coordinator*
Keldon Clegg, *Berkeley High School Vice Principal*
Craig Kaufman, *Budget Analyst II*
Danielle Perez, *BSEP Program Specialist*

1. Call to Order

The meeting was held online via Google Meet. At 6:35 p.m. Chairperson Davis called the meeting to order.

2. Establish the Quorum/Approve the Agenda

The quorum was not established with 6 voting members present; voting member attendance later increased to 7. The agenda proceeded as published by fiat.

3. Chairpersons' Comments

Nicole Chabot and Vicki Davis

Co-Chairs Chabot and Davis provided comments.

4. **Public Comment**

There was no public comment.

5. Board Liaison Comments

Beatriz Leyva Cutler

Board Director Leyva Cutler provided comments.

6. Director of Local Resources Comments

Kathy Fleming

Director Fleming provided comments.

7. Approval of Minutes

May 26, 2026

This item could not be taken due to lack of quorum, it will be added to the next meeting's agenda.

8. Introduction and Welcome to New Members

Kathy Fleming

The committee members, BUSD staff, and visitors introduced themselves.

9. Planning & Oversight Committee Orientation Part 1

Kathy Fleming

Director Fleming presented P&O Committee Orientation Part 1 Slides.

10. P&O Committee Meeting Norms

Co-Chairs Chabot and Davis

Co-Chairs Davis and Chabot presented Draft 2026-27 P&O Meeting Norms.

11. BSEP Program Overview: Libraries

Jessica Lee

Coordinator Lee presented the BSEP Libraries Program Overview.

12. BSEP Program Overview: Expanded Course Offerings

Kathy Fleming, Juan Raygoza, Keldon Clegg

Director Fleming and Vice Principal Clegg presented the BSEP Expanded Course Offerings Program Overview.

13. BSEP Program Overview: Site Program Funds

Danielle Perez

Ms. Perez presented the BSEP Site Program Funds Program Overview.

14. For the Good of the Order

No items were discussed.

15. Adjournment

The meeting was adjourned by unanimous consent at 8:45 p.m.